ASAP Software Request Form for Federal Agencies

Section I - Organization Information

Organization Name:_____

Organization Address: _____

Primary Contact Name: _____ Phone Number: _____

Secondary Contact Name: _____ Phone Number: _____

Fax Number:_____

Section II - Software Request Information

For on-line access to ASAP, indicate a reference name for each PC you will install the software on. Put an asterisk (*) beside the PC to which you want the system to direct printer notifications. Leave the Node Name/Pseudo ABA column blank.

These sections are to be completed by the Federal Agency.			*RFC/FRB Use Only* ASAP ID:_____
Reference Name	**Name and Model of PC**	**Operating System Type and Version**	**Node Name /Pseudo ABA**

Do you plan to transmit batches of accounts and/or authorizations to the ASAP system? **G** Yes **G** No

If yes, select one of the following Options:

- ***Option 1*** -- Do you want to establish an automatic file transfer method to transmit these files from your system to the ASAP mainframe application? **G** Yes **G** No **OR**
- ***Option 2*** -- Do you want to use the same PC for on-line access to ASAP to also transmit batches of accounts and/or authorization transactions? **G** Yes **G** No

  If yes to Option 2: Do you want reports delivered automatically to your accompanying printer ? **G** Yes **G** No

  If yes: Indicate the phone number of the modem line that will be connected to your PC:

  _____

  If no to Option 2, indicate a primary and backup fax number to which the ASAP system will send reports:

  Primary Fax: _____

  Backup Fax: _____

RFC Use Only: ASAP ID _____

Section III - Certifying Officer's Signature

_____ _____
Signature Title

_____ _____ _____
Name Phone Number Date

Section V RFC/FRB Use Only

G New Enrollment G Change to Existing Enrollment

RFC Office:_____ Contact Name:_____ Phone:_____

Source Group Name:_____

G Org. Profile Established in ASAP - RFC Date:_____ Initials:_____
G Encrypt Device Mailed and Node Name
Assigned - FRB Customer Support Date:_____ Initials:_____
G Encrypt Keys Mailed - Info Security Date:_____ Initials:_____
G Organization Activated - FRB ASAP Ops Date:_____ Initials:_____
G Software and Encrypt Device sent to User - RFC Date:_____ Initials:_____