



U.S. General Services Administration

A large, stylized image of the American flag, showing the stars and stripes in a wavy, flowing pattern. The colors are slightly muted and blended into a dark blue background on the right side.

BAAR

What is BAAR?

- BAAR stands for Billing And Accounts Receivable.
- BAAR will replace custom legacy systems that currently perform accounts receivable, billing, and collections functions with Momentum Financials™, an integrated FSIO compliant core financial system.

What does this mean for GSA Customers?

- Access to bills, billing details, and payments via an online application.
- PDF versions of bills will be made available and be printable online.
 - Exception: Rent bills will only be available via Rent on the Web.
- Customers will be able to send messages, ask questions and dispute bills online.
- Customers will have robust querying capabilities to search for bills, billing details, and payments online.
 - Data retrieved from queries can be downloaded to a .csv file format, allowing further analysis of billing data.

Paper Bills & Bill Formats

- Customers can access the online application and if desired print their bills.
 - Exception: Rent bills will only be available via Rent on the Web.
 - BAAR will allow GSA to work towards eliminating the need to mail paper bills to customers.
- Bills will still be provided by Business Line (i.e. one for Fleet, one for Assisted Acquisitions, and one for Supplies).
- GSA is working towards having one bill format for all bills.
 - A section will be provided for internal customer/agency certification for bills not paid via IPAC.

Corresponding with GSA

- Using the online application customers will be able to correspond with GSA about their bills and or payments.
 - There will be two levels of correspondence:
 1. Account correspondence: Used to send GSA messages/inquires on your overall account.
 2. Bill correspondence: Used to send GSA messages/inquires on a specific bill.

Disputing a GSA Bill

- Using the online application customers will be able to dispute bills and check on the status of their disputes.
 - Disputes can be entered at two levels.
 1. Dispute the entire bill.
 2. Dispute a specific detail of the bill.

Conversion

- Conversion to BAAR will occur in three phases.
 - Phase I
 - July 2011
 - Rent & Fleet Business Lines
 - Phase II & III
 - Timeframe not yet determined
 - Business Lines not yet determined
- Only outstanding bills will be converted at each phase.

Discontinued Online Applications

- The following online applications will be discontinued after BAAR is fully implemented.
 - WebBill
 - Currently provides softcopy bills and billing information for Fleet and Supply Programs.
 - BillView
 - Currently provides softcopy bills for RWA, Assisted Acquisitions and Long Distance services.

How do Customer's Register

- Customers will register for the new online application by going to the application's web address and choosing to register.
 - If you currently have access to WebBill, your registration will be converted and you will not need to register for the new online application.
- Registration can be for one or many accounts.

Questions About BAAR

- If you have questions about BAAR, please contact GSA at GSABillingandARSolution@gsa.gov.