



DEPARTMENT OF THE TREASURY
WASHINGTON, D.C. 20220

July 22, 2011

In fiscal year 2010, the Department of the Treasury and the Office of Management and Budget created the Office of Financial Innovation and Transformation (FIT) within Treasury's Fiscal Service. FIT's mission is to serve as a catalyst in deploying common solutions to improve data quality and operational efficiency. Deploying a shared solution for the paperless capture of vendor data is one of FIT's first priorities. Treasury estimates that adopting paperless invoice processing capabilities across the Federal government will reduce the cost of entering invoices and responding to invoice inquiries by as much as 50 percent or \$450 million annually. Treasury is supporting this priority through a number of initiatives including:

- Offering Federal agencies and their vendors the Internet Payment Platform (IPP), a Web-based electronic invoicing solution; and
- Developing electronic invoicing data standards to support a "common business language" for the electronic exchange of invoice information.

Attached is Version 1.0 of the *Electronic Invoicing and Payment Processing Standards*. The purpose of the data standards is to align agencies and vendors under a common set of data definitions, encourage more electronic commerce among Federal and non-Federal trading partners, and facilitate consistent public reporting of Federal spending. The *Electronic Invoicing and Payment Processing Standards* serve as a comprehensive data dictionary of all data that is available in an electronic invoicing system, regardless of its source.¹ They are intended to support any electronic invoicing solution in the Federal government.

FIT developed the data standards by referencing existing Federal and commercial requirements (e.g., Federal Acquisition Regulations, Treasury Financial Manual, American National Standards Institute) and consulting with Federal agencies and vendors. In the coming months, Treasury's Financial Management Service (FMS) will publish open Extensible Markup Language (XML) Schemas (i.e., rules for encoding documents in machine-readable form) to standardize the electronic data exchanges between agencies, vendors, and electronic invoicing systems. Agencies and vendors will develop automated interfaces based on these XML Schemas.

In the interim, FIT recommends that agencies and vendors use this material as follows:

- Agencies
 - Current IPP customers: Review the standards and identify any inconsistencies with existing capabilities. Work with FMS, as necessary, to align existing capabilities with the data standards as part of the future releases of IPP.

¹ The *Electronic Invoicing and Payment Processing Data Standards* reflect all the information that could be available within this capability. Agencies and their vendors are not expected to enter each data element individually (e.g., some may be derived).

- Agencies evaluating and implementing IPP: Use these standards as part of the IPP evaluation to determine gaps between their internal systems and these data standards. Follow these standards during IPP implementation.
- Agencies using other electronic invoicing solutions: Consider aligning with these standards to standardize on one government-wide standard.
- Vendors
 - Current IPP users: Review data standards and determine whether there is any impact to invoicing business practices. Align with these standards as part of the future releases of IPP.
 - New or future IPP users: Review data standards and align invoicing business practices with these standards.

The *Electronic Invoicing and Payment Processing Data Standards* are intended to respond to the needs of a broad and diverse constituency. To ensure clarity, consistency, and completeness of the material, FIT may periodically update the data standards. Treasury looks forward to continued collaboration with the financial management community to fulfill the vision and goals of this initiative. Copies of this document are available at <http://fms.treas.gov/finstandard/index.html>. Direct your comments or questions to Adam Goldberg, Director of the Office of Financial Innovation and Transformation, at fit@treasury.gov.

Enclosure

The Department of the Treasury
Office of Financial Innovation and Transformation

Electronic Invoicing and Payment Processing Data Standards

Version 1.0
July 1, 2011



Contents

	Page
Contents	i
Version and Revision Information	1
1.0 Background	2
1.1 Overview	2
1.2 Current State	2
1.3 Future State	3
2.0 Data Standard Sources	4
3.0 Scope of Standards	5
3.1 Included Business Scenarios	5
3.2 Excluded Business Scenarios	5
4.0 Data Standards	6
4.1 Data Exchanges	6
4.2 Data Standards Layout	8
5.0 Assumptions	11
6.0 Point of Contact	11
Appendices	14
Appendix A – Data Standards	A-1
Appendix B – Index of Data Elements and References	B-1
Appendix C – Examples of Procurement Instrument Identifiers (PIID)	C-1
Appendix D – List of Acronyms	D-1

Version and Revision Information

Revision Date	Version Number	Revised Section(s) and Reason(s)
July 1, 2011	1.0	First public release.

1.0 Background

1.1 Overview

The mission of the Department of the Treasury’s (Treasury) Office of Financial Innovation and Transformation (FIT) is to be a catalyst in the transformation of Federal financial management, in coordination with the Chief Financial Officer (CFO) Council, by identifying, testing, and facilitating the development and deployment of innovative, common, cost-effective solutions that improve data quality and create efficiencies.

To address one of its first priorities – electronic invoicing and payment processing – FIT prepared a strong business case to identify the most beneficial government-wide design for electronic invoicing and payment processing activities (see Section 1.3 Future State). FIT, in coordination with the Invoice Data Standards Committee,¹ developed a comprehensive “common business language” that supports the electronic data interchange (EDI) required to execute and support selected invoicing/payment processing solutions. By providing a common business language, Federal agencies and their vendors will be able to perform their invoicing and payment processing duties electronically in a more consistent, streamlined, and efficient manner. Further, adherence to these standards will support the consistent reporting and tracking of taxpayer dollars.

The data standards in this document support Federal agencies and their vendors implementing or adopting electronic invoicing. The standards should be used when implementing a new electronic invoicing solution to ensure that the data is consistent in its format and use. This document does not make determinations or provide guidance on how the solution should be implemented (e.g., logging the transaction date/time so that troubleshooting can be done properly).

These standards have broad government-wide utility since they were developed using existing Federal requirements and systems (e.g., Federal Acquisition Regulation (FAR), Code of Federal Regulations (CFR), and Treasury Financial Manual (TFM)) in consultation with Federal agencies and vendors. In addition, these standards align with the Financial Management Service (FMS) Internet Payment Platform (IPP) – Treasury’s electronic invoicing solution available to Federal agencies.² When an agency chooses to use IPP for its invoicing needs, it is adopting these data standards. As electronic invoicing is expanded, all Federal agencies and vendors are encouraged to follow the standards to maximize their benefits and efficiencies.

1.2 Current State

Most Federal agencies receive a preponderance of their vendor invoices on paper. These invoices are manually entered and processed using agency-specific financial systems, processes, and data definitions. Within this environment, the absence of common government-wide invoicing standards makes it difficult for vendors to bill Federal agencies uniformly and for Federal agencies to process invoices in a timely manner.

¹ Committee members include representatives from the Departments of Defense, Energy, Health and Human Services, Homeland Security, State, Transportation, Treasury, Veterans Affairs; the Environmental Protection Agency; the General Services Administration; the National Science Foundation; and the Office of Management and Budget.

² The layout of the data standards in Appendix A includes an indicator designating whether a data element is specific to IPP.

Furthermore, the absence of common data standards across the acquisition and financial management domains makes it difficult to provide timely, reliable information about how Federal funds are being spent.

There are currently several electronic invoicing solutions within the Federal government. Treasury’s FMS, in partnership with the Federal Reserve Bank (FRB) of Boston, hosts the IPP – a shared solution – that has been implemented and piloted by several Federal agencies. IPP has been configured to meet the needs of Federal agencies.

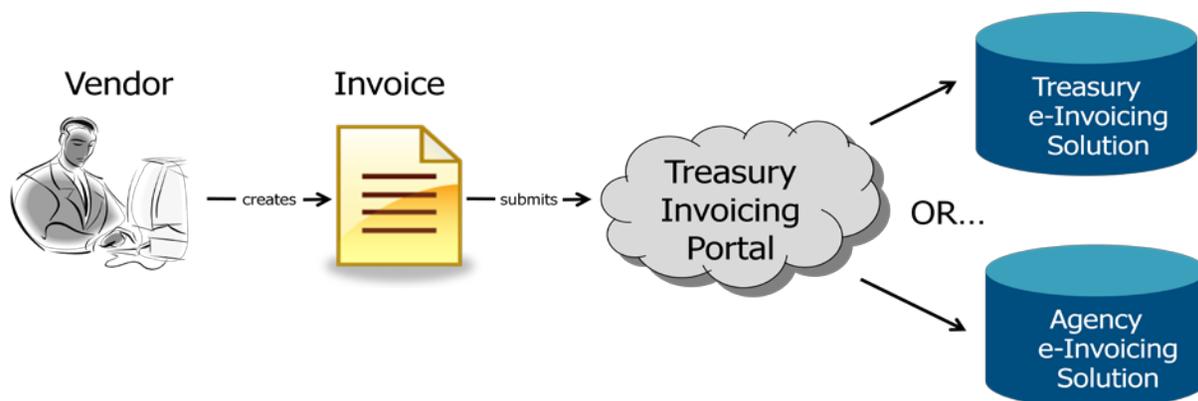
In addition, the Department of Defense (DoD) developed the Wide Area Workflow (WAWF), a Web-based application that enables DoD vendors and authorized DoD personnel to electronically generate, capture, and process receiving, invoicing, and payment-related documentation for unclassified FAR-based contracts. Originally deployed in 1999, WAWF is currently in use by major DoD components and other government offices.

These electronic invoicing solutions have been developed, implemented, and tailored to meet the needs of specific Federal agencies without the benefit of uniform data requirements for vendor invoicing and payment processing.

1.3 Future State

To ensure that data requested to support any electronic invoicing solution is commonly understood and formatted consistently, uniform data standards are needed. These invoice data standards will position the Federal sector and its vendors to pursue the future state of a single portal through which vendors submit their invoices. The Treasury invoicing portal will capture those data elements necessary for the prompt and efficient payment of vendor goods and services, thereby standardizing the way vendors invoice the Federal government. In the future state, the vendor can choose to enter an invoice manually or submit them electronically, including attaching any supporting documentation to the invoice. Once received in the portal, a determination will be made whether to process/forward the invoice in IPP or to forward it to an agency’s invoicing solution for processing (see Figure 1). Vendors will be able to view and track the status of their invoices on-line as they are processed for payment.

Figure 1 – Future State e-Invoicing Environment



In this future state, the data will be sent into and out of the centralized Web-enabled portal in a series of “exchanges”. These data exchanges between the portal and other entities (i.e., agencies, vendors) are detailed in Section 4.0 and serve as the basis for developing and organizing the data standards.

2.0 Data Standard Sources

Treasury developed these electronic invoicing and payment processing standards by referencing and leveraging work completed by other reputable and recognized private sector and Federal organizations including:

- IPP Data Dictionary, December 2010
- WAWF Data Dictionary, December 2010)
- American National Standards Institute (ANSI) Accredited Standards Committee (ASC) X12 Purchase Order Transaction Set 850 and Invoice Transaction Set 810 EDI Standards, February 2011
- Uniform Business Language (UBL), Organization for the Advancement of Structured Information Standards (OASIS), April 2010
- United Nations/Electronic Data Interchange For Administration, Commerce and Transport (UN/EDIFACT), December 2010

Treasury also considered data requirements and standards defined in other current Federal sources, business sources, and implemented solutions including the following:

- FAR, March 2005
- Defense Federal Acquisition Regulation Supplement (DFARS), January 2011
- Procurement-related Standard Forms
- Federal Procurement Data System – Next Generation (FPDS-NG), Version 1.4, October 2010
- Federal Funding Accountability and Transparency Act (FFATA) Sub-award Reporting System (FSRS)
- Federal Assistance Award Data System Plus (FAADS+)
- Prompt Pay guidelines within the CFR, January 2011
- Central Contractor Registration (CCR) system³, February 2011, revision #22
- Financial Systems Integration Office (FSIO) Common Government-wide Accounting Classification (CGAC) Structure, July 2007
- Office of Federal Financial Management (OFFM) Core Financial System Requirements, January 2006.

³ The General Services Administration (GSA) plans to replace CCR with the System for Award Management (SAM) in March 2012. Treasury will update these standards as necessary, once GSA has implemented SAM.

3.0 Scope of Standards

These data standards will be a living document that extends beyond the promulgation of the initial set of standards. This version focuses on business scenarios related to commercial invoices. Future iterations will address business scenarios that include additional types of invoices.

The following assumptions have been made related to the scope of these standards:

- An electronic copy of the purchase order will be available via the invoicing portal. Data from the purchase order may be used to pre-populate the invoice from the purchase order (called a PO flip). However, even though an electronic copy of the purchase order exists in the portal, this does not replace the need for an agency to provide the vendor with a legal, signed copy of the purchase order.
- When a vendor submits an invoice, the agency must approve all invoice line items or reject the invoice in total. This version of the data standards does not support partial invoice approval.
- When a vendor checks on the status of their invoice, the information is displayed in the portal and does not entail an actual data exchange with the vendor.
- Payment processes and their related data exchanges for payment schedules and confirmation already exist and fall outside the scope of this data standard.

3.1 Included Business Scenarios

The following business scenarios are addressed by the data standards included in this document:

- Invoicing for commercial goods and services from domestic and foreign vendors, including other direct charges (ODC), such as supplies or travel
- Non-purchase order invoicing (i.e., invoices that do not require a contractually binding document for payment, such as a utility bill)
- Third party payments⁴.

3.2 Excluded Business Scenarios

The following business scenarios are not addressed by the data standards included in this document and may be addressed in future iterations of the data standards:

- Intragovernmental transactions (e.g., interagency agreements)
- Invoicing from state and local governments
- Invoicing from foreign governments

⁴ Third party payment is a term used in health insurance where an organization (third party), such as a union or insurance coverage company, other than the patient (first party) or primary health care provider (second party), is involved in the financing of personal health services.

- Invoicing for grants
- Invoicing for travel of Federal employees
- Invoicing for purchase cards
- Invoicing for contractual actions falling below the micro-purchase threshold
- Invoicing for contract financing (e.g., partial payments, progress payments or performance-based payments)
- Public vouchers for cost reimbursable contracts, often referred to as cost vouchers in DoD
- Direct payments to individuals (e.g., payroll, Medicare, Medicaid).

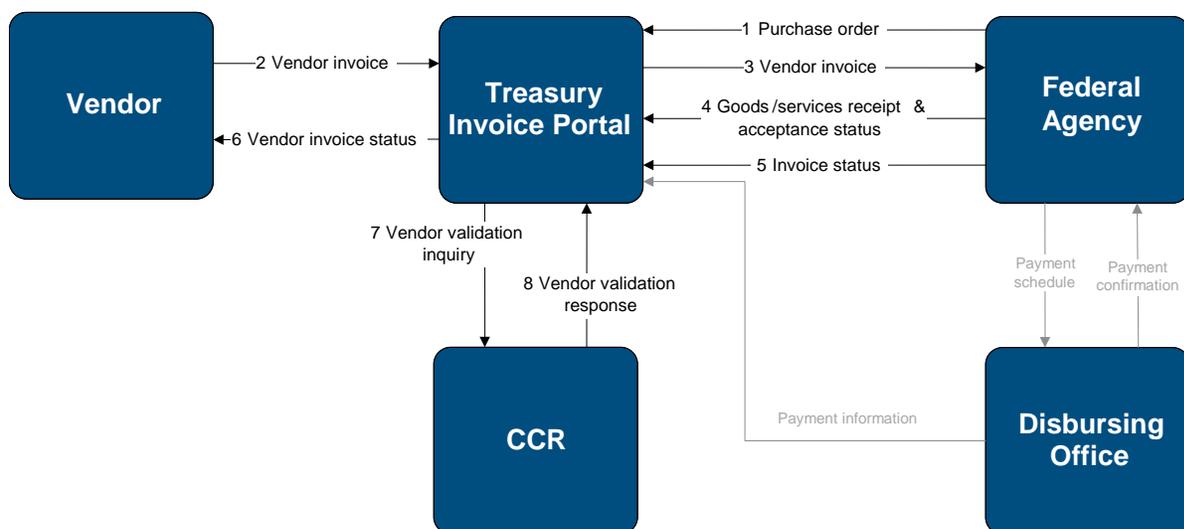
4.0 Data Standards

This section includes the data exchanges needed for electronic invoicing and the layout of the data standards. Appendix A contains the electronic invoicing and payment processing standards organized by data exchange. Appendix B is an alphabetical list of all data elements that identifies which exchanges they are found in with a hyperlink to reference documents that support the rationale for its inclusion in the standard.

4.1 Data Exchanges

Data standards have been developed for the eight data exchanges (see Figure 2) required to perform the electronic invoicing and payment processing in accordance with the future state. The data exchanges between the various entities (i.e., vendor, centralized invoice portal, CCR, Federal agency, disbursing office) support the business scenarios described in Section 3.1.

Figure 2 – Electronic Invoicing and Payment Processing Data Exchanges



Other data exchanges exist between entities in Figure 2, such as the Federal Agency checking CCR before the award of a purchase order. However, these additional exchanges are not included, so that the reader only need focus on those exchanges required for implementing these data standards.

Each data exchange is described in Table 1. The numbers assigned to each data exchange are used solely for the unique identification of an exchange and do not represent any logical sequencing.

Table 1 – Electronic Invoicing and Payment Processing Data Exchange Descriptions

ID	Source	Destination	Name	Description
1	Federal Agency	Treasury Invoice Portal	Purchase Order	Purchase order information that can be used by vendors to generate their invoices in the invoice portal; receipt and acceptance status are set to “Pending” on initial load of the purchase order
2	Vendor	Treasury Invoice Portal	Vendor Invoice	Invoices submitted by vendors for goods or services purchased by the government
3	Treasury Invoice Portal	Federal Agency	Vendor Invoice	Invoices submitted by vendors via the portal for goods or services purchased by the government with appended information to facilitate workflow and payment
4	Federal Agency	Treasury Invoice Portal	Goods/Services Receipt & Acceptance Status	Receipt and acceptance occurs within the agency which then passes status information, if available; includes data already captured in the agency's system(s) that supports communication of status to the vendor; does not include data required to perform receipt and acceptance of goods or services in the portal
5	Federal Agency	Treasury Invoice Portal	Invoice Status	Information on the status of invoice processing from receipt of invoice at the agency through remittance of payment to vendor; includes status for timeframes cited in Prompt Pay guidelines; only provided for invoices submitted to the portal
6	Treasury Invoice Portal	Vendor	Vendor Invoice Status	Status of the invoice during its processing lifecycle (i.e., from submission through payment)
7	Treasury Invoice Portal	CCR	Vendor Validation Inquiry	Vendor validation requests information used to determine if a vendor is permitted to conduct business with the government; may require an alternate lookup table for those vendors exempt from registering with CCR
8	CCR	Treasury Invoice Portal	Vendor Validation Response	Information that identifies whether a vendor is permitted to conduct business with the government
n/a	Federal Agency	Disbursing Office	Payment Schedule	Information used by agencies to schedule payments with disbursing offices; not included within the scope of these data standards; agencies should follow existing processes and workflows for this data exchange
n/a	Disbursing Office	Agency	Payment Confirmation	Information received by agencies from disbursing offices that confirm payments and provide remittance advice; not

ID	Source	Destination	Name	Description
				included within the scope of these data standards; agencies should follow existing processes and workflows for this data exchange
n/a	Disbursing Office	Treasury Invoice Portal	Payment Information	Information sent by disbursing office to the portal on payments and remittance advice; not included within the scope of these data standards

4.2 Data Standards Layout

The data standards in Appendix A are presented in numerical order based on the eight data exchanges described in Section 4.0. For each data exchange, a set of data elements has been identified and their descriptions standardized using the following attributes:

- **ID** – A unique identifier for the data element within the given data exchange
- **Major Grouping** – A logical category of data elements that groups information based on its content and relationship, for example, invoice header information
- **Minor Grouping** – A logical collection of data that defines a subcategory of the major grouping, such as summary information about the invoice
- **Name** – A commonly used name for the data element that is easily understood by business users
- **Definition** – A narrative that provides detail and context for the reader to use the data element correctly and consistently
- **Type** – The type of value that the data element will provide. Data element types include:
 - Alphanumeric (AN) – A sequence of any characters including uppercase and lowercase letters, digits, special characters, and spaces; contains at least one non-space character; significant characters are left-justified; leading spaces, when they occur, are presumed to be significant characters
 - Alphabetic (A) – A sequence of uppercase and lowercase letters A through Z and spaces; contains at least one non-space letter; significant letters are left-justified; leading spaces, when they occur, are presumed to be significant
 - Numeric (N) – A sequence of one or more digits; for negative values, the leading minus sign (-) is used; absence of a minus sign indicates a positive value; leading zeros are not used unless necessary to satisfy a minimum length requirement
 - Decimal Number – Contains an explicit decimal point and is used for numeric values that have a varying number of decimal positions; for negative values, the leading minus sign (-) is used; absence of a minus sign indicates a positive value; leading zeros are not used unless necessary to satisfy a minimum length requirement

- Date – A standard date, expressed in terms of calendar year, month, and day of the month
- Time – A time value, expressed in terms of hours, minutes, seconds and time zone
- **Minimum Length** – The minimum number of positions allowed for the data element
- **Maximum Length** – The maximum number of positions allowed for the data element
- **Format** – The convention that the user must follow when providing the data element value (e.g., CC⁵YYMMDD format for dates), if applicable
- **Domain** – The set of valid values for the data element, if applicable; the domain could include specific values, a set of standards that should be used to define the values, or a source where the set of valid values can be located
- **Business Owner** – The entity responsible for determining the correct value for the data element for the given business situation
- **Reference Document** – The Federal regulatory or business document that is driving the need to include the given data element
- **Optionality** – An indication of whether the data element is mandatory, optional or conditional. This data element is used as agencies work through the implementation of their selected electronic invoicing solution. Optionality values include:
 - Mandatory (M) – The data element is required for the given data exchange
 - Optional (O) – The data element is optional for the given data exchange. These data elements are not required by the electronic invoicing system and may or may not be used by the invoicing solution
 - Conditional (C) – The data element is dependent upon another data element; if a data element has conditional optionality, the circumstances under which the data element will be mandatory are provided
- **Privacy** – An indication of whether the data element contains personally identifiable information⁶ (PII) and should therefore not be made available to the general public. Values include:
 - Public – The data element value is not PII and will be available to any user with access rights to view the data
 - Private – The data element value is PII and will be hidden from all users except those with access rights to create, edit or view the data

⁵ Current Century (CC).

⁶ Personally Identifiable Information (PII), as used in information security, refers to information that can be used to uniquely identify, contact, or locate a single person or can be used with other sources to uniquely identify a single individual.

- **Element-Specific Business Rules** – Any business rules that influence the data element, including how particular values for the data element should be assigned
- **Example** – An example of a typical entry for the data element
- **PO Flip** – Indicates if the data element will automatically pre-populate the invoice when generated from the purchase order; when PO flip = N, the data element is submitted by the vendor on Exchange #2, whereas when PO flip = Y, the data element comes from the purchase order on Exchange #1
- **IPP Specific** – Indicates that the data element is specific to the IPP system when = “Y”. Data elements where there is no entry (i.e., blank) indicates that the data element is required by the standard.

5.0 Assumptions

The following assumptions were made during the development of the data standards:

- Changes to CCR requirements and data standards are not within the purview of this initiative. As a result:
 - The Vendor Validation Inquiry and the Vendor Validation Response data exchanges between the centralized invoice portal and CCR will be heavily dependent upon CCR data requirements and standards, as presented in the most recent publication of the CCR data dictionary. The dependence is on the CCR data dictionary as opposed to the CCRXML because the CCR data dictionary includes specific elements necessary to validate vendor eligibility to conduct business with the Federal government.
- Changes to FPDS-NG requirements and data standards are not within the purview of this initiative. As a result:
 - The data exchanges are dependent upon FPDS-NG data requirements and standards for contract identifying information, as presented in the most recent publication of the FPDS-NG data dictionary.
- These data standards serve as a basis from which systems will be developed or enhanced. As systems are developed using these standards, additional data elements will be added as needed to facilitate efficient invoice and payment processing.

6.0 Point of Contact

If you have any questions or comments about the electronic invoicing and payment processing initiative or the data standards included in this document, please send an email to fit@treasury.gov.

Appendices

Appendix A – Data Standards

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 1

Data Exchange Name: Purchase Order Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major	Minor	Name	Definition	Type	Minimum	Maximum	Format	Domain	Business	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
Purchase Order Header																
1-01	Purchase Order Header	Contract Identifying Information	Agency Identifier	A code used to represent the agency that originally awarded the Order Number/Procurement Instrument Identifier (PIID). This code is used to link the agency in FPDS-NG to award information.	AN	4	4	None	FPDS-NG Defined Agency IDs	GSA	FAR 4.605(a); 75 CFR 50731; FAR Case 2009-023	C	Public	Mandatory when the Order Number/PIID or Referenced IDV PIID does not begin with an FPDS Agency Prefix.	Please refer to Appendix C.	
1-02	Purchase Order Header	Contract Identifying Information	Order Number / PIID	A number generated by the issuing agency (buyer) to uniquely identify the contractual action that orders the initial, or full, set of goods and/or services. This is the number against which funds are obligated and invoices are submitted. For example, the order number/Procurement Instrument Identifier (PIID) for orders submitted against an indefinite contract action may represent the call order, delivery order or task order number. The order number/PIID for definite contracts may be the respective contract/purchase order/agreement number.	AN	1	50	None	None	Agency	FAR 32.905; SF26; DD1155; FAR 16.505; FPDS-NG Data Dictionary	M	Public	None	Please refer to Appendix C.	
1-03	Purchase Order Header	Contract Identifying Information	Referenced IDV Agency Identifier	A code used to represent the agency that awarded the initial Indefinite Delivery Vehicle (IDV). This code is used to link the agency in FPDS-NG to award information.	AN	4	4	None	FPDS-NG Defined Agency IDs	GSA	FAR 4.605(a); 75 FR 50731; FAR Case 2009-023; FPDS-NG Data Dictionary	C	Public	Mandatory when Contract Type = Indefinite (I) and when the Referenced IDV PIID does not begin with an FPDS Agency Prefix.	Please refer to Appendix C.	
1-04	Purchase Order Header	Contract Identifying Information	Referenced IDV PIID	The number that uniquely identifies the Indefinite Delivery Vehicle (IDV) against which a corresponding order(s) is placed. This number enables the vendor and agency to establish a linkage between the order and the corresponding Blanket Purchase Agreement (BPA), Basic Ordering Agreement (BOA), Indefinite Delivery Definite Quantity (IDDO), Indefinite Delivery Indefinite Quantity (IDIO), Indefinite Delivery Requirements (IDR), Government-wide Acquisition Contract (GWAC), or Federal Supply Schedule (FSS).	AN	1	50	None	None	Agency	DFARS 253.204-70(b)(1)(i); FAR 4.605(a); 75 FR 50731; FAR Case 2009-023; FPDS-NG Data Dictionary	C	Public	Mandatory when Contract Type = Indefinite (I). When reporting the initial load of a BPA under a FSS, report the FSS contract number as the Referenced IDV PIID.	Please refer to Appendix C.	
1-05	Purchase Order Header	Order Information	Order / PIID Modification Number	A unique identifier assigned by the agency that issued the referenced order number/Procurement Instrument Identifier (PIID). Serves to uniquely identify one modification occurring to the referenced order number/PIID after the original/base was affected.	AN	1	25	None	None	Agency	SF26, SF30, DD1155, FAR 4.10	M	Public	When capturing the base Order Number / PIID, this value should equal zero.	P00001	
1-06	Purchase Order Header	Order Information	Contract Type	Used to identify whether the contract action can be construed as a definitive or indefinite action. Agencies obligate and vendors invoice against definitive contract actions. Agencies must place orders against indefinite contract actions to obligate funds and enable vendor invoicing.	A	1	1	None	D = Definite; I = Indefinite	Agency	FAR Part 16; FAR 4.606(a); FPDS-NG Data Dictionary	M	Public	None	D	
1-07	Purchase Order Header	Order Information	IDV Type	Classifies the IDV to help communicate any order, quantity, or requirements definitions or limitations.	A	3	5	None	BOA - Basic Ordering Agreement, BPA - Blanket Purchase Agreement; BPO - Blanket Purchase Order, IDIQ - Indefinite Delivery Indefinite Quantity; IDDO - Indefinite Delivery Definite Quantity; IDR - Indefinite Delivery Requirements; GWAC - Government Wide Acquisition Contract; FSS - Federal Supply Schedule	Agency	FAR 4.601	C	Public	Mandatory when Contract Type = Indefinite.	BPA	

Note: Optionality on the Purchase Order Exchange is based on the original order and the implementation may vary for order modifications.

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 1

Data Exchange Name: Purchase Order Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major	Minor	Name	Definition	Type	Minimum	Maximum	Format	Domain	Business	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
1-08	Purchase Order Header	Order Information	Order Type	Identifies the type of order that invoices will be submitted against. This element must align with the "Contract Type" value and the "IDV Type" value, if applicable.	AN	1	5	None	DO = Delivery Order; TO = Task Order; PO = Purchase Order; C = Call; S = Standalone Contract	Agency	None	M	Public	For IDV Types IDDO, IDIO and IDR, valid values = DO and TO. For IDV Types BPA, valid value = C. For IDV Types BPO, BOA, FSS, GWAC and Definitive Contract, valid value = PO or S.	C	
1-09	Purchase Order Header	Order Information	Order / PIID Issue Date	The date the referenced order / PIID was issued by the contracting officer.	Date	8	8	CCYYMMDD	None	Agency	SF26, SF30, DD1155, FAR 4.10	M	Public	Date expressed as CCYYMMDD where CC represents the first two digits of the calendar year	20110431	
1-10	Purchase Order Header	Order Information	Modification Date	This is the date of modifications made to the Purchase Order. This element is only used for change orders.	Date	8	8	CCYYMMDD	None	Agency	SF30	O	Public	None	20110516	
1-11	Purchase Order Header	Order Information	PO Comments	Provides additional clarifying comments from the Agency regarding the Order.	AN	1	1000	None	None	Agency	None	O	Public	None	Order relates to solicitation number 1234	
1-12	Purchase Order Header	Order Information	Advance Shipping Notice Indicator	Indicates if an advance shipping notice is required before the invoice can be accepted.	AN	1	1	None	Y = Yes, N = No,	Agency	None	M	Public	Default value is "N".	Y	Y
1-13	Purchase Order Header	Order Information	Order Acknowledgement Indicator	Indicates if a valid order acknowledgement is required from the vendor before the invoice can be accepted.	AN	1	1	None	Y = Yes, N = No,	Agency	None	M	Public	Default value is "N".	Y	Y
1-14	Purchase Order Header	Vendor Information	Vendor Name	The name of the vendor/supplier conducting business with the Federal Government.	AN	2	120	None	None	Vendor	FAR 32.905; CCR Data Element Dictionary	M	Public	Referred to in CCR as the Company Name / Legal Business Name. Referred to in the FAR as Contractor Name. The combination of Vendor Name and Vendor DUNS Number must be a valid of combination of vendor name and DUNS in CCR.	ABC Company Inc	
1-15	Purchase Order Header	Vendor Information	Agency Defined Vendor ID	The agency defined ID used to uniquely identify a vendor.	AN	1	30	None	Varies by agency	Agency	None	M	Public	None	ABC04	Y
1-16	Purchase Order Header	Vendor Information	Agency Defined Vendor Site ID	The agency defined ID used to uniquely identify a location or bank account for a given vendor.	AN	1	30	None	Varies by agency	Agency	None	M	Public	None	1	Y
1-17	Purchase Order Header	Vendor Information	Shared Service Provider's Customer ID	A unique code for a set of vendor information that when combined with the Agency Defined Vendor ID creates a unique key to properly associate the PO with the Agency's set of books. This code is used by Service Providers who maintain multiple sets of books for their clients.	AN	1	30	None	Varies by agency	Agency	None	O	Public	An agency may require this element if necessary for vendor identification to allow vendor master mapping between the ERP and the invoicing system or if permission to view is controlled in the invoicing system by this element.	ABC	Y
1-18	Purchase Order Header	Vendor Information	Vendor DUNS Number	The Data Universal Numbering System (DUNS) number is the vendor's unique nine digit identification number, provided by Dun & Bradstreet, that identifies a vendor business' physical location/site.	N	9	9	None	None	Vendor	DFARS 252.204, FAR 52.204-6; 48 CFR 4.602 (d); FPDS-NG Data Element Dictionary Version 1.4; CCR Data Element Business Rules	M	Public	Number must be valid at Dun & Bradstreet. CCR requires DUNS number for vendor registration. If there is no Vendor DUNS+4 Number, the combination of Vendor CAGE/NCAGE Code and Vendor DUNS Number must be valid in CCR.	084006741	
1-19	Purchase Order Header	Vendor Information	Vendor DUNS+4	An extension of the vendor DUNS number that is used when there is more than one bank account associated with the vendor DUNS. Providing a DUNS + 4 helps enable payment to be submitted to the proper bank account.	AN	4	4	None	None	Vendor	DFARS 252.204, FAR 52.204-6; 48 CFR 4.602 (d); FPDS-NG Data Element Dictionary Version 1.4; CCR Data Element Business Rules	C	Public	Mandatory when multiple EFT remittance locations are associated with the 'parent' DUNS profile. CAGE associated with DUNS + 4 must differ from CAGE code associated with primary/parent DUNS profile. CCR requires DUNS+4 when there are multiple EFT locations.	6849	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 1

Data Exchange Name: Purchase Order Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major	Minor	Name	Definition	Type	Minimum	Maximum	Format	Domain	Business	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
1-20	Purchase Order Header	Vendor Information	Vendor EIN/TIN	The Vendor Employer Identification Number (EIN) / Taxpayer Identification Number (TIN) is a nine-digit number assigned by the Internal Revenue Service (IRS). The EIN is used to identify business taxpayers for reporting purposes, similar to the way Social Security Numbers identify individuals. The terms EIN and TIN are interchangeable. This unique number is typically referred to as an EIN when a vendor has employees.	N	9	9	None	None	Vendor	FAR 52.204-3; FAR 32.905 (vii); CCR Data Element Business Rules	C	Private	Mandatory for all domestic commercial entities. EIN value provided must match EIN associated with DUNS number in CCR.	130871985	
1-21	Purchase Order Header	Vendor Information	Vendor CAGE/NCAGE Code	The Commercial and Government Entity (CAGE) or North Atlantic Treaty Organization CAGE (NCAGE) code is used to help uniquely identify vendors. CAGE codes apply to domestic entities, while NCAGE codes apply to foreign entities.	AN	5	5	None	Defense Logistics Information Service for CAGE codes; respective country's codification bureau for NCAGE codes	Vendor	CCR Data Element Business Rules; DFARS 252.204	C	Public	CAGE/NCAGE is Mandatory for DoD vendors and optional for all others. Combination of Vendor CAGE/NCAGE Code and Vendor DUNS Number must be valid in CCR.	2G381	
1-22	Purchase Order Header	Vendor Information	Vendor Street Address 1	The street location where the vendor business resides, to include street name, street number, street direction and street type.	AN	1	55	None	None	Vendor	FAR 32.905	M	Public	None	1101 KITCHAWAN RD	
1-23	Purchase Order Header	Vendor Information	Vendor Street Address 2	The street location where the vendor business resides, to include street name, street number, street direction and street type.	AN	1	55	None	None	Vendor	FAR 32.905	O	Public	None	Suite Number 200	
1-24	Purchase Order Header	Vendor Information	Vendor City	The name of the city where the vendor business resides.	AN	2	30	None	None	Vendor	FAR 32.905	C	Public	Mandatory when associated to a US or Canadian address. Optional for all others.	YORKTOWN HEIGHTS	
1-25	Purchase Order Header	Vendor Information	Vendor State or Province Code	Code indicating the State or Province where the vendor business resides.	AN	2	2	None	Federal Information Processing Standards (FIPS) Publication 5-2	Vendor	FIPS Publication 5-2; FAR 32.905	C	Public	Mandatory when associated to a US or Canadian address. Optional for all others.	NY	
1-26	Purchase Order Header	Vendor Information	Vendor Postal Code	The zip or postal code where the vendor business resides.	AN	3	14	None	National Zip Code and Post Office Directory, Publication 65 (USPS Domestic Mail Manual); International Bureau of the Universal Postal Union	Vendor	FAR 32.905	M	Public	None	10598-0218	
1-27	Purchase Order Header	Vendor Information	Vendor Country Code	The code of the country where the vendor business resides.	A	3	3	None	ISO 3166-1 Alpha 3	Vendor	ISO 3166-1 Alpha 3; FAR 32.905	M	Public	None	USA	
1-28	Purchase Order Header	Vendor Information	Vendor Foreign Region or Province	The foreign state, province or other political subdivision (state, county, parish, department, etc.) where the vendor business resides, if applicable.	AN	2	2	None	ISO 3166-2	Vendor	FAR 32.905	C	Public	Mandatory for non-US and non-Canadian vendors. This element should be left blank for all invoices issued by US or Canadian vendors.	GB	
1-29	Purchase Order Header	Terms & References	Payment Terms	Represents the terms for any discounts offered/provided. This provides the conditions for when payment will be due and how payment will be made to the vendor for invoiced goods and services.	AN	1	30	None	Varies by agency	Agency	FAR 32.905; TFM: Vol 1 Part 6 - Chapter 8040.20; FAR 52.232-1; SF26; SF30	M	Public	If defined in the contract, must be identical to payment discount terms included in the contract. If payment discount terms not included in the contract, or invoice does not have a PO associated to it, vendor can enter discount for prompt payment on the individual invoice.	Net 30	
1-30	Purchase Order Header	Terms & References	Prompt Pay Indicator	This indicates that the vendor is subject to prompt pay rules.	A	1	1	None	Y - Yes; N - No	Agency	None	M	Public	None	Y	Y

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 1

Data Exchange Name: Purchase Order Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major	Minor	Name	Definition	Type	Minimum	Maximum	Format	Domain	Business	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
1-31	Purchase Order Header	Terms & References	Prompt Pay Reason Code	The code representing the reason that the vendor invoice is not subject to prompt pay rules.	AN	2	5	None	NA - Payment not made by an Agency as defined in 5 USC 551(1)(G) CF - Contract Financing Payment EM - Payment related to a Declared state of Emergency HZ - Payments related to the release of Hazardous Materials CO - Payments related to military contingency operations	Agency	DoD 7000.14-R, VOLUME 10, CHAPTER 7	C	Public	Mandatory when the Prompt Pay Indicator is "N".	CF	Y
1-32	Purchase Order Header	Terms & References	Fast Pay Indicator	A code that indicates whether or not the Vendor invoice is eligible for Fast Pay.	A	1	1	None	Y = Yes; N = No	Agency	FAR 13.4	M	Public	None	N	
1-33	Purchase Order Header	Terms & References	Freight on Board (FOB) Terms	Indicates the responsibility for shipment and loading costs (buyer or seller) and the conditions for when the Transfer of Ownership takes place (destination or origin).	AN	1	250	None	None	Agency	FAR 47.3, Transportation in Supply Contracts.	O	Public	This term is used with the designation of a physical point to determine the responsibility and basis for payment of freight charges and, unless otherwise agreed, the point at which title for supplies passes to the buyer or consignee.	Transfer of ownership will take place at the destination	
1-34	Purchase Order Header	Terms & References	Appropriation Law	This is a displayed reference to the appropriation law(s) associated to the PO.	AN	1	100	None	None	Agency	None	O	Public	None	H.R. 3326	Y
1-35	Purchase Order Header	Billing Information	Bill To Agency Code	Code for the Federal entity that will be billed for the goods/services.	AN	1	55	None	Treasury approved Agency Location Codes; DLA approved DoDAAC codes	Agency	SF26; SF30; DD1155	M	Public	Federal civilian agencies use ALCs, while DoD agencies use DoDAAC codes.	N68688	
1-36	Purchase Order Header	Billing Information	Bill To Agency Name	Name of the Federal entity that will be billed for the goods/services.	AN	1	60	None	None	Agency	SF26; SF30; DD1155	M	Public	None	Fleet and Industry Supply Chain	
1-37	Purchase Order Header	Billing Information	Bill To Agency Street Address 1	The street location where the Federal entity that will be billed for the referenced order number/PIID resides. This includes street name, street number, street direction and street type.	AN	1	55	None	None	Agency	SF26; SF30; DD1155	M	Public	None	123 John Kingman Street	
1-38	Purchase Order Header	Billing Information	Bill To Agency Street Address 2	The street location where the Federal entity that will be billed for the referenced order number/PIID resides. This includes street name, street number, street direction and street type.	AN	1	55	None	None	Agency	SF26; SF30; DD1155	O	Public	None	Suite Number 200	
1-39	Purchase Order Header	Billing Information	Bill To Agency City	Name of the City of the Federal entity that will be billed for, for the goods/services.	AN	2	30	None	None	Agency	SF26; SF30; DD1155	C	Public	Mandatory if Bill to Agency Code is populated and is a US or Canadian address. Optional for all others.	Fort Belvoir	
1-40	Purchase Order Header	Billing Information	Bill To State or Province Code	Code indicating the State or Province where the the Federal entity that will be billed the goods/services.	AN	2	2	None	Federal Information Processing Standards (FIPS) Publication 5-2	Agency	SF26; SF30; DD1155	C	Public	Mandatory if Bill to Agency Code is populated and is a US or Canadian address. Optional for all others.	VA	
1-41	Purchase Order Header	Billing Information	Bill To Agency Postal Code	The zip or postal code for the Federal Entity that will be billed the goods/services.	AN	3	14	None	National Zip Code and Post Office Directory, Publication 65 (USPS Domestic Mail Manual); International Bureau of the Universal Postal Union	Agency	SF26; SF30; DD1155	M	Public	None	22060	
1-42	Purchase Order Header	Billing Information	Bill To Agency Country Code	The code identifying the Country of the Federal entity that will be billed the goods/services.	A	3	3	None	ISO 3166-1 Alpha 3	Agency	SF26; SF30; DD1155	M	Public	None	USA	
1-43	Purchase Order Header	Payer Information	Paying Agency Code	Code for the Federal entity that will pay for the goods/services.	AN	1	55	None	Treasury approved Agency Location Codes; DLA approved DoDAAC codes	Agency	SF26; DD1155	M	Public	Federal civilian agencies use ALCs, while DoD agencies use DoDAAC codes.	N68688	
1-44	Purchase Order Header	Payer Information	Paying Agency Name	Name of the Federal entity that will pay for the goods/services.	AN	1	60	None	None	Agency	SF26; DD1155	M	Public	None	Fleet and Industry Supply Chain	

Note: Optionality on the Purchase Order Exchange is based on the original order and the implementation may vary for order modifications.

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 1

Data Exchange Name: Purchase Order Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major	Minor	Name	Definition	Type	Minimum	Maximum	Format	Domain	Business	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
1-45	Purchase Order Header	Payer Information	Paying Agency Street Address 1	The street location where the Federal entity that will pay for the referenced order number/PIID resides. This includes street name, street number, street direction and street type.	AN	1	55	None	None	Agency	SF26; DD1155	M	Public	None	123 John Kingman Street	
1-46	Purchase Order Header	Payer Information	Paying Agency Street Address 2	The street location where the Federal entity that will pay for the referenced order number/PIID resides. This includes street name, street number, street direction and street type.	AN	1	55	None	None	Agency	SF26; DD1155	O	Public	None	Suite Number 200	
1-47	Purchase Order Header	Payer Information	Paying Agency City	Name of the City of the Federal entity that will pay for the goods/services.	AN	2	30	None	None	Agency	SF26; DD1155	C	Public	Mandatory if Paying Agency Code is populated and is a US or Canadian address. Optional for all others.	Fort Belvoir	
1-48	Purchase Order Header	Payer Information	Paying Agency State or Province Code	Code indicating the State or Province of the Federal entity that will pay the goods/services.	AN	2	2	None	Federal Information Processing Standards (FIPS) Publication 5-2	Agency	SF26; DD1155	C	Public	Mandatory if Paying Agency Code is populated and is a US or Canadian address. Optional for all others.	VA	
1-49	Purchase Order Header	Payer Information	Paying Agency Postal Code	The zip or postal code for the Federal Entity that will pay for the goods/services.	AN	3	14	None	National Zip Code and Post Office Directory, Publication 65 (USPS Domestic Mail Manual); International Bureau of the Universal Postal Union	Agency	SF26; DD1155	M	Public	None	22060	
1-50	Purchase Order Header	Payer Information	Paying Agency Country Code	The code identifying the Country of the Federal entity that will pay for the goods/services.	A	3	3	None	ISO 3166-1 Alpha 3	Agency	SF26; DD1155	M	Public	None	USA	
1-51	Purchase Order Header	Order Information (Dollar)	Currency Code	The code for the currency in which payment should be disbursed.	AN	3	3	None	ISO 4217	Agency	FAR 32.905	M	Public	None	USD	
1-52	Purchase Order Header	Order Information (Dollar)	Miscellaneous Charges Limit	The maximum accumulated miscellaneous charges that will be allowed against the purchase order.	Decimal	1	18	None	None	Agency	None	O	Public	None	3456798.23	Y
1-53	Purchase Order Header	Order Information (Dollar)	Freight Limit	The maximum accumulated freight charges that will be allowed against the purchase order.	Decimal	1	18	None	None	Agency	None	O	Public	Any freight values allowed in the invoice must be included in the Total Order Amount or appropriate tolerances.	3456798.23	Y
1-54	Purchase Order Header	Order Information (Dollar)	Order Surcharge Amount	The overall surcharge amount allowed on the order.	Decimal	1	18	None	None	Agency	None	O	Public	None	1567.09	Y
1-55	Purchase Order Header	Order Information (Dollar)	Total Order Amount	The total monetary value associated with the respective Order Number / PIID.	Decimal	1	18	None	None	Agency	SF26; SF30; DD1155	M	Public	None	3456798.23	
1-56	Purchase Order Header	Contract Administration Information	Contracting Officer Name	Name of the contracting officer responsible for issuing the referenced order. Also referred to as the purchaser or buyer name.	AN	1	60	None	None	Agency	SF26, SF30, DD1155	M	Public	None	Samuel James	
1-57	Purchase Order Header	Contract Administration Information	Contracting Officer ID	The contracting officer's employee identification as presented in the Agency ERP system.	AN	1	50	None	Varies by agency	Agency	SF26, SF30, DD1155	O	Public	None	1M3W0	Y
1-58	Purchase Order Header	Contract Administration Information	Contracting Officer Email	The email address for the Contracting Officer who issued the order.	AN	1	240	None	None	Agency	SF26, SF30, DD1155	O	Public	None	Samuel.James@agency.mil	
1-59	Purchase Order Header	Contract Administration Information	Contracting Officer Phone Number	The phone number of the contracting officer who issued the order.	AN	1	25	None	None	Agency	SF26, SF30, DD1155	M	Public	None	202-555-2208	

Note: Optionality on the Purchase Order Exchange is based on the original order and the implementation may vary for order modifications.

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 1

Data Exchange Name: Purchase Order Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major	Minor	Name	Definition	Type	Minimum	Maximum	Format	Domain	Business	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
1-60	Purchase Order Header	Contract Administration Information	Contracting Officer Fax	The Fax number for the Contracting Officer.	N	1	25	None	None	Agency	SF26, SF30, DD1155	O	Public	None	202-555-2218	
1-61	Purchase Order Header	Contract Administration Information	COR / COTR Name	The name of the Contracting Officer's Representative / Technical Representative responsible for order administration.	AN	1	60	None	None	Agency	SF26, SF30, DD1155	O	Public	None	Kim Garcia	
1-62	Purchase Order Header	Contract Administration Information	COR / COTR Email	The email address for the Contracting Officer's Representative / Technical Representative responsible for order administration.	AN	1	240	None	None	Agency	SF26, SF30, DD1155	O	Public	None	kim.garcia@agency.gov	
1-63	Purchase Order Header	Contract Administration Information	COR / COTR Phone Number	The phone number for the Contracting Officer's Representative / Technical Representative responsible for order administration.	AN	1	25	None	None	Agency	SF26, SF30, DD1155	O	Public	None	202-555-3033	
1-64	Purchase Order Header	Contract Administration Information	COR / COTR Address 1	The address for the Contracting Officer's Representative / Technical Representative responsible for order administration.	AN	1	55	None	None	Agency	SF26, SF30, DD1155	O	Public	None	6545 Harbor Drive	
1-65	Purchase Order Header	Contract Administration Information	COR / COTR Address 2	The address for the Contracting Officer's Representative / Technical Representative responsible for order administration.	AN	1	55	None	None	Agency	SF26, SF30, DD1155	O	Public	None	Suite Number 200	
1-66	Purchase Order Header	Contract Administration Information	COR / COTR City	The name of the city where the Contracting Officer's Representative / Technical Representative responsible for order administration resides.	AN	2	30	None	None	Agency	SF26, SF30, DD1155	O	Public	Mandatory if the COR/COTR is a US or Canadian address. Optional for all others.	San Diego	
1-67	Purchase Order Header	Contract Administration Information	COR / COTR State or Province Code	Code indicating the State or Province where the Contracting Officer's Representative / Technical Representative responsible for order administration resides.	AN	2	2	None	Federal Information Processing Standards (FIPS) Publication 5-2	Agency	SF26, SF30, DD1155	O	Public	Mandatory if the COR/COTR is a US or Canadian address. Optional for all others.	CA	
1-68	Purchase Order Header	Contract Administration Information	COR / COTR Postal Code	Code indicating the postal or zip code for the Contracting Officer's Representative / Technical Representative responsible for order administration.	AN	3	14	None	National Zip Code and Post Office Directory, Publication 65 (USPS Domestic Mail Manual); International Bureau of the Universal Postal Union	Agency	SF26, SF30, DD1155	O	Public	Mandatory if the COR/COTR information is populated.	92132	
1-69	Purchase Order Header	Contract Administration Information	COR / COTR Country Code	Code indicating the country for the Contracting Officer's Representative / Technical Representative responsible for order administration.	A	3	3	None	ISO 3166-1 Alpha 3	Agency	SF26, SF30, DD1155	O	Public	None	USA	
1-70	Purchase Order Header	Contract Administration Information	Issuing Agency Code	Code of the Federal entity that is issuing the order.	AN	5	12	None	Treasury approved Agency Location Codes; DLA approved DoDAAC codes	Agency	SF26; SF30; DD1155	M	Public	Federal civilian agencies use ALCs, while DoD agencies use DoDAAC codes.	N65888	
1-71	Purchase Order Header	Contract Administration Information	Issuing Agency Name	Name of the Federal entity that is issuing the referenced order number/PIID.	AN	1	60	None	None	Agency	SF26; SF30; DD1155	M	Public	None	Department of Defense	
1-72	Purchase Order Header	Contract Administration Information	Issuing Office Name	Name of the office within the Federal agency that issued the referenced order number/PIID.	AN	1	60	None	None	Agency	SF26; SF30; DD1155	O	Public	None	Fleet and Industry Supply Chain	
1-73	Purchase Order Header	Contract Administration Information	Issuing Office ID	Code that uniquely identifies the office within the agency that issued the referenced order number / PIID.	AN	1	20	None	Varies by agency	Agency	SF26; SF30; DD1155	O	Public	None	N65888	
1-74	Purchase Order Header	Contract Administration Information	Issuing Office Street Address 1	The street location where the office that issued the referenced order number/PIID resides. This includes street name, street number, street direction and street type.	AN	1	55	None	None	Agency	SF26; SF30; DD1155	M	Public	None	6545 Harbor Drive	

Note: Optionality on the Purchase Order Exchange is based on the original order and the implementation may vary for order modifications.

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 1

Data Exchange Name: Purchase Order Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major	Minor	Name	Definition	Type	Minimum	Maximum	Format	Domain	Business	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
1-75	Purchase Order Header	Contract Administration Information	Issuing Office Street Address 2	The street location where the office that issued the referenced order number/PIID resides. This includes street name, street number, street direction and street type.	AN	1	55	None	None	Agency	SF26; SF30; DD1155	O	Public	None	6545 Harbor Drive	
1-76	Purchase Order Header	Contract Administration Information	Issuing Office City	Name of the city where the office that issued the referenced order number/PIID resides.	AN	2	30	None	None	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Issuing Agency Code is populated and is a US or Canadian address. Optional for all others.	San Diego	
1-77	Purchase Order Header	Contract Administration Information	Issuing Office State or Province Code	Code indicating the State or Province where the office that issued the referenced order number / PIID resides.	AN	2	2	None	Federal Information Processing Standards (FIPS) Publication 5-2	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Issuing Agency Code is populated and is a US or Canadian address. Optional for all others.	CA	
1-78	Purchase Order Header	Contract Administration Information	Issuing Office Postal Code	Code indicating the Postal code for the Federal entity that is issuing the order.	AN	3	14	None	National Zip Code and Post Office Directory, Publication 65 (USPS Domestic Mail Manual); International Bureau of the Universal Postal Union	Agency	SF26; SF30; DD1155	M	Public	None	92132	
1-79	Purchase Order Header	Contract Administration Information	Issuing Office Country Code	Code indicating the country for the Federal entity that is issuing the order.	A	3	3	None	ISO 3166-1 Alpha 3	Agency	SF26; SF30; DD1155	M	Public	None	USA	
1-80	Purchase Order Header	Contract Administration Information	Administering Agency Code	Code of the Federal entity that is providing administration and oversight functions in accordance with order requirements.	AN	5	12	None	Treasury approved Agency Location Codes; DLA approved DoDAAC codes	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Administering Agency is different than the Issuing Agency. Federal civilian agencies use ALCs, while DoD agencies use DoDAAC codes.	N00406	
1-81	Purchase Order Header	Contract Administration Information	Administering Agency Name	Name of the Federal entity that is providing administration and oversight functions in accordance with order requirements.	AN	1	60	None	None	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Administering Agency Code is populated	Department of Defense	
1-82	Purchase Order Header	Contract Administration Information	Administering Agency Address 1	The street location where the Federal entity resides that is providing administration and oversight functions in accordance with order requirements	AN	1	55	None	None	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Administering Agency Code is populated	6545 Harbor Drive	
1-83	Purchase Order Header	Contract Administration Information	Administering Agency Address 2	The street location where the Federal entity resides that is providing administration and oversight functions in accordance with order requirements	AN	1	55	None	None	Agency	SF26; SF30; DD1155	O	Public	None	Suite Number 200	
1-84	Purchase Order Header	Contract Administration Information	Administering Agency Postal Code	Code indicating the Postal code for the Federal entity that is providing administration and oversight functions in accordance with order requirements.	AN	3	14	None	National Zip Code and Post Office Directory, Publication 65 (USPS Domestic Mail Manual); International Bureau of the Universal Postal Union	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Administering Agency Code is populated.	98314	
1-85	Purchase Order Header	Contract Administration Information	Administering Agency City	Name of the city where the Federal entity resides that is providing administration and oversight functions in accordance with order requirements.	AN	2	30	None	None	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Administering Agency Code is populated and is a US or Canadian address. Optional for all others.	San Diego	
1-86	Purchase Order Header	Contract Administration Information	Administering Agency State or Province Code	Code indicating the State or Province for the Federal entity that is providing administration and oversight functions in accordance with order requirements.	AN	2	2	None	Federal Information Processing Standards (FIPS) Publication 5-2	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Administering Agency code is populated and is a US or Canadian address. Optional for all others.	WA	
1-87	Purchase Order Header	Contract Administration Information	Administering Agency Country Code	Code indicating the country for the Federal entity that is providing administration and oversight functions in accordance with order requirements.	A	3	3	None	ISO 3166-1 Alpha 3	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Administering Agency code is populated.	USA	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 1

Data Exchange Name: Purchase Order Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major	Minor	Name	Definition	Type	Minimum	Maximum	Format	Domain	Business	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
1-88	Purchase Order Header	Status Information	Order Status Code	This status is provided by the agency to inform vendors whether an invoice is able to be generated against the respective order number. Invoices can only be created for orders with a status = O (Open).	AN	1	2	None	O= Open; V=Void; C = Closed; X = Cancelled	Agency	None	M	Public	Invoices will not be accepted against closed, cancelled or voided orders.	O	
1-89	Purchase Order Header	Status Information	Order Status Date	The date that the value for the Order Status Code data element was assigned.	Date	8	8	CCYYMMDD	None	Agency	None	C	Public	Mandatory for all Order Status Codes other than "Open".	20110429	
1-90	Purchase Order Header	Status Information	Order Void/Cancel Comments	Provides explanation regarding why the respective PO has been voided or cancelled.	AN	1	1000	None	None	Agency	None	C	Public	Mandatory when Order Status = voided or cancelled.	PO cancelled per contracting officer action on April 29, 2011.	
1-91	Purchase Order Header	Blanket PO Information	Blanket PO Amount	The total monetary value of the BPO.	Decimal	1	18	None	None	Agency	SF26	C	Public	Mandatory when IDV Type = BPO	157908.89	Y
1-92	Purchase Order Header	Blanket PO Information	Blanket PO Max Amount	Defines the maximum monetary value of a BPO, if different from the amount associated with the order number/ PIID.	Decimal	1	18	None	None	Agency	SF26	C	Public	Mandatory when IDV Type = BPO. The sum total of all orders placed against the BPO cannot exceed this value.	165000.00	Y
1-93	Purchase Order Header	Blanket PO Information	Blanket PO Balance Amount	The monetary value remaining in the Blanket PO after subtracting the sum total of orders placed against the BPO.	Decimal	1	18	None	None	Agency	None	C	Public	Mandatory when IDV Type = BPO. This value should reflect the Blanket PO Max Amount less the Blanket PO Amount.	157908.89	Y
1-94	Purchase Order Header	Blanket PO Information	Blanket PO Start Date	Contains the beginning date for the BPO's period of performance.	Date	8	8	CCYYMMDD	None	Agency	SF26	C	Public	Mandatory when IDV Type = BPO. Must be equal to or earlier than the order start date. Must be equal to or later than the contract issue date.	20110104	Y
1-95	Purchase Order Header	Blanket PO Information	Blanket PO End Date	Contains the ending date for the BPO's period of performance.	Date	8	8	CCYYMMDD	None	Agency	SF26	C	Public	Mandatory when IDV Type = BPO	20113105	Y
1-96	Purchase Order Header	Blanket PO Information	Blanket PO Grace Period	The number of days in grace period as defined in the Blanket PO	N	1	15	None	None	Agency	None	C	Public	Use when IDV Type = BPO.	5	Y
1-97	Purchase Order Header	Blanket PO Information	Blanket PO Default Grace Period	The default setting for the number of days allowed for a grace period.	N	1	15	None	None	Agency	None	C	Public	Use when IDV Type = BPO.	10	Y
1-98	Purchase Order Header	Tax Information	State Tax Percent	Identifies the state tax rate, where state tax is applicable.	Decimal	1	10	None	None	Agency	None	O	Public	None	5.5	Y
1-99	Purchase Order Header	Tax Information	State Tax Amount	Identifies the amount of state tax, where state tax is applicable.	Decimal	1	18	None	None	Agency	None	C	Public	Mandatory when state tax percent is added.	12409.79	Y
1-100	Purchase Order Header	Tax Information	City Tax Percent	Identifies the city tax rate, where city tax is applicable.	Decimal	1	10	None	None	Agency	None	O	Public	None	2.5	Y
1-101	Purchase Order Header	Tax Information	City Tax Amount	Identifies the amount of city tax, where city tax is applicable.	Decimal	1	18	None	None	Agency	None	C	Public	Mandatory when city tax percent is added.	23456.59	Y
1-102	Purchase Order Header	Tax Information	District Tax Percent	Identifies the district tax rate, where district tax is applicable.	Decimal	1	10	None	None	Agency	None	O	Public	None	2.9	Y
1-103	Purchase Order Header	Tax Information	District Tax Amount	Identifies the amount of district tax, where district tax is applicable.	Decimal	1	18	None	None	Agency	None	C	Public	Mandatory when district tax percent is added.	1345.98	Y
1-104	Purchase Order Header	Tax Information	County Tax Percent	Identifies the county tax rate, where county tax is applicable.	Decimal	1	10	None	None	Agency	None	O	Public	None	2.8	Y
1-105	Purchase Order Header	Tax Information	County Tax Amount	Identifies the amount of county tax, where county tax is applicable.	Decimal	1	18	None	None	Agency	None	C	Public	Mandatory when county tax percent is added	568.92	Y
1-106	Purchase Order Header	Workflow Controls	Agency Defined Order SubType	Identifies the type of agreement, e.g., commercial order, interagency agreement. Currently, the only value this data element supports is 'commercial order.' Upon future expansion of the data standards, other types of agreements like interagency agreement (IAA) will be included.	AN	1	30	None	1 = commercial order	Agency	None	O	Public	None	TBD	Y

Note: Optionality on the Purchase Order Exchange is based on the original order and the implementation may vary for order modifications.

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 1

Data Exchange Name: Purchase Order Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Maior	Minor	Name	Definition	Type	Minimum	Maximum	Format	Domain	Business	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
1-107	Purchase Order Header	Workflow Controls	Business Unit	Identifies a functional entity to which invoice transactions are routed.	AN	1	20	None	Varies by agency	Agency	None	O	Public	None	10102110	Y
1-108	Purchase Order Header	Workflow Controls	Cost Center	Identifies a distinct unit within an agency/organization to whom direct and in-direct costs are allocated.	AN	1	20	None	Varies by agency	Agency	None	O	Public	None	97	Y
1-109	Purchase Order Header	Workflow Controls	Department ID	Identifies a unit of responsibility or accountability within an administrative hierarchy of an agency/organization.	AN	1	20	None	Varies by agency	Agency	None	O	Public	None	2345	Y
1-110	Purchase Order Header	Workflow Controls	Multiple Due Date Flag	This header level flag controls whether a PO/BPO will display a deliver by date on the PO header based on the first detail level or whether the text will refer to examination of each detail.	AN	1	1	None	Y Yes; N No	Agency	None	O	Public	*Y* if multiple dates at detail levels, *N* if single date using first PO detail entry as they are all the same.	Y	Y
1-111	Purchase Order Header	Workflow Controls	Multiple Ship To Flag	This header level flag controls whether a PO/BPO will display a single ship to address on the PO header based on the first detail level or whether the text will refer to examination of each detail.	AN	1	1	None	Y Yes; N No	Agency	None	O	Public	*Y* = Ship To Address on each PO detail line; *N* = Display Ship to Address on the PO header using first PO detail entry as they are all the same.	Y	Y
1-112	Purchase Order Header	Workflow Controls	Order Revision Action	Identifies an action that the system initiated on a purchase order.	AN	3	3	None	0 Authorize 1 Add 2 Change (Update) 3 Delete 4 Verify 5 Send 6 Receive 7 Request 8 In Production Send 9 Not Capable of Taking Action	Agency	None	O	Public	It is used only for change orders when PO/BPO change is not complete replacement.	1	Y

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 1

Data Exchange Name: Purchase Order Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major	Minor	Name	Definition	Type	Minimum	Maximum	Format	Domain	Business	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
Purchase Order Line (Provides PO information at the Contract Line Item level. A Purchase Order may have multiple PO Order Lines.)																
1-113	Purchase Order Line	Order Line Information	Contract Line Item Number	The unique identifier of a line item for separately identifiable goods or services to be acquired via the contract.	AN	1	50	None	None	Agency	FAR 32.905; FAR 4.10	M	Public	There can be multiple CLINs for the same Contract Number. CLIN values cannot repeat for the same Contract Number. Each CLIN should have an associated unit price or lump sum price for separately identifiable contract deliverables, and associated delivery schedules or performance periods. CLINs may be further subdivided or stratified for administrative purposes (e.g., to provide for traceable accounting classification citations).	N0024404F5010	
1-114	Purchase Order Line	Order Line Information	Order Line Number	The number generated by the Agency ERP to uniquely identify/track the lines established against the referenced order number/PIID.	AN	1	30	None	None	Agency	FAR 32.905; SF26; DD1155; FAR 16.505	M	Public	None	94100F242	Y
1-115	Purchase Order Line	Order Line Information	Line Item Description	The text description for one unique line of separately identifiable goods or services on the purchase order.	AN	1	1000	None	None	Agency; Vendor	SF26, SF30, DD1155	M	Public	None	Financial Management Support Services	
1-116	Purchase Order Line	Order Line Information	Line Item Quantity	The total number of units for a purchase order line item.	Decimal	1	15	None	None	Agency	SF26, SF30, DD1155	M	Public	None	1	
1-117	Purchase Order Line	Order Line Information	Line Item Unit of Measure Code	A specification of the units in which the item quantity is expressed.	AN	1	3	None	NIST Handbook 44	Agency	SF26, SF30, DD1155	M	Public	The unit of measure (UOM) codes available should be identical to those available within the agency's accounting system.	HRS	
1-118	Purchase Order Line	Order Line Information	Line Item Price Per Unit	The price of one unit of measure.	Decimal	1	18	None	None	Vendor	SF26, SF30, DD1155	M	Public	None	25908	
1-119	Purchase Order Line	Order Line Information	Currency Code	The code for the monetary unit used in the purchase order that identifies the currency in which payment should be disbursed.	AN	3	3	None	ISO 4217	Agency	FAR 32.905	M	Public	None	USD	
1-120	Purchase Order Line	Order Line Information	Line Item Amount	Total monetary value of a purchase order line item.	Decimal	1	18	None	None	Agency	SF26, SF30, DD1155	M	Public	Reflects the extended price of the document line item, which is a multiplication of quantity times unit price.	1456098.90	
1-121	Purchase Order Line	Order Line Information	Stock Part Type / Number Type	Identifies/classifies the stock part/part number being invoiced.	AN	2	2	None	B8 = Batch Number CL = Color F8 = Next Higher Used Assembly FS = National Stock Number FT = Federal Supply Class MG = Manufacturers Part Number MN = Model Number SN = Serial Number VP = Vendor Part Number SV = Services	Vendor	None	O	Public	If known/available the National Stock Number (NSN) should be populated instead of the other domain values.	CL	
1-122	Purchase Order Line	Order Line Information	Vendor Item ID / Product Code / Part Number	This is the vendor defined unique identifier for a single item/product.	AN	1	80	None	Varies by vendor	Vendor	SF26, SF30, DD1155	O	Public	None	334111	
1-123	Purchase Order Line	Order Line Information	Original Manufacturer's Code	A code that designates a manufacturer that created the good.	AN	1	25	None	Varies by vendor	Vendor	None	O	Public	None	LN	
1-124	Purchase Order Line	Order Line Information	Warranty	Identifies the existence of a promise or affirmation given by a vendor regarding the nature, usefulness, or condition of the supplies or performance of services furnished under the contract.	AN	1	80	None	None	Agency	None	O	Public	None	1 year plus parts	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 1

Data Exchange Name: Purchase Order Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major	Minor	Name	Definition	Type	Minimum	Maximum	Format	Domain	Business	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
1-125	Purchase Order Line	Order Line Information	PO Line Status Code	Code indicating the status of the line item and whether an invoice may be submitted against the line.	AN	1	2	None	"O" = Open, or "C" = Closed, "X" = Cancelled or "V" = Void	Agency	None	M	Public	"Void" represents a line that was deactivated because it was never a valid line (e.g., included in error during system data entry). "Cancelled" represents a line value that was, at one point in time, contractually valid, but has been cancelled either per the request of the Agency or the Vendor.	O	
1-126	Purchase Order Line	Order Line Information	Line Revision Action	Identifies an action that the system initiated on a purchase order line.	AN	1	3	None	0 Authorize 1 Add 2 Change (Update) 3 Delete 4 Verify 5 Send 6 Receive 7 Request 8 In Production Send 9 Not Capable of Taking Action	Agency	None	O	Public	None	O	Y
1-127	Purchase Order Line	Order Line Information	Line Modification Number	A number indicating a modification has been made to the original Purchase Order line. This element is only used for change orders.	AN	1	20	None	None	Agency	None	O	Public	This number identifies the sequence of the modification to the line.	P00001-01	Y
1-128	Purchase Order Line	Receiver & Acceptor Information	Line Item Receiving Agency Code	Code of the name of the Federal entity that receives the good or service. It does not necessarily represent the agency that issued the contract or order, is administering the contract or order, or paying for the good/service.	AN	5	12	None	Treasury approved Agency Location Codes; DLA approved DoDAAC codes	Agency	SF26; SF30; DD1155	O	Public	Federal civilian agencies use ALCs, while DoD agencies use DoDAAC codes.	N00406	
1-129	Purchase Order Line	Receiver & Acceptor Information	Line Item Receiving Agency Name	Identifies the name of the Federal entity that receives the good or service. It does not necessarily represent the agency that issued the contract or order, is administering the contract or order, or paying for the good/service.	AN	1	100	None	None	Agency	SF26, SF30, DD1155	C	Public	Mandatory if Line Item Receiving Agency Code is populated.	DCMA LOS ANGELES	
1-130	Purchase Order Line	Receiver & Acceptor Information	Line Item Receiving Agency Address 1	Identifies the address of the Federal entity that receives the good or service. It does not necessarily represent the agency that issued the contract or order, is administering the contract or order, or paying for the good/service.	AN	1	55	None	None	Agency	SF26, SF30, DD1155	C	Public	Mandatory if Line Item Receiving Agency Code is populated.	7500 Dulles Station Blvd	
1-131	Purchase Order Line	Receiver & Acceptor Information	Line Item Receiving Agency Address 2	Identifies the address of the Federal entity that receives the good or service. It does not necessarily represent the agency that issued the contract or order, is administering the contract or order, or paying for the good/service.	AN	1	55	None	None	Agency	SF26, SF30, DD1155	O	Public	None	Suite Number 200	
1-132	Purchase Order Line	Receiver & Acceptor Information	Line Item Receiving Agency City	Name of the city where the Federal entity resides that receives the good or service. It does not necessarily represent the agency that issued the contract or order, is administering the contract or order, or paying for the good/service.	AN	2	30	None	None	Agency	SF26; SF30; DD1155	C	Public	Mandatory when Line Item Receiving Agency Code is populated and is for a US or Canadian address. Optional for all others.	San Diego	
1-133	Purchase Order Line	Receiver & Acceptor Information	Line Item Receiving Agency State or Province Code	Code indicating the State or Province for the Federal entity that receives the good or service. It does not necessarily represent the agency that issued the contract or order, is administering the contract or order, or paying for the good/service.	AN	2	2	None	Federal Information Processing Standards (FIPS) Publication 5-2	Agency	SF26; SF30; DD1155	C	Public	Mandatory when Line Item Receiving Agency Code is populated and is for a US or Canadian address. Optional for all others.	WA	

Note: Optionality on the Purchase Order Exchange is based on the original order and the implementation may vary for order modifications.

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 1

Data Exchange Name: Purchase Order Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major	Minor	Name	Definition	Type	Minimum	Maximum	Format	Domain	Business	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
1-134	Purchase Order Line	Receiver & Acceptor Information	Line Item Receiving Agency Postal Code	Identifies the postal code of the agency that receives the good or service. It does not necessarily represent the agency that issued the contract or order, is administering the contract or order, or paying for the good/service.	AN	3	14	None	National Zip Code and Post Office Directory, Publication 65 (USPS Domestic Mail Manual); International Bureau of the Universal Postal Union	Agency	SF26, SF30, DD1155	C	Public	Mandatory when Line Item Receiving Agency Code is populated.	98314	
1-135	Purchase Order Line	Receiver & Acceptor Information	Line Item Receiving Agency Country Code	Code indicating the country for the Federal entity receives the good or service. It does not necessarily represent the agency that issued the contract or order, is administering the contract or order, or paying for the good/service.	A	3	3	None	ISO 3166-1 Alpha 3	Agency	SF26; SF30; DD1155	C	Public	Mandatory if Line Item Receiving Agency Code is populated.	USA	
1-136	Purchase Order Line	Receiver & Acceptor Information	Line Item Receiving Agency Point of Contact Name	The name of the ship to point of contact for the line item.	AN	1	60	None	None	Agency	SF26, SF30, DD1155	C	Public	Mandatory if Line Item Receiving Agency Code is populated.	John Smith	
1-137	Purchase Order Line	Receiver & Acceptor Information	Line Item Receiving Agency Point of Contact Phone Number	The phone number for the individual responsible for receiving the goods/services associated to the respective line item.	N	1	25	None	None	Agency	SF26, SF30, DD1155	C	Public	Mandatory if Line Item Receiving Agency Code is populated.	202-555-2208	
1-138	Purchase Order Line	Receiver & Acceptor Information	Line Item Receiving Agency Point of Contact Email	The email address for the individual responsible for receiving the goods/services associated to the respective line item.	AN	1	240	None	None	Agency	None	C	Public	Mandatory if Line Item Receiving Agency Code is populated.	John.Smith@gov.mai	
1-139	Purchase Order Line	Receiver & Acceptor Information	Line Item Inspect By Office Name	Name associated with the office responsible to perform inspection and testing and verification procedures.	AN	1	60	None	None	Agency	DD1155	O	Public	None	Naval Seal Safety Command	
1-140	Purchase Order Line	Receiver & Acceptor Information	Line Item Inspect By Agency Name	Name of the Federal Entity that will perform inspection of the goods/services.	AN	1	60	None	None	Agency	DD1155	C	Public	Mandatory when Line Item Inspect By Location Code is entered.	Fleet and Industry Supply Chain	
1-141	Purchase Order Line	Receiver & Acceptor Information	Line Item Inspect By Address 1	Identifies the address of the office responsible to perform inspection and testing and verification procedures.	AN	1	55	None	None	Agency	DD1155	C	Public	Mandatory when Line Item Inspect By Agency Code is entered.	Washington Navy Yard	
1-142	Purchase Order Line	Receiver & Acceptor Information	Line Item Inspect By Address 2	Identifies the address of the office responsible to perform inspection and testing and verification procedures.	AN	1	55	None	None	Agency	DD1155	O	Public	None	Suite Number 200	
1-143	Purchase Order Line	Receiver & Acceptor Information	Line Item Inspect By City Name	City associated with the office responsible to perform inspection and testing and verification procedures.	AN	2	30	None	None	Agency	DD1155	C	Public	Mandatory when Line Item Inspect By Agency Code is entered and code is for a US or Canadian address. Optional for all others.	DC	
1-144	Purchase Order Line	Receiver & Acceptor Information	Line Item Inspect By State or Province Code	Code indicating the State or Province associated with the office responsible to perform inspection and testing and verification procedures.	AN	2	2	None	Federal Information Processing Standards (FIPS) Publication 5-2	Agency	DD1155	C	Public	Mandatory when Line Item Inspect By Agency Code is entered and code is for a US or Canadian address. Optional for all others.	DC	
1-145	Purchase Order Line	Receiver & Acceptor Information	Line Item Inspect By Postal Code	Postal Code associated with the office responsible to perform inspection and testing and verification procedures.	AN	3	14	None	National Zip Code and Post Office Directory, Publication 65 (USPS Domestic Mail Manual); International Bureau of the Universal Postal Union	Agency	DD1155	C	Public	Mandatory when Line Item Inspect By Agency Code is entered.	20376	
1-146	Purchase Order Line	Receiver & Acceptor Information	Line Item Inspect By Country Code	Country code associated with the office responsible to perform inspection and testing and verification procedures. A code representing Countries, Dependencies, Areas of Special Sovereignty, and their Principal Administrative Divisions.	A	3	3	None	ISO 3166-1 Alpha 3	Agency	DD1155	C	Public	Mandatory if Line Item Inspect By Agency Code is populated.	USA	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 1

Data Exchange Name: Purchase Order Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major	Minor	Name	Definition	Type	Minimum	Maximum	Format	Domain	Business	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
1-147	Purchase Order Line	Receiver & Acceptor Information	Line Item Inspect By Agency Code	Code associated with the Federal Entity that will perform inspection of the goods/services.	AN	5	12	None	Treasury approved Agency Location Codes; DLA approved DoDAAC codes	Agency	DD1155	C	Public	Federal civilian agencies use ALCs, while DoD agencies use DoDAAC codes.	N65888	
1-148	Purchase Order Line	Receiver & Acceptor Information	Line Item Accepting Agency Code	Code of the Federal entity that accepts the good or service. It does not necessarily represent the agency that issued the contract or order, is administering the contract or order, or paying for the good/service.	AN	5	12	None	Treasury approved Agency Location Codes; DLA approved DoDAAC codes	Agency	SF26; SF30; DD1155	O	Public	Federal civilian agencies use ALCs, while DoD agencies use DoDAAC codes.	N00406	
1-149	Purchase Order Line	Receiver & Acceptor Information	Line Item Accepting Agency Name	Identifies the name of the Federal entity that accepts the good or service. It does not necessarily represent the agency that issued the contract or order, is administering the contract or order, or paying for the good/service.	AN	1	100	None	None	Agency	SF26, SF30, DD1155	C	Public	Mandatory if Line Item Accepting Agency Code is populated.	DCMA LOS ANGELES	
1-150	Purchase Order Line	Receiver & Acceptor Information	Line Item Accepting Agency Address 1	Identifies the address of the Federal entity that accepts the good or service. It does not necessarily represent the agency that issued the contract or order, is administering the contract or order, or paying for the good/service.	AN	1	55	None	None	Agency	SF26, SF30, DD1155	C	Public	Mandatory if Line Item Accepting Agency Code is populated.	7500 Dulles Station Blvd	
1-151	Purchase Order Line	Receiver & Acceptor Information	Line Item Accepting Agency Address 2	Identifies the address of the Federal entity that accepts the good or service. It does not necessarily represent the agency that issued the contract or order, is administering the contract or order, or paying for the good/service.	AN	1	55	None	None	Agency	SF26, SF30, DD1155	O	Public	None	Suite Number 200	
1-152	Purchase Order Line	Receiver & Acceptor Information	Line Item Accepting Agency City	Name of the city where the Federal entity resides that accepts the good or service. It does not necessarily represent the agency that issued the contract or order, is administering the contract or order, or paying for the good/service.	AN	2	30	None	None	Agency	SF26; SF30; DD1155	C	Public	Mandatory when Line Item Accepting Agency Code is populated and is for a US or Canadian address. Optional for all others.	San Diego	
1-153	Purchase Order Line	Receiver & Acceptor Information	Line Item Accepting Agency State or Province Code	Code indicating the State or Province for the Federal entity that accepts the good or service. It does not necessarily represent the agency that issued the contract or order, is administering the contract or order, or paying for the good/service.	AN	2	2	None	Federal Information Processing Standards (FIPS) Publication 5-2	Agency	SF26; SF30; DD1155	C	Public	Mandatory when Line Item Accepting Agency Code is populated and is for a US or Canadian address. Optional for all others.	WA	
1-154	Purchase Order Line	Receiver & Acceptor Information	Line Item Accepting Agency Postal Code	Identifies the postal code of the agency that accepts the good or service. It does not necessarily represent the agency that issued the contract or order, is administering the contract or order, or paying for the good/service.	AN	3	14	None	National Zip Code and Post Office Directory, Publication 65 (USPS Domestic Mail Manual); International Bureau of the Universal Postal Union	Agency	SF26, SF30, DD1155	C	Public	Mandatory when Line Item Accepting Agency Code is populated.	98314	
1-155	Purchase Order Line	Receiver & Acceptor Information	Line Item Accepting Agency Country Code	Code indicating the country for the Federal entity accepts the good or service. It does not necessarily represent the agency that issued the contract or order, is administering the contract or order, or paying for the good/service.	A	3	3	None	ISO 3166-1 Alpha 3	Agency	SF26; SF30; DD1155	C	Public	Mandatory if Line Item Accepting Agency Code is populated.	USA	
1-156	Purchase Order Line	Receiver & Acceptor Information	Service Performance Site	Identifies the location of the Federal entity where the service is performed.	AN	1	20	None	Varies by agency	Agency	None	C	Public	This element only applies to services invoices.	N00024	
1-157	Purchase Order Line	Pre-electronic Order Status	Line Quantity Shipped	This is the Quantity of Units of Measure already shipped prior to loading the PO/BPO to the eInvoicing system as noted by an advanced shipping notice.	Decimal	1	15	None	None	Agency	None	O	Public	Values to be supplied from before the PO was loaded to the vendor during implementation of the eInvoicing Interface, commonly called a CutOver PO.	235	Y

Note: Optionality on the Purchase Order Exchange is based on the original order and the implementation may vary for order modifications.

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 1

Data Exchange Name: Purchase Order Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major	Minor	Name	Definition	Type	Minimum	Maximum	Format	Domain	Business	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
1-158	Purchase Order Line	Pre-electronic Order Status	Line Quantity Received	This is the Quantity of Units of Measure already received prior to loading the PO/BPO to the elnvoicing system.	Decimal	1	15	None	None	Agency	None	O	Public	For goods, this number represents the quantity; for services, this number represents the amount. Values represent the quantity at the time the PO is first loaded into the system during implementation of the elnvoicing Interface, commonly called a CutOver PO.	234	Y
1-159	Purchase Order Line	Pre-electronic Order Status	Line Quantity Acknowledged	This is the Quantity of Units of Measure already acknowledged prior to loading the PO/BPO to the elnvoicing system.	Decimal	1	15	None	None	Agency	None	O	Public	For goods, this number represents the quantity; for services, this number represents the amount. Values represent the quantity at the time the PO is first loaded into the system during implementation of the elnvoicing Interface, commonly called a CutOver PO.	235	Y
1-160	Purchase Order Line	Pre-electronic Order Status	Line Quantity Rejected	This is the Quantity of Units of Measure already rejected prior to loading the PO/BPO to the elnvoicing system.	Decimal	1	15	None	None	Agency	None	O	Public	For goods, this number represents the quantity; for services, this number represents the amount. Values represent the quantity at the time the PO is first loaded into the system during implementation of the elnvoicing Interface, commonly called a CutOver PO.	15	Y
1-161	Purchase Order Line	Pre-electronic Order Status	Line Quantity Invoiced	This is the Quantity of Units of Measure already invoiced prior to loading the PO/BPO to the elnvoicing system.	Decimal	1	15	None	None	Agency	None	O	Public	For goods, this number represents the quantity; for services, this number represents the amount. Values represent the quantity at the time the PO is first loaded into the system during implementation of the elnvoicing Interface, commonly called a CutOver PO. This is subtracted from the quantity ordered when making computations to be used together with invoices already in the elnvoicing system for computing uninvoiced amounts on the PO. This element should not be updated by the ERP with invoice values received from the elnvoicing system or double decrementing will occur.	255	Y

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 1

Data Exchange Name: Purchase Order Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major	Minor	Name	Definition	Type	Minimum	Maximum	Format	Domain	Business	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
Purchase Order Line Detail (Defines the delivery options for goods and services and may allocate the PO Line Item to multiple locations or delivery dates. Each PO Line Item may have multiple PO Line Details)																
1-162	Purchase Order Line Detail	Line Detail Information	PO Line Detail Number	A sequential (not necessarily consecutive) number that identifies a separate item or service associated with a solicitation or contract. Line Item details are used to identify further detail contained within the contract line item.	AN	6	6	None	None	Agency	None	M	Public	None	000002	
1-163	Purchase Order Line Detail	Line Detail Information	Line Detail Status	This is the status of the line item detail.	AN	1	2	None	"O" = Open, or "C" = Closed, "X" = Cancelled; "V" = Void	Agency	None	M	Public	None	O	
1-164	Purchase Order Line Detail	Line Detail Information	Currency Code	The code for the monetary unit used in the purchase order that identifies the currency in which payment should be disbursed.	AN	3	3	None	ISO 4217	Agency	FAR 32.905	M	Public	None	USD	
1-165	Purchase Order Line Detail	Line Detail Information	Line Detail Unit Price	The dollar amount associated with a quantity of one unit of measure.	Decimal	1	18	None	None	Agency	SF26, SF30, DD1155	M	Public	None	12345.98	
1-166	Purchase Order Line Detail	Line Detail Information	Line Detail Quantity	The total number of units for a purchase order line detail.	Decimal	1	15	None	None	Agency	SF26, SF30, DD1155	M	Public	None	3	
1-167	Purchase Order Line Detail	Line Detail Information	Line Detail Amount	This is the total monetary value for the line item	Decimal	1	18	None	None	Agency	SF26, SF30, DD1155	M	Public	Reflects the extended price of the document line item, which is a multiplication of quantity times unit price.	37037.94	
1-168	Purchase Order Line Detail	Line Detail Information	Line Detail Service Start Date	Indicates the beginning date of the period for which the vendor is invoicing the agency for goods or services provided.	Date	8	8	CCYYMMDD	None	Agency	SF26, SF30, DD1155	O	Public	Start Date must be equal to or earlier than End Date.	20110401	
1-169	Purchase Order Line Detail	Line Detail Information	Line Detail Service End Date	The last day of the period for which the vendor is invoicing the agency for goods or services provided.	Date	8	8	CCYYMMDD	None	Vendor	SF26, SF30, DD1155	O	Public	End Date must be equal to or later than Start Date.	20110601	
1-170	Purchase Order Line Detail	Line Detail Information	Line Detail Modification Number	A number indicating a modification has been made to the original Purchase Order line detail. This element is only used for change orders.	AN	1	20	None	None	Agency	None	O	Public	This identifies the sequence of the modifications to the line detail.	2354	Y
1-171	Purchase Order Line Detail	Line Detail Information	Line Detail Revision Action	Identifies an action that the system initiated on a purchase order line detail when the change to a PO is only at the detail level. For example, to update an existing PO Line detail or create a new line detail for an existing PO line.	AN	8	8	None	001=insert, 002=update, 003=cancel	Agency	None	O	Public	None	001	Y
1-172	Purchase Order Line Detail	Line Detail Tolerance Information	Line Detail Quantity Tolerance	Quantity tolerance for the item that specifies how much the quantity may vary up or down.	Decimal	1	15	None	None	Agency	None	O	Public	Adds the tolerance to the quantity to establish the upper limit and subtracts the tolerance from the quantity for the lower limit.	2500	Y
1-173	Purchase Order Line Detail	Line Detail Tolerance Information	Line Detail Quantity Percent Tolerance	Quantity percent tolerance for the item that specifies what percent the quantity may vary up or down.	Decimal	1	10	None	None	Agency	None	O	Public	Adds the tolerance percentage of the item quantity to the item quantity to establish the upper limit and subtracts the tolerance percentage from the item quantity to establish the lower limit.	1.50	Y
1-174	Purchase Order Line Detail	Line Detail Tolerance Information	Line Detail Percent Under Quantity	Quantity percent tolerance for the item that specifies the minimum percent allowed below the quantity ordered.	Decimal	1	10	None	None	Agency	None	O	Public	Used to compute a minimum quantity amount for the line item.	4.25	Y
1-175	Purchase Order Line Detail	Line Detail Tolerance Information	Line Detail Unit Price Tolerance	Unit price tolerance for the item that specifies how much the price may vary up or down.	Decimal	1	18	None	None	Agency	None	O	Public	Adds the tolerance to the price to establish the upper limit and subtracts the tolerance from the price for the lower limit.	250000.00	Y

Note: Optionality on the Purchase Order Exchange is based on the original order and the implementation may vary for order modifications.

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 1

Data Exchange Name: Purchase Order Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major	Minor	Name	Definition	Type	Minimum	Maximum	Format	Domain	Business	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
1-176	Purchase Order Line Detail	Line Detail Tolerance Information	Line Detail Unit Price Percent Tolerance	Percentage unit price tolerance for the item that specifies what percent the price may vary up or down.	Decimal	1	10	None	None	Agency	None	O	Public	Adds the tolerance percentage of the item price to the item price to establish the upper limit and subtracts the tolerance percentage from the item price to establish the lower limit.	3.00	Y
1-177	Purchase Order Line Detail	Line Detail Tolerance Information	Line Detail Extended Price Tolerance	Extended price tolerance for the item that specifies how much the extended price may vary up or down.	Decimal	1	18	None	None	Agency	None	O	Public	Adds the tolerance to the extended price to establish the upper limit and subtracts the tolerance from the extended price for the lower limit.	80	Y
1-178	Purchase Order Line Detail	Line Detail Tolerance Information	Line Detail Extended Price Percent Tolerance	Percentage extended price tolerance for the item that specifies what percent the extended price may vary up or down.	Decimal	1	10	None	None	Agency	None	O	Public	Adds the tolerance percentage of the extended price to the extended price to establish the upper limit and subtracts the tolerance percentage from the extended price to establish the lower limit.	4.00	Y
1-179	Purchase Order Line Detail	Line Detail Tax Information	Line Detail Taxable	Indicates whether tax is applicable to a line item detail.	AN	1	1	None	Y Yes (Tax Exempt) N No (Not Tax Exempt)	Agency	None	O	Public	None.	Y	
1-180	Purchase Order Line Detail	Line Detail Tax Information	Line Detail Tax Type	A code that identifies the type of tax owed, when tax is applicable to a line item detail.	AN	1	1	None	S=Sales; U=Usage, E=Exonerated	Vendor	None	C	Public	Mandatory when Line Detail Taxable = N; Only Value = S allows tax to be editable.	S	
1-181	Purchase Order Line Detail	Line Detail Tax Information	Line Detail Tax Code	A tax code indicator.	AN	2	15	None	CA- City Tax FI- FITW FD- Federal Tax FT- Federal Excise Tax GR- Gross Receipts Tax LO- Local Tax (not Sales) LS- State & Local Sales Tax SA- State Fuel Tax SE- State Excise Tax	Vendor	None	C	Public	Mandatory when Line Detail Taxable = N.	LS	
1-182	Purchase Order Line Detail	Line Detail Tax Information	Line Detail Tax Percent	The tax percentage for the line item when a line item is taxable.	Decimal	1	10	None	None	Agency	None	C	Public	Mandatory when Line Detail Taxable = N.	3.00	
1-183	Purchase Order Line Detail	Line Detail Tax Information	Line Detail Tax Amount	The total monetary value of taxes for the line item.	Decimal	1	18	None	None	Vendor	None	C	Public	It is populated when Line Detail Taxable = N	457.90	
1-184	Purchase Order Line Detail	Line Detail Shipping Information	Line Detail Ship To Location Code	Code for the Federal entity that the goods/services will be shipped to.	AN	5	12	None	Treasury approved Agency Location Codes; DLA approved DoDAAC codes	Agency	SF26, SF30, DD1155	O	Public	Federal civilian agencies use ALCs, while DoD agencies use DoDAAC codes.	N0002	
1-185	Purchase Order Line Detail	Line Detail Shipping Information	Line Detail Ship To Location Description	Address for the Federal entity that the goods/services will be shipped to.	AN	1	55	None	None	Agency	SF26, SF30, DD1155	C	Public	Mandatory when Line Detail Ship to Location Code is populated.	123 John Kingman	
1-186	Purchase Order Line Detail	Line Detail Shipping Information	Line Detail Deliver By Date	The date goods/services are estimated to be delivered.	Date	8	8	CCYYMMDD	None	Agency	None	O	Public	None	20110404	
1-187	Purchase Order Line Detail	Line Detail Shipping Information	Line Detail Ship To Contact	The name of the Ship To contact for the Line Item.	AN	1	60	None	None	Agency	SF26, SF30, DD1155	C	Public	Mandatory when Line Detail Ship to Location Code is populated.	John Smith	
1-188	Purchase Order Line Detail	Line Detail Shipping Information	Line Detail Ship To Address 1	The address of the Federal entity where goods/services will be shipped to.	AN	1	55	None	None	Agency	SF26, SF30, DD1155	C	Public	Mandatory when Line Detail Ship to Location Code is populated.	7500 Main Street	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 1

Data Exchange Name: Purchase Order Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major	Minor	Name	Definition	Type	Minimum	Maximum	Format	Domain	Business	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
1-189	Purchase Order Line Detail	Line Detail Shipping Information	Line Detail Ship To Address 2	The address of the Federal entity where goods/services will be shipped to.	AN	1	55	None	None	Agency	SF26, SF30, DD1155	O	Public	None	Suite Number 200	
1-190	Purchase Order Line Detail	Line Detail Shipping Information	Line Detail Ship To City	Name of the city of the Federal entity where the goods/services will be shipped to.	AN	2	30	None	None	Agency	SF26; SF30; DD1155	C	Public	Mandatory when Line Detail Ship to Location Code is populated and is a US or Canadian address. Optional for all others.	San Diego	
1-191	Purchase Order Line Detail	Line Detail Shipping Information	Line Detail Ship To State or Province Code	Code indicating the State or Province for the Federal entity where goods/services will be shipped to.	AN	2	2	None	Federal Information Processing Standards (FIPS) Publication 5-2	Agency	SF26; SF30; DD1155	C	Public	Mandatory when Line Detail Ship to Location Code is populated and is a US or Canadian address. Optional for all others.	CA	
1-192	Purchase Order Line Detail	Line Detail Shipping Information	Line Detail Ship To Postal Code	Identifies the postal code of the agency where goods/services will be shipped to.	AN	3	14	None	National Zip Code and Post Office Directory, Publication 65 (USPS Domestic Mail Manual); International Bureau of the Universal Postal Union	Agency	SF26, SF30, DD1155	C	Public	Mandatory when Line Detail Ship to Location Code is populated.	98314	
1-193	Purchase Order Line Detail	Line Detail Shipping Information	Line Detail Ship To Country Code	Code indicating the country for the Federal entity where goods/services will be shipped to.	A	3	3	None	ISO 3166-1 Alpha 3	Agency	SF26; SF30; DD1155	C	Public	Mandatory if Line Detail Ship to Location Code is populated.	USA	
1-194	Purchase Order Line Detail	Line Detail Shipping Information	Line Detail Shipping Method	The manner in which the vendor will ship the goods	AN	1	2	None	6 Military Official Mail 7 Mail A Air B Barge C Consolidation D Parcel Post E Expedited Truck F Flyaway G Consignee Option H Customer Pickup I Common Irregular Carrier J Motor K Backhaul L Contract Carrier M Motor (Common Carrier) N Private Vessel O Containerized Ocean P Private Carrier Q Conventional Ocean R Rail S Ocean T Best Way (Shippers Option) U Private Parcel Service W Inland Waterway X Intermodal (Piggyback) Y Military Intratheater Airlift Service AC Air Charter AE Air Express AF Air Freight AH Air Taxi FAA approved carrier AP Air (Package Carrier) AR Armed Forces Courier Service BB Breakbulk Ocean BP Book Postal BU Bus	Agency	None	O	Public	None	L	

Note: Optionality on the Purchase Order Exchange is based on the original order and the implementation may vary for order modifications.

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 1

Data Exchange Name: Purchase Order Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major	Minor	Name	Definition	Type	Minimum	Maximum	Format	Domain	Business	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
1-195	Purchase Order Line Detail	Line Detail Shipping Information	Line Detail Freight Terms	Code identifying the Freight terms for shipment.	AN	3	30	None	CFR = Cost and Freight; CIF = Cost, Insurance, and Freight Seller; CIP = Carriage and Insurance Paid To Seller; CPT = Carriage Paid To Seller; DAF = Delivered at Frontier; DDP = Delivered Duty Paid; DDU = Deliver Duty Unpaid; DEQ = Delivered Ex Quay; DES = Delivered Ex Ship; DOM = Domestically Supplied; DUP = Delivered; EXO = Ex Quay; EXS = Ex Ship; EXW = Ex Works; FAS = Free Alongside Ship; FCA = Free Carrier; FCI = Freight Carriage and Insurance Paid To; FCP = Freight Carriage Paid To; FOB = Free on Board; FOR = Free on Rail; FOT = Free on Truck; NPF = Non-privileged Foreign; PPF = Privileged Foreign	Agency	None	O	Public	None	CFR	
1-196	Purchase Order Line Detail	Line Detail Shipping Information	Line Detail Freight Terms Description	Description of the freight terms for the shipment.	AN	1	250	None	None	Agency	None	O	Public	None	Seller assumes ownership at destination	
1-197	Purchase Order Line Detail	Line Detail Shipping Information	Line Detail Freight Charges	The monetary value of freight charges associated with the line item.	Decimal	1	18	None	None	Agency	FAR 32.905	O	Public	This is an expected freight amount which should be included in the PO totals, not a limit. Many POs use a separate line item for freight instead of using this element.	4567.89	
1-198	Purchase Order Line Detail	Pre-electronic Order Status	Line Detail Quantity Ordered	Quantity of items ordered. This element is used for a PO/BPO where receipt/acceptance of some items has occurred before the PO/BPO has been captured in the invoicing system.	Decimal	1	15	None	None	Agency	None	M	Public	None	75.00	Y
1-199	Purchase Order Line Detail	Pre-electronic Order Status	Line Detail Quantity Received	Quantity of items received. This element is used for a PO/BPO where receipt/acceptance of some items has occurred before the PO/BPO has been captured in the invoicing system.	Decimal	1	15	None	None	Agency	None	O	Public	None	70.00	Y
1-200	Purchase Order Line Detail	Pre-electronic Order Status	Line Detail Quantity Accepted	Quantity of items accepted. This element is used for a PO/BPO where receipt/acceptance of some items has occurred before the PO/BPO has been captured in the invoicing system.	Decimal	1	15	None	None	Agency	None	O	Public	None	65.00	Y
1-201	Purchase Order Line Detail	Pre-electronic Order Status	Line Detail Quantity Rejected	Quantity of items rejected. This element is used for a PO/BPO where receipt/acceptance of some items has occurred before the PO/BPO has been captured in the invoicing system.	Decimal	1	15	None	None	Agency	None	O	Public	None	5.00	Y

Note: Optionality on the Purchase Order Exchange is based on the original order and the implementation may vary for order modifications.

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 1

Data Exchange Name: Purchase Order Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major	Minor	Name	Definition	Type	Minimum	Maximum	Format	Domain	Business	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
1-202	Purchase Order Line Detail	Pre-electronic Order Status	Line Detail Quantity Invoiced	Quantity of items invoiced. This element is used for a PO/BPO where receipt/acceptance of some items has occurred before the PO/BPO has been captured in the invoicing system.	Decimal	1	15	None	None	Agency	None	O	Public	None	70.00	Y
1-203	Purchase Order Line Detail	Pre-electronic Order Status	Line Detail Quantity Acknowledged	Quantity of items ordered. This element is used for a PO/BPO where receipt/acceptance of some items has occurred before the PO/BPO has been captured in the invoicing system.	Decimal	1	15	None	None	Agency	None	O	Public	None	70	Y
1-204	Purchase Order Line Detail	Pre-electronic Order Status	Line Detail Quantity Shipped	Quantity of items shipped. This element is used for a PO/BPO where receipt/acceptance of some items has occurred before the PO/BPO has been captured in the invoicing system.	Decimal	1	15	None	None	Agency	None	O	Public	None	70	Y
Purchase Order Line Distribution (Assigns accounting information to each PO Line Detail. Each PO Line Detail may have multiple PO Line Distributions i.e., accounting lines.)																
1-205	Purchase Order Distribution	Order Distribution Information	Distribution Number	Agency system generated number that uniquely identifies each distribution associated to a given line item or line detail item.	AN	1	30	None	None	Agency	None	M	Public	None	10104100	
1-206	Purchase Order Distribution	Order Distribution Information	Distribution Description	A free form data element used to describe the goods/services on the distribution.	AN	1	1000	None	None	Agency; Vendor	None	O	Public	None	Work number 1236578	
1-207	Purchase Order Distribution	Order Distribution Information	Distribution Location	An identifier for the location associated with the distribution.	AN	2	12	None	Varies by agency	Agency	None	O	Public	None	FM	
1-208	Purchase Order Distribution	Order Distribution Information	Distribution Currency Code	The code for the currency in which payment should be disbursed.	AN	3	3	None	ISO 4217	Agency	None	M	Public	None	USD	
1-209	Purchase Order Distribution	Order Distribution Information	Distribution Quantity	The total number of units associated with the given distribution number.	Decimal	1	15	None	None	Agency	None	M	Public	The sum total of all distribution quantities must equal the line item detail quantity.	1	
1-210	Purchase Order Distribution	Order Distribution Information	Distribution Unit of Measure Code	A specification of the units in which the distribution is expressed.	AN	1	3	None	NIST Handbook 44	Agency	None	M	Public	The unit of measure (UOM) codes available should be identical to those available within the agency's accounting system.	HRS	
1-211	Purchase Order Distribution	Order Distribution Information	Distribution Expenditure Type	For tracking project expenditure, identifies the type of cost incurred, e.g., administrative, travel, overhead.	AN	1	30	None	Varies by agency	Agency	None	O	Public	None	R/D	Y
1-212	Purchase Order Distribution	Order Distribution Information	Distribution Expenditure Item Date	The date of the expenditure as recorded in the ERP. It is used for tracking project expenditures for the responsible organization.	Date	8	8	CCYYMMDD	Varies by agency	Agency	None	O	Public	None	20110531	Y
1-213	Purchase Order Distribution	Order Distribution Information	Distribution Modification Number	Indicates a modification has been made to the original Purchase Order. This element is only used for change orders.	AN	1	20	None	None	Agency	None	O	Public	None	22	Y
1-214	Purchase Order Distribution	Order Distribution Information	Distribution Accounting Change Action	Identifies an action that the system initiated on a purchase order line detail accounting distribution when the change to a PO is only at the distribution level. For example, to update an existing accounting distribution or to create a new accounting distribution for an existing PO Line detail.	AN	1	3	None	001=insert; 002=update; 003=cancel	Agency	None	O	Public	None	001	Y

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 1

Data Exchange Name: Purchase Order Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major	Minor	Name	Definition	Type	Minimum	Maximum	Format	Domain	Business	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
1-215	Purchase Order Distribution	Accounting Information	Distribution Accounting String	The accounting string associated with a given distribution number. The accounting string should comply with the Common Governmentwide Accounting Classification (CGAC) standard and will vary in its construct depending on each federal agency's core accounting system.	AN	1	224	None	Varies by agency	Agency	SF30, SF26, DD1155	O	Public	None	2/F/401/136/30/0/AB/12345/2211	
1-216	Purchase Order Distribution	Accounting Information	Distribution Amount	Total monetary value associated with a distribution number.	Decimal	1	18	None	None	Agency	None	M	Public	Reflects the extended price of the distribution, which is a multiplication of line detail unit price times the distribution quantity.	165000	
1-217	Purchase Order Distribution	Order Distribution Classification Information	Distribution General Ledger Business Unit	Identifies the "set of books" to which the distribution is posted in the agency's financial system.	AN	1	50	None	Varies by agency	Agency	None	O	Public	None	10102110	Y
1-218	Purchase Order Distribution	Order Distribution Classification Information	Distribution Department ID	Uniquely identifies the department or office associated with the distribution.	AN	1	50	None	Varies by agency	Agency	None	O	Public	None	12	Y
1-219	Purchase Order Distribution	Order Distribution Classification Information	Distribution Cost Center	The code identifying an office/component within an agency to which a project is associated.	AN	1	35	None	Varies by agency	Agency	None	O	Public	Must be an office with spending authority that can be associated to the defined Paying Agency Code.	S51114A	Y
1-220	Purchase Order Distribution	Order Distribution Classification Information	Distribution Project ID	An internal system identifier for a project number to which the order line detail is associated. For example, the primary key for a project number defined in the agency's project cost accounting system.	AN	1	20	None	Varies by agency	Agency	None	O	Public	None	41001	Y
1-221	Purchase Order Distribution	Order Distribution Classification Information	Distribution Project Number	An agency-defined, externally visible unique identification number of a project to which the order line detail is associated.	AN	1	25	None	Varies by agency	Agency	None	O	Public	None	41001-1010FM	Y
1-222	Purchase Order Distribution	Order Distribution Classification Information	Distribution Task ID	An internal system identifier for a task associated to a project. For example, the primary key for a task number defined in the agency's project cost accounting system.	AN	1	15	None	Varies by agency	Agency	None	O	Public	None	4100	Y
1-223	Purchase Order Distribution	Order Distribution Classification Information	Distribution Task Number	An agency-defined, externally visible unique identification number of a specific task on a project.	AN	1	25	None	Varies by agency	Agency	None	O	Public	None	41001-1010FM	Y
1-224	Purchase Order Distribution	Order Distribution Classification Information	Distribution Expenditure Organization ID	Identifies the organization that incurred the expenditure associated to a project.	AN	2	15	None	Varies by agency	Agency	None	O	Public	None	4150	Y
1-225	Purchase Order Distribution	Order Distribution Classification Information	Distribution Cost Code	Identifies the cost category for the associated expenditure types, e.g., materials, labor.	AN	1	20	None	Varies by agency	Agency	None	O	Public	None	4356.90	Y
1-226	Purchase Order Distribution	Requestor Information	Requestor Name	The name of the purchase order requestor.	AN	1	60	None	None	Agency	None	O	Public	None	Kim Garcia	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 1

Data Exchange Name: Purchase Order Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major	Minor	Name	Definition	Type	Minimum	Maximum	Format	Domain	Business	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
1-227	Purchase Order Distribution	Requestor Information	Requestor Department ID	Code identifying the Department for the Purchase Order requestor.	AN	1	10	None	Varies by agency	Agency	None	O	Public	None	97	
1-228	Purchase Order Distribution	Requestor Information	Requestor Phone	The phone number for the purchase order requestor.	AN	1	25	None	None	Agency	None	O	Public	None	202-555-8999	
1-229	Purchase Order Distribution	Requestor Information	Requestor Fax Number	The fax number for the purchase order requestor.	N	1	25	None	None	Agency	None	O	Public	None	202-555-8909	
1-230	Purchase Order Distribution	Requestor Information	Requestor Email	The email address for the purchase order requestor.	AN	1	240	None	None	Agency	None	O	Public	None	kim.garcia@agency.gov	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 2

Data Exchange Name: Invoice Creation by Vendor in Portal

Data Exchange Source: Vendor

Data Exchange Destination: Invoice Portal

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
Invoice Header																	
2-01	Invoice Header	Invoice Identifying Information	Invoice Type	A code used by the vendor to specify the type of invoice document being entered and whether the invoice can be associated to an order number.	AN	1	30	None	Standard = Standard invoice that can be associated to a corresponding PO in the system; Credit Memo = Credit Memo that can be associated to a corresponding PO in the system; Recurring Payment Inv = Recurring Payment Invoice that can be associated to a corresponding PO in the system; Standard Non-PO = Standard invoice that cannot be associated to a corresponding PO in the system; Credit Memo Non-PO = Credit Memo that cannot be associated to a corresponding PO in the system	Vendor	None	M	Public	None	Recurring Payment Inv	N	
2-02	Invoice Header	Invoice Identifying Information	Invoice Number	The vendor-assigned document number for an invoice transaction that serves to uniquely identify the invoice transaction for both the vendor and purchaser (agency).	AN	1	30	None	Varies by vendor	Vendor	FAR 32.905	M	Public	For invoices not associated to an order, the combination of vendor information and invoice number should uniquely identify the invoice document. For invoices associated to an order, the combination of order number and invoice number should uniquely identify the invoice document.	ABC-FMS-1001	N	
2-03	Invoice Header	Invoice Identifying Information	Invoice Date	The date the vendor sends the invoice to the agency via the invoicing system.	Date	8	8	CCYYMMDD	None	Vendor	FAR 32.905	M	Public	None	20110531	N	
2-04	Invoice Header	Invoice Identifying Information	Referenced Original Invoice Number	The number of a previously submitted invoice, from the same vendor, for which this invoice document in an offset. Providing a referenced original invoice number is important to help ensure traceability and proper accounting and funding treatment.	AN	1	30	None	None	Vendor	None	C	Public	Mandatory for credit memos.	ABC-FMS-1001	N	
2-05	Invoice Header	Invoice Identifying Information	Invoice Start Date	This date indicates the beginning of the performance period covered by this invoice.	Date	8	8	CCYYMMDD	None	Vendor	FAR 32.905	O	Public	Invoice Start Date must be equal to or later than End Date.	20110429	N	
2-06	Invoice Header	Invoice Identifying Information	Invoice End Date	This date indicates the end of the performance period covered by this invoice.	Date	8	8	CCYYMMDD	None	Vendor	FAR 32.905	O	Public	Invoice End Date must be equal to or later than the Invoice Start Date.	20110531	N	
2-07	Invoice Header	Contract Identifying Information	Agency Identifier	A code used to represent the agency that originally awarded the Order Number/Procurement Instrument Identifier (PIID). This code is used to link the agency in FPDS-NG to award information.	AN	4	4	None	FPDS-NG Defined Agency IDs	GSA	FAR 4.605(a); 75 CFR 50731; FAR Case 2009-023	C	Public	Mandatory when the Order Number/PIID or Referenced IDV PIID does not begin with an FPDS Agency Prefix.	Please refer to Appendix C.	Y	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 2

Data Exchange Name: Invoice Creation by Vendor in Portal

Data Exchange Source: Vendor

Data Exchange Destination: Invoice Portal

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
2-08	Invoice Header	Contract Identifying Information	Order Number / PIID	A number generated by the issuing agency (buyer) to uniquely identify the contractual action that orders the initial, or full, set of goods and/or services. This is the number against which funds are obligated and invoices are submitted. For example, the order number/Procurement Instrument Identifier (PIID) for orders submitted against an indefinite contract action may represent the call order, delivery order or task order number. For the order number/PIID for definite contracts may be the respective contract/purchase order/agreement number.	AN	1	50	None	None	Agency	FAR 32.905; SF26; DD1155; FAR 16.505; FPDS-NG Data Dictionary	C	Public	Mandatory for invoices associated to an order.	Please refer to Appendix C.	Y	
2-09	Invoice Header	Contract Identifying Information	Referenced IDV Agency Identifier	A code used to represent the agency that awarded the initial Indefinite Delivery Vehicle (IDV). This code is used to link the agency in FPDS-NG to award information.	AN	4	4	None	FPDS-NG Defined Agency IDs	GSA	FAR 4.605(a); 75 FR 50731; FAR Case 2009-023; FPDS-NG Data Dictionary	C	Public	Mandatory when Contract Type = Indefinite (I) and when the Referenced IDV PIID does not begin with an FPDS Agency Prefix.	Please refer to Appendix C.	Y	
2-10	Invoice Header	Contract Identifying Information	Referenced IDV PIID	The number that uniquely identifies the Indefinite Delivery Vehicle (IDV) against which a corresponding order(s) is placed. This number enables the vendor and agency to establish a linkage between the order and the corresponding Blanket Purchase Agreement (BPA), Basic Ordering Agreement (BOA), Indefinite Delivery Definite Quantity (IDDO), Indefinite Delivery Indefinite Quantity (IDIO), Indefinite Delivery, Requirements (IDR), Government-wide Acquisition Contract (GWAC), or Federal Supply Schedule (FSS).	AN	1	50	None	None	Agency	DFARS 253.204-70(b)(1)(i); FAR 4.605(a); 75 FR 50731; FAR Case 2009-023; FPDS-NG Data Dictionary	C	Public	Mandatory when Contract Type = Indefinite (I). When reporting the initial load of a BPA under a FSS, report the FSS contract number as the Referenced IDV PIID.	Please refer to Appendix C.	Y	
2-11	Invoice Header	Vendor Information	Vendor Name	The name of the vendor/supplier conducting business with the Federal Government.	AN	1	60	None	None	Vendor	FAR 32.905; CCR Data Element Dictionary	M	Public	Referred to in CCR as the Company Name / Legal Business Name. Referred to in the FAR as Contractor Name. The combination of Vendor Name and Vendor DUNS Number must be valid in CCR.	ABC Company Inc.	Y	
2-12	Invoice Header	Vendor Information	Agency Defined Vendor ID	The agency defined ID used to uniquely identify a vendor.	AN	1	30	None	Varies by agency	Agency	None	M	Public	None	ABC04	Y	Y
2-13	Invoice Header	Vendor Information	Agency Defined Vendor Site ID	The agency defined ID used to uniquely identify a location or bank account for a given vendor.	AN	1	30	None	Varies by agency	Agency	None	M	Public	None	1	Y	Y
2-14	Invoice Header	Vendor Information	Shared Service Provider's Customer ID	A unique code for a set of vendor information that when combined with the Agency Defined Vendor ID creates a unique key to properly associate the PO with the Agency's set of books. This code is used by Service Providers who maintain multiple sets of books for their clients.	AN	1	30	None	Varies by agency	Agency	None	O	Public	An agency may require this element if necessary for vendor identification to allow vendor master mapping between the ERP and the elvoincing system or if permission to view is controlled in the elvoincing system by this element.	ABC	Y	Y
2-15	Invoice Header	Vendor Information	Vendor DUNS Number	The Data Universal Numbering System (DUNS) number is the vendor's unique nine digit identification number, provided by Dun & Bradstreet, that identifies a vendor business' physical location/site.	AN	9	9	None	None	Vendor	DFARS 252.204, FAR 52.204-6; 48 CFR 4.602 (d); FPDS-NG Data Element Dictionary Version 1.4; CCR Data Element Business Rules	M	Public	Number must be valid at Dun & Bradstreet. CCR requires DUNS number for vendor registration. If there is no Vendor DUNS+4 Number, the combination of Vendor CAGE/NCAGE Code and Vendor DUNS Number must be valid in CCR.	084006741	Y	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 2

Data Exchange Name: Invoice Creation by Vendor in Portal

Data Exchange Source: Vendor

Data Exchange Destination: Invoice Portal

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
2-16	Invoice Header	Vendor Information	Vendor DUNS+4	An extension of the vendor DUNS number that is used when there is more than one bank account associated with the vendor DUNS. Providing a DUNS + 4 helps enable payment to be submitted to the proper bank account.	AN	4	4	None	None	Vendor	DFARS 252.204, FAR 52.204-6; 48 CFR 4.602 (d); FPDS-NG Data Element Dictionary Version 1.4; CCR Data Element Business Rules	C	Public	Mandatory when multiple EFT remittance locations are associated with the 'parent' DUNS profile. CAGE associated with DUNS + 4 must differ from CAGE code associated with primary/parent DUNS profile. CCR requires DUNS+4 when there are multiple EFT locations.	6849	Y	
2-17	Invoice Header	Vendor Information	Vendor EIN/TIN	The Vendor Employer Identification Number (EIN) / Taxpayer Identification Number (TIN) is a nine-digit number assigned by the Internal Revenue Service (IRS). The EIN is used to identify business taxpayers for reporting purposes, similar to the way Social Security Numbers identify individuals. The terms EIN and TIN are interchangeable. This unique number is typically referred to as an EIN when a vendor has employees.	AN	9	9	None	None	Vendor	FAR 52.204-3; FAR 32.905 (viii); CCR Data Element Business Rules	C	Private	Mandatory for all domestic commercial entities. EIN value provided must match EIN associated with DUNS number in CCR.	130871985	Y	
2-18	Invoice Header	Vendor Information	Vendor CAGE/NCAGE Code	The Commercial and Government Entity (CAGE) or North Atlantic Treaty Organization CAGE (NCAGE) code is used to help uniquely identify vendors. CAGE codes apply to domestic entities, while NCAGE codes apply to foreign entities.	AN	5	5	None	Defense Logistics Information Service for CAGE codes; respective country's codification bureau for NCAGE codes	Vendor	CCR Data Element Business Rules; DFARS 252.204	C	Public	CAGE/NCAGE is Mandatory for DoD vendors and optional for all others. Combination of Vendor CAGE/NCAGE Code and Vendor DUNS Number must be valid in CCR.	2G381	Y	
2-19	Invoice Header	Vendor Information	Vendor Street Address 1	The street location where the vendor business resides, to include street name, street number, street direction and street type.	AN	1	55	None	None	Vendor	FAR 32.905	M	Public	None	1101 KITCHAWAN RD	Y	
2-20	Invoice Header	Vendor Information	Vendor Street Address 2	The street location where the vendor business resides, to include street name, street number, street direction and street type.	AN	1	55	None	None	Vendor	FAR 32.905	O	Public	None	Suite Number 200	Y	
2-21	Invoice Header	Vendor Information	Vendor City	The name of the city where the vendor business resides.	AN	2	30	None	None	Vendor	FAR 32.905	C	Public	Mandatory when associated to a US or Canadian address. Optional for all others.	YORKTOWN HEIGHTS	Y	
2-22	Invoice Header	Vendor Information	Vendor State or Province Code	Code indicating the State or Province where the vendor business resides.	AN	2	2	None	Federal Information Processing Standards (FIPS) Publication 5-2	Vendor	FIPS Publication 5-2; FAR 32.905	C	Public	Mandatory when associated to a US or Canadian address. Optional for all others.	NY	Y	
2-23	Invoice Header	Vendor Information	Vendor Postal Code	The zip or postal code where the vendor business resides.	AN	3	14	None	National Zip Code and Post Office Directory, Publication 65 (USPS Domestic Mail Manual); International Bureau of the Universal Postal Union	Vendor	FAR 32.905	M	Public	None	10598-0218	Y	
2-24	Invoice Header	Vendor Information	Vendor Country Code	The code of the country where the vendor business resides.	A	3	3	None	ISO 3166-1 Alpha 3	Vendor	ISO 3166-1 Alpha 3; FAR 32.905;	M	Public	None	USA	Y	
2-25	Invoice Header	Vendor Information	Vendor Foreign Region or Province	The code indicating the foreign state province or other political subdivision (state, county, parish, department, etc.) where the vendor business resides, if applicable.	AN	2	2	None	ISO 3166-2	Vendor	FAR 32.905	C	Public	Mandatory for non-US and non-Canadian vendors. This element should be left blank for all invoices issued by US or Canadian vendors.	GB	Y	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 2

Data Exchange Name: Invoice Creation by Vendor in Portal

Data Exchange Source: Vendor

Data Exchange Destination: Invoice Portal

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
2-26	Invoice Header	Vendor Information	Vendor Bank Routing Number	The unique identifier of the bank to which payment is to be directed.	AN	3	9	None	None	Vendor	FAR 32.905	O	Private	This value is the bank to which a payment is to be routed. It should only be valid information based on CCR or previously vetted banking information for this vendor. Defined by ABA routing number for US banks. Defined by ISO/SWIFT for foreign banks.	5550026	N	
2-27	Invoice Header	Vendor Information	Vendor Bank Account Number	The unique identifier of the account to which payment is to be directed at the bank defined by the Vendor Bank Routing Number.	AN	6	32	None	None	Vendor	FAR 32.905	O	Private	This value is the bank account to which payment is to be routed. It is only valid if it has been vetted in CCR or by the agency in advance. It is not required if the agency wishes to use the accounts associated with the vendor in their accounting system. If required to be entered per agency procedures, the combination of Vendor Bank Account Number and Vendor DUNS Number must be a valid of combination of bank account number and DUNS in CCR.	4567890009	N	
2-28	Invoice Header	Vendor Official Information	Vendor Official Name	Name of the vendor's designated official to whom payment related communication should be addressed. The vendor official is referred to as the "contractor official" per FAR 32.905(b)(1).	AN	1	60	None	None	Vendor	FAR 32.905	M	Public	None	Beverly Smith	N	
2-29	Invoice Header	Vendor Official Information	Vendor Official Street Address 1	The street location where the vendor official business resides, to include street name, street number, street direction and street type. The vendor official is referred to as the "contractor official" per FAR 32.905(b)(1).	AN	1	55	None	None	Vendor	FAR 32.905	M	Public	None	7500 Dulles Station Blvd	N	
2-30	Invoice Header	Vendor Official Information	Vendor Official Street Address 2	The street location where the vendor official business resides, to include street name, street number, street direction and street type. The vendor official is referred to as the "contractor official" per FAR 32.905(b)(1).	AN	1	55	None	None	Vendor	FAR 32.905	O	Public	None	Suite Number 200	N	
2-31	Invoice Header	Vendor Official Information	Vendor Official City	The name of the city where the vendor official business resides. The vendor official is referred to as the "contractor official" per FAR 32.905(b)(1).	AN	2	30	None	None	Vendor	FAR 32.905	C	Public	Mandatory when associated to a US or Canadian address. Optional for all others.	Dulles	N	
2-32	Invoice Header	Vendor Official Information	Vendor Official State or Province Code	Code indicating the State or Province where the vendor official business resides. The vendor official is referred to as the "contractor official" per FAR 32.905(b)(1).	AN	2	2	None	Federal Information Processing Standards (FIPS) Publication 5-2	Vendor	FAR 32.905	C	Public	Mandatory when associated to a US or Canadian address. Optional for all others.	VA	N	
2-33	Invoice Header	Vendor Official Information	Vendor Official Postal Code	The zip or postal code where the vendor official business resides. The vendor official is referred to as the "contractor official" per FAR 32.905(b)(1).	AN	3	14	None	National Zip Code and Post Office Directory, Publication 65 (USPS Domestic Mail Manual); International Bureau of the Universal Postal Union	Vendor	FAR 32.905	M	Public	None	22033	N	
2-34	Invoice Header	Vendor Official Information	Vendor Official Country Code	The name of the country where the vendor official business resides. The vendor official is referred to as the "contractor official" per FAR 32.905(b)(1).	AN	3	3	None	ISO 3166-1 Alpha 3	Vendor	FAR 32.905	M	Public	None	USA	N	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 2

Data Exchange Name: Invoice Creation by Vendor in Portal

Data Exchange Source: Vendor

Data Exchange Destination: Invoice Portal

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
2-35	Invoice Header	Vendor Official Information	Vendor Official Foreign Region or Province	The foreign state, province or other political subdivision (state, county, parish, department, etc.) where the vendor official business resides, if applicable. The vendor official is referred to as the "contractor official" per FAR 32.905(b)(1).	AN	2	2	None	ISO 3166-2	Vendor	FAR 32.905	C	Public	Mandatory for non-US and non-Canadian vendors. This element should be left blank for all invoices issued by US or Canadian vendors.	GB	N	
2-36	Invoice Header	Vendor Official Information	Vendor Official Phone Number	The phone number for the vendor official. The vendor official is referred to as the "contractor official" per FAR 32.905(b)(1).	N	1	25	None	None	Vendor	FAR 32.905	O	Public	None	202-555-3033	N	
2-37	Invoice Header	Vendor Official Information	Vendor Official Email Address	The email address for the vendor official. The vendor official is referred to as the "contractor official" per FAR 32.905(b)(1).	AN	1	240	None	None	Vendor	FAR 32.905	O	Public	None	kim.garcia@agency.gov	N	
2-38	Invoice Header	Contract Administration Information	Contracting Officer Name	Name of the contracting officer responsible for issuing the referenced order.	AN	1	60	None	None	Agency	SF26; SF30; DD1155	M	Public	None	Samuel James	Y	
2-39	Invoice Header	Contract Administration Information	Contracting Officer Email	The email address for the Contracting Officer who issued the order.	AN	1	240	None	None	Agency	SF26; SF30; DD1155	O	Public	None	Samuel.James@agency.gov	Y	
2-40	Invoice Header	Contract Administration Information	Contracting Officer Phone Number	The phone number of the contracting officer who issued the order.	N	1	25	None	None	Agency	SF26; SF30; DD1155	M	Public	None	202-555-2208	Y	
2-41	Invoice Header	Contract Administration Information	COR / COTR Name	The name of the Contracting Officer's Representative / Technical Representative responsible for order administration.	AN	1	60	None	None	Agency	SF26; SF30; DD1155	O	Public	None	Kim Garcia	Y	
2-42	Invoice Header	Contract Administration Information	COR / COTR Email	The email address for the Contracting Officer's Representative / Technical Representative responsible for order administration.	AN	1	240	None	None	Agency	SF26; SF30; DD1155	O	Public	None	kim.garcia@agency.gov	Y	
2-43	Invoice Header	Contract Administration Information	COR / COTR Phone Number	The phone number for the Contracting Officer's Representative / Technical Representative responsible for order administration.	N	1	25	None	None	Agency	SF26; SF30; DD1155	O	Public	None	202-555-3033	Y	
2-44	Invoice Header	Contract Administration Information	Issuing Agency Code	Code of the Federal entity that is issuing the order.	AN	5	12	None	Treasury approved Agency Location Codes; DLA approved DoDAAC codes	Agency	SF26; SF30; DD1155	M	Public	Federal civilian agencies use ALCs, while DoD agencies use DoDAAC codes.	N65888	Y	
2-45	Invoice Header	Contract Administration Information	Issuing Agency Name	Name of the Federal entity that is issuing the referenced order number/PIID.	AN	1	60	None	None	Agency	SF26; SF30; DD1155	M	Public	None	Department of Defense	Y	
2-46	Invoice Header	Contract Administration Information	Issuing Office Name	Name of the office within the Federal agency that issued the referenced order number/PIID.	AN	1	60	None	None	Agency	SF26; SF30; DD1155	O	Public	None	Fleet and Industry Supply Chain	Y	
2-47	Invoice Header	Contract Administration Information	Issuing Office ID	Code that uniquely identifies the office within the agency that issued the referenced order number / PIID.	AN	1	20	None	Varies by agency	Agency	SF26; SF30; DD1155	O	Public	None	N65888	Y	
2-48	Invoice Header	Contract Administration Information	Issuing Office Street Address 1	The street location where the office that issued the referenced order number/PIID resides. This includes street name, street number, street direction and street type.	AN	1	55	None	None	Agency	SF26; SF30; DD1155	M	Public	None	6545 Harbor Drive	Y	
2-49	Invoice Header	Contract Administration Information	Issuing Office Street Address 2	The street location where the office that issued the referenced order number/PIID resides. This includes street name, street number, street direction and street type.	AN	1	55	None	None	Agency	SF26; SF30; DD1155	O	Public	None	Suite Number 200	Y	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 2

Data Exchange Name: Invoice Creation by Vendor in Portal

Data Exchange Source: Vendor

Data Exchange Destination: Invoice Portal

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
2-50	Invoice Header	Contract Administration Information	Issuing Office City	Name of the city where the office that issued the referenced order number/PIID resides.	AN	2	30	None	None	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Issuing Agency Code is populated and is a US or Canadian address. Optional for all others.	San Diego	Y	
2-51	Invoice Header	Contract Administration Information	Issuing Office State or Province Code	Code indicating the State or Province where the office that issued the referenced order number / PIID resides.	AN	2	2	None	Federal Information Processing Standards (FIPS) Publication 5-2	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Issuing Agency Code is populated and is a US or Canadian address. Optional for all others.	CA	Y	
2-52	Invoice Header	Contract Administration Information	Issuing Office Postal Code	The zip or postal code where the office that issued the referenced order number / PIID resides.	AN	3	14	None	National Zip Code and Post Office Directory, Publication 65 (USPS Domestic Mail Manual); International Bureau of the Universal Postal Union	Agency	SF26; SF30; DD1155	M	Public	None	92132	Y	
2-53	Invoice Header	Contract Administration Information	Issuing Office Country Code	Code indicating the country for the Federal entity that is issuing the order.	A	3	3	None	ISO 3166-1 Alpha 3	Agency	SF26; SF30; DD1155	M	Public	None	USA	Y	
2-54	Invoice Header	Contract Administration Information	Administering Agency Code	Code of the Federal entity that is providing administration and oversight functions in accordance with order requirements.	AN	5	12	None	Treasury approved Agency Location Codes; DLA approved DoDAAC codes	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Administering Agency is different than the Issuing Agency. Federal civilian agencies use ALCs, while DoD agencies use DoDAAC codes.	N00406	Y	
2-55	Invoice Header	Contract Administration Information	Administering Agency Name	Name of the Federal entity that is providing administration and oversight functions in accordance with order requirements.	AN	1	60	None	None	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Administering Agency Code is populated	Department of Defense	Y	
2-56	Invoice Header	Contract Administration Information	Administering Agency Address 1	The street location where the Federal entity resides that is providing administration and oversight functions in accordance with order requirements	AN	1	55	None	None	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Administering Agency Code is populated	6545 Harbor Drive	Y	
2-57	Invoice Header	Contract Administration Information	Administering Agency Address 2	The street location where the Federal entity resides that is providing administration and oversight functions in accordance with order requirements	AN	1	55	None	None	Agency	SF26; SF30; DD1155	O	Public	None	Suite Number 200	Y	
2-58	Invoice Header	Contract Administration Information	Administering Agency City	Name of the city where the Federal entity resides that is providing administration and oversight functions in accordance with order requirements.	AN	2	30	None	None	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Administering Agency Code is populated and is a US or Canadian address. Optional for all others.	San Diego	Y	
2-59	Invoice Header	Contract Administration Information	Administering Agency State or Province Code	Code indicating the State or Province for the Federal entity that is providing administration and oversight functions in accordance with order requirements.	AN	2	2	None	Federal Information Processing Standards (FIPS) Publication 5-2	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Administering Agency Code is populated and is for a US or Canadian address. Optional for all others.	WA	Y	
2-60	Invoice Header	Contract Administration Information	Administering Agency Postal Code	Code indicating the Postal code for the Federal entity that is providing administration and oversight functions in accordance with order requirements.	AN	3	14	None	National Zip Code and Post Office Directory, Publication 65 (USPS Domestic Mail Manual); International Bureau of the Universal Postal Union	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Administering Agency Code is populated.	98314	Y	
2-61	Invoice Header	Contract Administration Information	Administering Agency Country Code	Code indicating the country for the Federal entity that is providing administration and oversight functions in accordance with order requirements.	A	3	3	None	ISO 3166-1 Alpha 3	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Administering Agency Code is populated.	USA	Y	
2-62	Invoice Header	Terms & References	Prompt Pay Indicator	This indicates that the vendor is subject to prompt pay rules.	A	1	1	None	Y - Yes; N - No	Agency	None	M	Public	None	Y	Y	Y

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 2

Data Exchange Name: Invoice Creation by Vendor in Portal

Data Exchange Source: Vendor

Data Exchange Destination: Invoice Portal

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
2-63	Invoice Header	Terms & References	Prompt Pay Reason Code	The code representing the reason that the vendor invoice is not subject to prompt pay rules.	AN	2	5	None	NA - Payment not made by an Agency as defined in 5 USC 551(1)(G) CF - Contract Financing Payment EM - Payment related to a Declared state of Emergency HZ - Payments related to the release of Hazardous Materials CO - Payments related to military contingency operations	Agency	DoD 7000.14.R, VOLUME 10, CHAPTER 7	C	Public	Mandatory when the Prompt Pay Indicator is "N".	CF	Y	Y
2-64	Invoice Header	Terms & References	Fast Pay Indicator	A code that indicates whether or not the Vendor invoice is eligible for Fast Pay.	A	1	1	None	Y = Yes; N = No	Agency	FAR 13.4	M	Public	None	N	Y	
2-65	Invoice Header	Terms & References	Date Eligible for Fast Pay	Indicates the date when the goods and services are deemed Fast Pay eligible.	Date	8	8	CCYYMMD	None	Agency	None	O	Public	This date is set by an approver to indicate when the agency deemed the goods/services as Fast Pay eligible.	20110531	N	
2-66	Invoice Header	Terms & References	Net Due Date	The proposed date by which the agency must remit payment in full for the approved invoice amount.	Date	8	8	CCYYMMD	None	Vendor	FAR 32.905	M	Public	None	20110610	N	
2-67	Invoice Header	Terms & References	Discount Due Date	The date by which the agency must remit payment in order to receive the discount terms as stated on the contract or invoice (for non-PO invoices).	Date	8	8	CCYYMMD	None	Vendor	FAR 32.905	C	Public	Mandatory when discount terms are specified.	20110601	N	
2-68	Invoice Header	Terms & References	Discount Amount	The reduction in invoice price offered by the vendor when the agency complies with remittance of payment by the discount due date.	Decimal	1	10	None	None	Vendor	FAR 32.905	C	Public	Mandatory when terms discount percentage is provided.	50	N	
2-69	Invoice Header	Terms & References	Discount Percentage	The invoice payment reduction, in percentage format, offered by the vendor to encourage the paying agency to issue payment no later than the discount due date.	Decimal	1	6	None	None	Vendor	FAR 32.905	C	Public	Mandatory when discount due date is provided.	0.25	N	
2-70	Invoice Header	Terms & References	Freight on Board (FOB) Terms	Indicates the responsibility for shipment and loading costs (buyer or seller) and the conditions for when the Transfer of Ownership takes place (destination or origin).	AN	1	250	None	None	Agency	FAR 47.3, Transportation in Supply Contracts.	O	Public	This term is used with the designation of a physical point to determine the responsibility and basis for payment of freight charges and, unless otherwise agreed, the point at which title for supplies passes to the buyer or consignee.	Transfer of ownership will take place at the destination	Y	
2-71	Invoice Header	Terms & References	Payment Terms	Represents the terms for any discounts offered/provided. This provides the conditions for when payment will be due and how payment will be made to the vendor for invoiced goods and services.	AN	1	30	None	Varies by agency	Agency	FAR 32.905; TFM: Vol 1 Part 6 - Chapter 8040.20; FAR 52.232-1; SF26; SF30	M	Public	If defined in the contract, must be identical to payment discount terms included in the contract. If payment discount terms not included in the contract, or invoice does not have a PO associated to it, vendor can enter discount for prompt payment on the individual invoice.	Net 30	Y	
2-72	Invoice Header	Invoice Information	Vendor's Invoice Comments	Used by the vendor to comment or provide additional information to help facilitate invoice review and approval by the agency.	AN	1	1000	None	None	Vendor	None	O	Public	None	To be paid within 30 days of invoice date.	N	
2-73	Invoice Header	Invoice Information	Last Payment Amount	This reflects the most recent payment made by the agency.	Decimal	1	18	None	None	Vendor	None	O	Public	None	175600.5	N	Y
2-74	Invoice Header	Invoice Information	Balance Forward	The unpaid balance of the agency's account from the previous bill(s) being brought forward. Balance forward values typically appear on utilities and telecommunications invoices.	Decimal	1	18	None	None	Vendor	None	O	Public	None	350800.00	N	Y
2-75	Invoice Header	Invoice Information	Currency Code	The code for the currency in which payment should be disbursed.	AN	3	3	None	ISO 4217	Agency	FAR 32.905	M	Public	None	USD	Y	
2-76	Invoice Header	Invoice Information	Government Bill of Lading Number	Unique document number that identifies a shipment of government owned property	AN	1	50	None	Varies by agency	Agency	FAR 32.905	O	Public	Only applicable to shipments of goods. Not applicable for services.	C1323041	N	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 2

Data Exchange Name: Invoice Creation by Vendor in Portal

Data Exchange Source: Vendor

Data Exchange Destination: Invoice Portal

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
2-77	Invoice Header	Invoice Information	Final Invoice Indicator	Communicates whether the invoice is the final invoice that the vendor will submit for the respective order.	AN	1	1	None	Y - Yes; N - No	Vendor	None	M	Public	For invoices not associated to an order, this element should always reflect "N".	N	N	
2-78	Invoice Header	Utility Specific	Utility Account Number	The utility account for which the agency is being billed.	AN	1	50	None	None	Vendor	None	O	Public	None	48090005867	N	
2-79	Invoice Header	Utility Specific	Secondary Account	A secondary account to identify the subgroup for which billing is occurring. Secondary accounts typically exist on utility invoices.	AN	1	50	None	None	Vendor	None	O	Public	None	45678900120	N	
Invoice Line Items (Includes detailed invoicing information for each PO Line Detail within PO Line/CLIN. Each Invoice may have multiple Invoice Line Items)																	
2-80	Invoice Line Items	Invoice Line Item Identifying Information	Contract Line Item Number	The unique identifier of a line item for separately identifiable goods or services to be acquired via the contract.	AN	1	50	None	None	Agency	FAR 32.905 FAR 4.10	M	Public	There can be multiple CLINs for the same Contract Number. CLIN values cannot repeat for the same Contract Number. Each CLIN should have an associated unit price or lump sum price for separately identifiable contract deliverables, and associated delivery schedules or performance periods. CLINs may be further subdivided or stratified for administrative purposes (e.g., to provide for traceable accounting classification citations).	N0024404F5010	Y	
2-81	Invoice Line Items	Invoice Line Item Identifying Information	Order Line Number	The number generated by the Agency ERP to uniquely identify/track the lines established against the referenced order number/PIID.	AN	1	30	None	None	Agency	FAR 32.905; SF26; DD1155; FAR 16.505	M	Public	None	94100F242	Y	Y
2-82	Invoice Line Items	Invoice Line Item Identifying Information	Invoice Line Number	This is a unique invoice Line Sequence Number that can identify references to this line item.	AN	1	30	None	None	Vendor	None	O	Public	None	2211	N	
2-83	Invoice Line Items	Invoice Line Item Identifying Information	Invoice Line Item Start Date	Indicates the beginning date of the performance period covered by this invoice line item.	Date	8	8	CCYYMMD D	None	Vendor	None	O	Public	Must be equal to or later than the Invoice Start Date. Must be equal to or earlier than the Invoice End Date.	20110411	N	
2-84	Invoice Line Items	Invoice Line Item Identifying Information	Invoice Line Item End Date	Indicates the ending date of the period of performance covered by this invoice line item.	Date	8	8	CCYYMMD D	None	Vendor	None	O	Public	Must be equal to or later than the Invoice Line Item Start Date. Must be equal to or earlier than the Invoice End Date.	20110422	N	
2-85	Invoice Line Items	Invoice Line Item Identifying Information	PO Line Detail Number	This is the identifier of the PO Line Detail Number that this invoice line item is related to.	AN	1	6	None	None	Agency	SF26, SF30, DD1155	C	Public	This value is required if a PO number is given in the invoice. Note the restriction that the combination of PO line item and PO Line Item Detail are together related to each invoice line item	127894	Y	
2-86	Invoice Line Items	Invoice Line Item Information	Line Item Description	The text description for one unique line of separately identifiable goods or services on the document.	AN	1	1000	None	None	Agency; Vendor	FAR 32.905, SF26, SF30	M	Public	None	Financial Management Support Services	Y	
2-87	Invoice Line Items	Invoice Line Item Information	Line Item Quantity	The total number of units being invoiced for a given line item.	Decimal	1	15	None	None	Vendor	FAR 32.905, SF26, SF30	M	Public	For service related line items, this value can equal < 1.	1	Y	
2-88	Invoice Line Items	Invoice Line Item Information	Line Item Unit of Measure Code	A specification of the units in which the item quantity is expressed.	AN	1	3	None	NIST Handbook 44	Agency	FAR 32.905	M	Public	The unit of measure (UOM) codes available should be identical to those available within the agency's accounting system.	HRS	Y	
2-89	Invoice Line Items	Invoice Line Item Information	Line Item Price Per Unit	The price of one unit of measure.	Decimal	1	18	None	None	Vendor	FAR 32.905, SF26, SF30	M	Public	None	9.99	Y	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 2

Data Exchange Name: Invoice Creation by Vendor in Portal

Data Exchange Source: Vendor

Data Exchange Destination: Invoice Portal

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
2-90	Invoice Line Items	Invoice Line Item Information	Line Item Amount	Total amount invoiced for a specific line item.	Decimal	1	18	None	None	Vendor	FAR 32.905	M	Public	Reflects the extended price of the document line item, which is a multiplication of line item quantity times line item price per unit (i.e., "Line Item Price Per Unit" * "Line Item Quantity").	234078	N	
2-91	Invoice Line Items	Invoice Line Item Information	Stock Part Type / Number Type	Identifies/classifies the stock part/part number being invoiced.	AN	2	2	None	B8 = Batch Number CL = Color F8 = Next Higher Used Assembly FS = National Stock Number FT = Federal Supply Class MG = Manufacturers Part Number MN = Model Number SN = Serial Number VP = Vendor Part Number SV = Services	Vendor	None	O	Public	National Stock Number (NSN) takes precedence if identified in the order or contract. This value should be pre-populated by EDA when available.	CL	Y	
2-92	Invoice Line Items	Invoice Line Item Information	Vendor Item ID / Product Code / Part Number	This is the vendor defined unique identifier for a single item/product.	AN	1	80	None	Varies by vendor	Vendor	SF26, SF30, DD1155	O	Public	None	334111	Y	
2-93	Invoice Line Items	Invoice Line Item Information	Original Manufacturer's Code	A code that designates a manufacturer that created the good.	AN	1	2	None	Varies by vendor	Vendor	None	O	Public	None	LN	Y	
2-94	Invoice Line Items	Ship to Information	Line Detail Ship To Location Code	Code for the Federal entity that the goods/services will be shipped to.	AN	5	12	None	Treasury approved Agency Location Codes; DLA approved DoDAAC codes	Agency	SF26, SF30, DD1155	O	Public	Federal civilian agencies use ALCs, while DoD agencies use DoDAAC codes.	N0002	Y	
2-95	Invoice Line Items	Ship to Information	Line Detail Ship To Location Description	Address for the Federal entity that the goods/services will be shipped to.	AN	1	55	None	None	Agency	SF26, SF30, DD1155	C	Public	Mandatory when Line Detail Ship to Location Code is populated.	123 John Kingman	Y	
2-96	Invoice Line Items	Ship to Information	Line Detail Ship To Contact	The name of the Ship To contact for the Line Item.	AN	1	60	None	None	Agency	SF26, SF30, DD1155	C	Public	Mandatory when Line Detail Ship to Location Code is populated.	John Smith	Y	
2-97	Invoice Line Items	Ship to Information	Line Detail Ship To Address 1	The address of the Federal entity where goods/services will be shipped to.	AN	1	55	None	None	Agency	SF26, SF30, DD1155	C	Public	Mandatory if Line Detail Ship to Location Code is populated.	1101 KITCHAWAN RD	Y	
2-98	Invoice Line Items	Ship to Information	Line Detail Ship To Address 2	The address of the Federal entity where goods/services will be shipped to.	AN	1	55	None	None	Agency	SF26, SF30, DD1155	O	Public	None	Suite Number 200	Y	
2-99	Invoice Line Items	Ship to Information	Line Detail Ship To City	Name of the city of the Federal entity where the goods/services will be shipped to.	AN	2	30	None	None	Agency	SF26; SF30; DD1155	C	Public	Mandatory when Line Detail Ship to Location Code is populated and is a US or Canadian address. Optional for all others.	San Diego	Y	
2-100	Invoice Line Items	Ship to Information	Line Detail Ship To State or Province Code	Code indicating the State or Province for the Federal entity where goods/services will be shipped to.	AN	2	2	None	Federal Information Processing Standards (FIPS) Publication 5-2	Agency	SF26; SF30; DD1155	C	Public	Mandatory when Line Detail Ship to Location Code is populated and is a US or Canadian address. Optional for all others.	CA	Y	
2-101	Invoice Line Items	Ship to Information	Line Detail Ship To Postal Code	Identifies the postal code of the agency where goods/services will be shipped to.	AN	3	14	None	National Zip Code and Post Office Directory, Publication 65 (USPS Domestic Mail Manual); International Bureau of the Universal Postal Union	Agency	SF26, SF30, DD1155	C	Public	Mandatory when Line Detail Ship to Location Code is populated.	98314	Y	
2-102	Invoice Line Items	Ship to Information	Line Detail Ship To Country Code	Code indicating the country for the Federal entity where goods/services will be shipped to.	A	3	3	None	ISO 3166-1 Alpha 3	Agency	SF26; SF30; DD1155	O	Public	None	USA	Y	
2-103	Invoice Line Items	Shipment Information	Shipment Date	The date on which an item(s) is released to a carrier for delivery.	Date	8	8	CCYYMMD	None	Vendor	FAR 32.905	O	Public	None	20110421	N	
2-104	Invoice Line Items	Shipment Information	Serial Number	A vendor assigned number used to distinguish each shipment.	AN	1	30	None	Varies by vendor	Vendor	None	O	Public	None	4567890	N	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 2

Data Exchange Name: Invoice Creation by Vendor in Portal

Data Exchange Source: Vendor

Data Exchange Destination: Invoice Portal

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
2-105	Invoice Line Items	Shipment Information	Batch/Lot Number	The identifying number assigned to a designated group of items, usually referred to as either a lot or a batch, all of which were manufactured under identical conditions.	AN	1	20	None	None	Vendor	None	O	Public	None	94100F242	N	
2-106	Invoice Line Items	Shipment Information	Shipment Weight	The weight of the goods included in a shipment from the vendor to the agency.	N	1	50	None	None	Vendor	FAR 32.905	O	Public	None	150.25	N	
2-107	Invoice Line Items	Shipment Information	Reference Shipment / Receiving Report Number	Vendor assigned number that uniquely identifies a receiving report document	AN	2	22	None	None	Vendor	FAR 32.905	M	Public	None	123457809	N	
2-108	Invoice Line Items	Shipment Information	Reference Shipment Amount	The total monetary value associated with the reference shipment number/receiving report number.	Decimal	1	18	None	None	Vendor	FAR 32.905	C	Public	Mandatory when Reference Shipment Number is provided.	13406790	N	
2-109	Invoice Line Items	Shipment Information	Transportation Control Number	Unique number that helps control/identify a shipment throughout the transportation cycle of the Defense Transportation System.	AN	17	17	None	None	Agency	None	O	Public	None	12345 2211	N	
2-110	Invoice Line Items	Shipment Information	Shipping Method	The manner in which the vendor ships the goods.	AN	1	2	None	6 Military Official Mail 7 Mail A Air B Barge C Consolidation D Parcel Post E Expedited Truck F Flyaway G Consignee Option H Customer Pickup I Common Irregular Carrier J Motor K Backhaul L Contract Carrier M Motor (Common Carrier) N Private Vessel O Containerized Ocean P Private Carrier Q Conventional Ocean R Rail S Ocean T Best Way (Shippers Option) U Private Parcel Service W Inland Waterway X Intermodal (Piggyback) Y Military Intratheater Airlift Service AC Air Charter AE Air Express AF Air Freight AH Air Taxi FAA approved carrier AP Air (Package Carrier) AR Armed Forces Courier Service BB Breakbulk Ocean BP Book Postal BU Bus	Agency	None	O	Public	None	L	Y	
2-111	Invoice Line Items	Shipment Information	Item Weight	The weight of the item, including containers, but excluding carrier equipment.	Decimal	1	10	None	None	Vendor	None	C	Public	Mandatory when invoicing for goods.	2800	N	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 2

Data Exchange Name: Invoice Creation by Vendor in Portal

Data Exchange Source: Vendor

Data Exchange Destination: Invoice Portal

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
2-112	Invoice Line Items	Shipment Information	Weight (Unit of Measure)	The Unit of Measure (UOM) of the shipment's weight	AN	2	2	None	NIST Handbook 44	Vendor	NIST Handbook 44	C	Public	Mandatory when Item Weight is populated. The UOM codes available should be identical to those available within the agency's accounting system.	LB	N	
2-113	Invoice Line Items	Shipment Information	Service Performance Site	Identifies the location of the Federal entity where the service is performed.	AN	1	20	None	Varies by agency	Agency	None	C	Public	This element only applies to services invoices.	N00024	Y	
2-114	Invoice Line Items	Utility Specific	Cost Rate Schedule	For Telephone and Utilities invoices, indicate the GSA schedule or other order line detail which defines the cost basis for the invoice.	AN	1	40	None	None	Vendor	None	O	Public	None	78906	N	
2-115	Invoice Line Items	Utility Specific	Service Utility Code	Code used by the vendor to define the service being provided.	AN	1	60	None	Varies by vendor	Vendor	None	O	Public	None	5902-7610-P9765	N	
2-116	Invoice Line Items	Utility Specific	Utility Billing Period Start Date	Indicates the beginning of a billing period separately from line item start date. Typically used for Telephone and Utilities invoices.	Date	8	8	CCYYMMDD	None	Vendor	None	O	Public	None	20110509	N	
2-117	Invoice Line Items	Utility Specific	Utility Billing Period End Date	Indicates the end of a billing period separately from line item end date. Typically used for Telephone and Utilities invoices.	Date	8	8	CCYYMMDD	None	Vendor	None	O	Public	None	20110609	N	
2-118	Invoice Line Items	Utility Specific	Utility Management Code	Utility management codes provided for telephone and utilities invoices.	AN	1	30	None	Varies by agency	Agency	None	O	Public	None	5902-7610	N	
2-119	Invoice Line Items	Utility Specific	Meter Number	Indicates the number of a meter that was measuring services for which the vendor is billing. Typically used for telephone and utilities invoices.	AN	1	60	None	None	Vendor	None	O	Public	None	A134323	N	
2-120	Invoice Line Items	Utility Specific	Measured Units	A specification of the units in which the distribution is expressed for utility invoices.	AN	1	30	None	None	Vendor	None	O	Public	None	10	N	
2-121	Invoice Line Items	Utility Specific	Estimated/Actual Read Indicator	Indicates whether the meter values were estimated or actually read, either by an individual or an automated system. Typically used for telephone and utilities invoices.	AN	1	1	None	A = Actual; E = Estimated	Vendor	None	O	Public	None	A	N	
Invoice Summary (Provides the invoice summary)																	
2-122	Invoice Summary Information	Summary	Total Miscellaneous Charges Invoiced	The total monetary value for the miscellaneous fees included on the document.	Decimal	1	18	None	None	Vendor	FAR 32.905	C	Public	Mandatory when entering Miscellaneous Allowance Information. This data element is used to account for non-standard discounts applied to an invoice (e.g. invoice overpayment)	30.56	N	
2-123	Invoice Summary Information	Summary	Description of Miscellaneous Charges Invoiced	A free-form description to clarify the miscellaneous fee value	AN	1	80	None	None	Vendor	None	C	Public	Mandatory when entering Miscellaneous Allowance Information. This data element is used to account for fees that are not funded at the Contract Line Item level.	Apply a 'special packing' charge to one product shipment.	N	
2-124	Invoice Summary Information	Summary	Total Freight Invoiced	The monetary value of freight charges associated with the document.	Decimal	1	15	None	None	Vendor	FAR 32.905	O	Public	None	45.86	N	
2-125	Invoice Summary Information	Summary	Invoice Subtotal	Total monetary value of document line items excluding tax.	Decimal	1	18	None	None	Vendor	FAR 32.905	M	Public	None	155600.50	N	Y
2-126	Invoice Summary Information	Summary	Total Excise Tax	The total monetary value of excise taxes with the associated document.	Decimal	1	18	None	None	Vendor	FAR 32.905	C	Public	Mandatory when Tax Information is added	0.05	N	
2-127	Invoice Summary Information	Summary	Invoice Subtotal - Taxes	Total monetary value of the taxes on the document.	Decimal	1	18	None	None	Vendor	FAR 32.905	C	Public	Mandatory when Tax Information is added	7780.23	N	Y

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 2

Data Exchange Name: Invoice Creation by Vendor in Portal

Data Exchange Source: Vendor

Data Exchange Destination: Invoice Portal

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
2-128	Invoice Summary Information	Summary	Invoice Grand Total	The total monetary value of the document including taxes and other miscellaneous charges.	Decimal	1	18	None	None	Vendor	FAR 32.905	M	Public	None	155600.50	N	
Additional Information																	
2-129	Additional Information	Attachment Indicator	Attachment Indicator	Indicates that an attachment accompanies invoice submission.	AN	1	1	None	Y= Yes, attachment provided: N= No, attachment not provided	Vendor	None	O	Public	None	Y	N	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 3

Data Exchange Name: Vendor Invoice Submission from Portal to Agency

Data Exchange Source: Invoice Portal

Data Exchange Destination: Agency

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
Invoice Header																	
3-01	Invoice Header	Invoice Identifying Information	Invoice Type	A code used by the vendor to specify the type of invoice document being entered and whether the invoice can be associated to an order number.	AN	1	30	None	Standard = Standard invoice that can be associated to a corresponding PO in the system; Credit Memo = Credit Memo that can be associated to a corresponding PO in the system; Recurring Payment Inv = Recurring Payment Invoice that can be associated to a corresponding PO in the system; Standard Non-PO = Standard invoice that cannot be associated to a corresponding PO in the system; Credit Memo Non-PO = Credit Memo that cannot be associated to a corresponding PO in the system	Vendor	None	M	Public	None	Recurring Payment Inv	N	
3-02	Invoice Header	Invoice Identifying Information	Invoice Number	The vendor-assigned document number for an invoice transaction that serves to uniquely identify the invoice transaction for both the vendor and purchaser (agency).	AN	1	22	None	Varies by vendor	Vendor	FAR 32.905	M	Public	For invoices not associated to an order, the combination of vendor information and invoice number should uniquely identify the invoice document. For invoices associated to an order, the combination of order number and invoice number should uniquely identify the invoice document.	ABC-FMS-1001	N	
3-03	Invoice Header	Invoice Identifying Information	Invoice Date	The date the vendor sends the invoice to the agency via the invoicing system.	Date	8	8	CCYYMMDD	None	Vendor	FAR 32.905	M	Public	None	20110531	N	
3-04	Invoice Header	Invoice Identifying Information	Referenced Original Invoice Number	The number of a previously submitted invoice, from the same vendor, for which this invoice document in an offset. Providing a referenced original invoice number is important to help ensure traceability and proper accounting and funding treatment.	AN	1	22	None	None	Vendor	None	C	Public	Mandatory for credit memos.	ABC-FMS-1001	N	
3-05	Invoice Header	Invoice Identifying Information	Invoice Start Date	This date indicates the beginning of the performance period covered by this invoice.	Date	8	8	CCYYMMDD	None	Vendor	FAR 32.905	O	Public	Invoice Start Date must be equal to or later than End Date.	20110429	N	
3-06	Invoice Header	Invoice Identifying Information	Invoice End Date	This date indicates the end of the performance period covered by this invoice.	Date	8	8	CCYYMMDD	None	Vendor	FAR 32.905	O	Public	Invoice End Date must be equal to or later than the Invoice Start Date.	20110531	N	
3-07	Invoice Header	Invoice Identifying Information	Date Invoice Received	The date the invoice was received at the Agency responsible for processing the invoice. This date informs prompt pay calculations.	Date	8	8	CCYYMMDD	None	Agency	None	M	Public	None	20110421	N	
3-08	Invoice Header	Contract Identifying Information	Agency Identifier	A code used to represent the agency that originally awarded the Order Number/Procurement Instrument Identifier (PIID). This code is used to link the agency in FPDS-NG to award information.	AN	4	4	None	FPDS-NG Defined Agency IDs	GSA	FAR 4.605(a); 75 CFR 50731; FAR Case 2009-023	C	Public	Mandatory when the Order Number/PIID or Referenced IDV PIID does not begin with an FPDS Agency Prefix.	Please refer to Appendix C.	Y	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 3

Data Exchange Name: Vendor Invoice Submission from Portal to Agency

Data Exchange Source: Invoice Portal

Data Exchange Destination: Agency

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
3-09	Invoice Header	Contract Identifying Information	Order Number / PIID	A number generated by the issuing agency (buyer) to uniquely identify the contractual action that orders the initial, or full, set of goods and/or services. This is the number against which funds are obligated and invoices are submitted. For example, the order number/Procurement Instrument Identifier (PIID) for orders submitted against an indefinite contract action may represent the call order, delivery order or task order number. For the order number/PIID for definite contracts may be the respective contract/purchase order/agreement number.	AN	1	50	None	None	Agency	FAR 32.905; SF26; DD1155; FAR 16.505; FPDS-NG Data Dictionary	C	Public	Mandatory for invoices associated to an order.	Please refer to Appendix C.	Y	
3-10	Invoice Header	Contract Identifying Information	Referenced IDV Agency Identifier	A code used to represent the agency that awarded the initial Indefinite Delivery Vehicle (IDV). This code is used to link the agency in FPDS-NG to award information.	AN	4	4	None	FPDS-NG Defined Agency IDs	GSA	FAR 4.605(a); 75 FR 50731; FAR Case 2009-023; FPDS-NG Data Dictionary	C	Public	Mandatory when Contract Type = Indefinite (I) and when the Referenced IDV PIID does not begin with an FPDS Agency Prefix.	Please refer to Appendix C.	Y	
3-11	Invoice Header	Contract Identifying Information	Referenced IDV PIID	The number that uniquely identifies the Indefinite Delivery Vehicle (IDV) against which a corresponding order(s) is placed. This number enables the vendor and agency to establish a linkage between the order and the corresponding Blanket Purchase Agreement (BPA), Basic Ordering Agreement (BOA), Indefinite Delivery Definite Quantity (IDDO), Indefinite Delivery Indefinite Quantity (IDIO), Indefinite Delivery, Requirements (IDR), Government-wide Acquisition Contract (GWAC), or Federal Supply Schedule (FSS).	AN	1	50	None	None	Agency	DFARS 253.204-70(b)(1)(i); FAR 4.605(a); 75 FR 50731; FAR Case 2009-023; FPDS-NG Data Dictionary	C	Public	Mandatory when Contract Type = Indefinite (I). When reporting the initial load of a BPA under a FSS, report the FSS contract number as the Referenced IDV PIID.	Please refer to Appendix C.	Y	
3-12	Invoice Header	Vendor Information	Vendor Name	The name of the vendor/supplier conducting business with the Federal Government.	AN	1	60	None	None	Vendor	FAR 32.905; CCR Data Element Dictionary	M	Public	Referred to in CCR as the Company Name / Legal Business Name. Referred to in the FAR as Contractor Name. The combination of Vendor Name and Vendor DUNS Number must be a valid in CCR.	ABC Company Inc.	Y	
3-13	Invoice Header	Vendor Information	Agency Defined Vendor ID	The agency defined ID used to uniquely identify a vendor.	AN	1	30	None	Varies by agency	Agency	None	M	Public	None	ABC04	Y	Y
3-14	Invoice Header	Vendor Information	Agency Defined Vendor Site ID	The agency defined ID used to uniquely identify a location or bank account for a given vendor.	AN	1	30	None	Varies by agency	Agency	None	M	Public	None	1	Y	Y
3-15	Invoice Header	Vendor Information	Shared Service Provider's Customer ID	A unique code for a set of vendor information that when combined with the Agency Defined Vendor ID creates a unique key to properly associate the PO with the Agency's set of books. This code is used by Service Providers who maintain multiple sets of books for their clients.	AN	1	30	None	Varies by agency	Agency	None	O	Public	An agency may require this element if necessary for vendor identification to allow vendor master mapping between the ERP and the elvoincing system or if permission to view is controlled in the elvoincing system by this element.	ABC	Y	Y
3-16	Invoice Header	Vendor Information	Vendor DUNS Number	The Data Universal Numbering System (DUNS) number is the vendor's unique nine digit identification number, provided by Dun & Bradstreet, that identifies a vendor business' physical location/site. It is used as a key to CCR.	AN	9	9	None	None	Vendor	DFARS 252.204, FAR 52.204-6; 48 CFR 4.602 (d); FPDS-NG Data Element Dictionary Version 1.4; CCR Data Element Business Rules	M	Public	Number must be valid at Dun & Bradstreet. CCR requires DUNS number for vendor registration. If there is no Vendor DUNS+4 Number, the combination of Vendor CAGE/NCAGE Code and Vendor DUNS Number must be valid in CCR.	084006741	Y	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 3

Data Exchange Name: Vendor Invoice Submission from Portal to Agency

Data Exchange Source: Invoice Portal

Data Exchange Destination: Agency

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
3-17	Invoice Header	Vendor Information	Vendor DUNS+4	An extension of the vendor DUNS number that is used when there is more than one bank account associated with the vendor DUNS. Providing a DUNS + 4 helps enable payment to be submitted to the proper bank account.	AN	4	4	None	None	Vendor	DFARS 252.204, FAR 52.204-6; 48 CFR 4.602 (d); FPDS-NG Data Element Dictionary Version 1.4; CCR Data Element Business Rules	C	Public	Mandatory when multiple EFT remittance locations are associated with the 'parent' DUNS profile. CAGE associated with DUNS + 4 must differ from CAGE code associated with primary/parent DUNS profile. CCR requires DUNS+4 when there are multiple EFT locations.	6849	Y	
3-18	Invoice Header	Vendor Information	Vendor EIN/TIN	The Vendor Employer Identification Number (EIN) / Taxpayer Identification Number (TIN) is a nine-digit number assigned by the Internal Revenue Service (IRS). The EIN is used to identify business taxpayers for reporting purposes, similar to the way Social Security Numbers identify individuals. The terms EIN and TIN are interchangeable. This unique number is typically referred to as an EIN when a vendor has employees.	AN	9	9	None	None	Vendor	FAR 52.204-3; FAR 32.905 (viii); CCR Data Element Business Rules	C	Private	Mandatory for all domestic commercial entities. EIN value provided must match EIN associated with DUNS number in CCR.	130871985	Y	
3-19	Invoice Header	Vendor Information	Vendor CAGE/NCAGE Code	The Commercial and Government Entity (CAGE) or North Atlantic Treaty Organization CAGE (NCAGE) code is used to help uniquely identify vendors. CAGE codes apply to domestic entities, while NCAGE codes apply to foreign entities.	AN	5	5	None	Defense Logistics Information Service for CAGE codes; respective country's codification bureau for NCAGE codes	Vendor	CCR Data Element Business Rules; DFARS 252.204	C	Public	CAGE/NCAGE is Mandatory for DoD vendors and optional for all others. Combination of Vendor CAGE/NCAGE Code and Vendor DUNS Number must be valid in CCR.	2G381	Y	
3-20	Invoice Header	Vendor Information	Vendor Street Address 1	The street location where the vendor business resides, to include street name, street number, street direction and street type.	AN	1	55	None	None	Vendor	FAR 32.905	M	Public	None	1101 KITCHAWAN RD	Y	
3-21	Invoice Header	Vendor Information	Vendor Street Address 2	The street location where the vendor business resides, to include street name, street number, street direction and street type.	AN	1	55	None	None	Vendor	FAR 32.905	O	Public	None	Suite Number 200	Y	
3-22	Invoice Header	Vendor Information	Vendor City	The name of the city where the vendor business resides.	AN	2	30	None	None	Vendor	FAR 32.905	C	Public	Mandatory when associated to a US or Canadian address. Optional for all others.	YORKTOWN HEIGHTS	Y	
3-23	Invoice Header	Vendor Information	Vendor State or Province Code	Code indicating the State or Province where the vendor business resides.	AN	2	2	None	Federal Information Processing Standards (FIPS) Publication 5-2	Vendor	FIPS Publication 5-2; FAR 32.905	C	Public	Mandatory when associated to a US or Canadian address. Optional for all others.	NY	Y	
3-24	Invoice Header	Vendor Information	Vendor Postal Code	The zip or postal code where the vendor business resides.	AN	3	14	None	National Zip Code and Post Office Directory, Publication 65 (USPS Domestic Mail Manual); International Bureau of the Universal Postal Union	Vendor	FAR 32.905	M	Public	None	10598-0218	Y	
3-25	Invoice Header	Vendor Information	Vendor Country Code	The code of the country where the vendor business resides.	A	3	3	None	ISO 3166-1 Alpha 3	Vendor	ISO 3166-1 Alpha 3; FAR 32.905;	M	Public	None	USA	Y	
3-26	Invoice Header	Vendor Information	Vendor Foreign Region or Province	The code indicating the foreign state, province or other political subdivision (state, county, parish, department, etc.) where the vendor business resides, if applicable.	AN	2	2	None	ISO 3166-2	Vendor	FAR 32.905	C	Public	Mandatory for non-US and non-Canadian vendors. This element should be left blank for all invoices issued by US or Canadian vendors.	GB	Y	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 3

Data Exchange Name: Vendor Invoice Submission from Portal to Agency

Data Exchange Source: Invoice Portal

Data Exchange Destination: Agency

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
3-27	Invoice Header	Vendor Information	Vendor Bank Routing Number	The unique identifier of the bank to which payment is to be directed.	AN	3	9	None	None	Vendor	FAR 32.905	O	Private	This value is the bank to which a payment is to be routed. It should only be valid information based on CCR or previously vetted banking information for this vendor. Defined by ABA routing number for US banks. Defined by ISO/SWIFT for foreign banks.	5550026	N	
3-28	Invoice Header	Vendor Information	Vendor Bank Account Number	The unique identifier of the account to which payment is to be directed at the bank defined by the Vendor Bank Routing Number.	AN	6	32	None	None	Vendor	FAR 32.905	O	Private	This value is the bank account to which payment is to be routed. It is only valid if it has been vetted in CCR or by the agency in advance. It is not required if the agency wishes to use the accounts associated with the vendor in their accounting system. If required to be entered per agency procedures, the combination of Vendor Bank Account Number and Vendor DUNS Number must be a valid of combination of bank account number and DUNS in CCR.	4567890009	N	
3-29	Invoice Header	Vendor Official Information	Vendor Official Name	Name of the vendor's designated official to whom payment should be sent. The vendor official is referred to as the "contractor official" per FAR 32.905(b)(1).	AN	1	60	None	None	Vendor	FAR 32.905	M	Public	Must be the same as the contractor official name designated in the contract or notice of assignment.	Beverly Smith	N	
3-30	Invoice Header	Vendor Official Information	Vendor Official Street Address 1	The street location where the vendor official business resides, to include street name, street number, street direction and street type. The vendor official is referred to as the "contractor official" per FAR 32.905(b)(1).	AN	1	55	None	None	Vendor	FAR 32.905	M	Public	None	7500 Dulles Station Blvd	N	
3-31	Invoice Header	Vendor Official Information	Vendor Official Street Address 2	The street location where the vendor official business resides, to include street name, street number, street direction and street type. The vendor official is referred to as the "contractor official" per FAR 32.905(b)(1).	AN	1	55	None	None	Vendor	FAR 32.905	O	Public	None	Suite Number 200	N	
3-32	Invoice Header	Vendor Official Information	Vendor Official City	The name of the city where the vendor official business resides. The vendor official is referred to as the "contractor official" per FAR 32.905(b)(1).	AN	2	30	None	None	Vendor	FAR 32.905	C	Public	Mandatory when associated to a US or Canadian address. Optional for all others.	Dulles	N	
3-33	Invoice Header	Vendor Official Information	Vendor Official State or Province Code	Code indicating the State or Province where the vendor official business resides. The vendor official is referred to as the "contractor official" per FAR 32.905(b)(1).	AN	2	2	None	Federal Information Processing Standards (FIPS) Publication 5-2	Vendor	FAR 32.905	C	Public	Mandatory when associated to a US or Canadian address. Optional for all others.	VA	N	
3-34	Invoice Header	Vendor Official Information	Vendor Official Postal Code	The zip or postal code where the vendor official business resides. The vendor official is referred to as the "contractor official" per FAR 32.905(b)(1).	AN	3	14	None	National Zip Code and Post Office Directory, Publication 65 (USPS Domestic Mail Manual); International Bureau of the Universal Postal Union	Vendor	FAR 32.905	M	Public	None	22033	N	
3-35	Invoice Header	Vendor Official Information	Vendor Official Country Code	The name of the country where the vendor official business resides. The vendor official is referred to as the "contractor official" per FAR 32.905(b)(1).	AN	3	3	None	ISO 3166-1 Alpha 3	Vendor	FAR 32.905	M	Public	None	USA	N	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 3

Data Exchange Name: Vendor Invoice Submission from Portal to Agency

Data Exchange Source: Invoice Portal

Data Exchange Destination: Agency

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
3-36	Invoice Header	Vendor Official Information	Vendor Official Foreign Region or Province	The foreign state, province or other political subdivision (state, county, parish, department, etc.) where the vendor official business resides, if applicable. The vendor official is referred to as the "contractor official" per FAR 32.905(b)(1).	AN	2	2	None	ISO 3166-2	Vendor	FAR 32.905	C	Public	Mandatory for non-US and non-Canadian vendors. This element should be left blank for all invoices issued by US or Canadian vendors.	GB	N	
3-37	Invoice Header	Vendor Official Information	Vendor Official Phone Number	The phone number for the vendor official. The vendor official is referred to as the "contractor official" per FAR 32.905(b)(1).	N	1	25	None	None	Vendor	FAR 32.905	O	Public	None	202-555-3033	N	
3-38	Invoice Header	Vendor Official Information	Vendor Official Email Address	The email address for the vendor official. The vendor official is referred to as the "contractor official" per FAR 32.905(b)(1).	AN	1	240	None	None	Vendor	FAR 32.905	O	Public	None	kim.garcia@agency.gov	N	
3-39	Invoice Header	Contract Administration Information	Contracting Officer Name	Name of the contracting officer responsible for issuing the referenced order.	AN	1	60	None	None	Agency	SF26; SF30; DD1155	M	Public	None	Samuel James	Y	
3-40	Invoice Header	Contract Administration Information	Contracting Officer ID	The contracting officer employee identification as presented in the Agency ERP system.	AN	1	50	None	Varies by agency	Agency	SF26; SF30; DD1155	O	Public	None	1M3W0	Y	Y
3-41	Invoice Header	Contract Administration Information	Contracting Officer Email	The email address for the Contracting Officer who issued the order.	AN	1	240	None	None	Agency	SF26; SF30; DD1155	O	Public	None	Samuel.James@agency.mil	Y	
3-42	Invoice Header	Contract Administration Information	Contracting Officer Phone Number	The phone number of the contracting officer who issued the order.	N	1	25	None	None	Agency	SF26; SF30; DD1155	M	Public	None	202-555-2208	Y	
3-43	Invoice Header	Contract Administration Information	Contracting Officer Fax	The Fax number for the Contracting Officer.	N	1	25	None	None	Agency	SF26; SF30; DD1155	O	Public	None	202-555-2218	Y	
3-44	Invoice Header	Contract Administration Information	COR / COTR Name	The name of the Contracting Officer's Representative / Technical Representative responsible for order administration.	AN	1	60	None	None	Agency	SF26; SF30; DD1155	O	Public	None	Kim Garcia	Y	
3-45	Invoice Header	Contract Administration Information	COR / COTR Email	The email address for the Contracting Officer's Representative / Technical Representative responsible for order administration.	AN	1	240	None	None	Agency	SF26; SF30; DD1155	O	Public	None	kim.garcia@agency.gov	Y	
3-46	Invoice Header	Contract Administration Information	COR / COTR Phone Number	The phone number for the Contracting Officer's Representative / Technical Representative responsible for order administration.	N	1	25	None	None	Agency	SF26; SF30; DD1155	O	Public	None	202-555-3033	Y	
3-47	Invoice Header	Contract Administration Information	COR / COTR Address 1	The address for the Contracting Officer's Representative / Technical Representative responsible for order administration.	AN	1	55	None	None	Agency	SF26; SF30; DD1155	O	Public	None	6545 Harbor Drive	Y	
3-48	Invoice Header	Contract Administration Information	COR / COTR Address 2	The address for the Contracting Officer's Representative / Technical Representative responsible for order administration.	AN	1	55	None	None	Agency	SF26; SF30; DD1155	O	Public	None	Suite Number 200	Y	
3-49	Invoice Header	Contract Administration Information	COR / COTR City	The name of the city where the Contracting Officer's Representative / Technical Representative responsible for order administration resides.	AN	2	30	None	None	Agency	SF26; SF30; DD1155	O	Public	Mandatory when associated to a US or Canadian address. Optional for all others.	San Diego	Y	
3-50	Invoice Header	Contract Administration Information	COR / COTR State or Province Code	Code indicating the State or Province where the Contracting Officer's Representative / Technical Representative responsible for order administration resides.	AN	2	2	None	Federal Information Processing Standards (FIPS) Publication 5-2	Agency	SF26; SF30; DD1155	O	Public	Mandatory when associated to a US or Canadian address. Optional for all others.	CA	Y	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 3

Data Exchange Name: Vendor Invoice Submission from Portal to Agency

Data Exchange Source: Invoice Portal

Data Exchange Destination: Agency

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
3-51	Invoice Header	Contract Administration Information	COR / COTR Postal Code	Code indicating the postal or zip code for the Contracting Officer's Representative / Technical Representative responsible for order administration.	AN	3	14	None	National Zip Code and Post Office Directory, Publication 65 (USPS Domestic Mail Manual); International Bureau of the Universal Postal Union	Agency	SF26; SF30; DD1155	O	Public	None	92132	Y	
3-52	Invoice Header	Contract Administration Information	COR / COTR Country Code	Code indicating the country for the Contracting Officer's Representative / Technical Representative responsible for order administration.	A	3	3	None	ISO 3166-1 Alpha 3	Agency	SF26; SF30; DD1155	O	Public	None	USA	Y	
3-53	Invoice Header	Contract Administration Information	Issuing Agency Code	Code of the Federal entity that is issuing the order.	AN	5	12	None	Treasury approved Agency Location Codes; DLA approved DoDAAC codes	Agency	SF26; SF30; DD1155	M	Public	Federal civilian agencies use ALCs, while DoD agencies use DoDAAC codes.	N65888	Y	
3-54	Invoice Header	Contract Administration Information	Issuing Agency Name	Name of the Federal entity that is issuing the referenced order number/PIID.	AN	1	60	None	None	Agency	SF26; SF30; DD1155	M	Public	None	Department of Defense	Y	
3-55	Invoice Header	Contract Administration Information	Issuing Office Name	Name of the office within the Federal agency that issued the referenced order number/PIID.	AN	1	60	None	None	Agency	SF26; SF30; DD1155	O	Public	None	Fleet and Industry Supply Chain	Y	
3-56	Invoice Header	Contract Administration Information	Issuing Office ID	Code that uniquely identifies the office within the agency that issued the referenced order number / PIID.	AN	1	20	None	Varies by agency	Agency	SF26; SF30; DD1155	O	Public	None	N65888	Y	
3-57	Invoice Header	Contract Administration Information	Issuing Office Street Address 1	The street location where the office that issued the referenced order number/PIID resides. This includes street name, street number, street direction and street type.	AN	1	55	None	None	Agency	SF26; SF30; DD1155	M	Public	None	6545 Harbor Drive	Y	
3-58	Invoice Header	Contract Administration Information	Issuing Office Street Address 2	The street location where the office that issued the referenced order number/PIID resides. This includes street name, street number, street direction and street type.	AN	1	55	None	None	Agency	SF26; SF30; DD1155	O	Public	None	Suite Number 200	Y	
3-59	Invoice Header	Contract Administration Information	Issuing Office City	Name of the city where the office that issued the referenced order number/PIID resides.	AN	2	30	None	None	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Issuing Agency Code is populated and is a US or Canadian address. Optional for all others.	San Diego	Y	
3-60	Invoice Header	Contract Administration Information	Issuing Office State or Province Code	Code indicating the State or Province where the office that issued the referenced order number / PIID resides.	AN	2	2	None	Federal Information Processing Standards (FIPS) Publication 5-2	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Issuing Agency Code is populated and is a US or Canadian address. Optional for all others.	CA	Y	
3-61	Invoice Header	Contract Administration Information	Issuing Office Postal Code	The zip or postal code where the office that issued the referenced order number / PIID resides.	AN	3	14	None	National Zip Code and Post Office Directory, Publication 65 (USPS Domestic Mail Manual); International Bureau of the Universal Postal Union	Agency	SF26; SF30; DD1155	M	Public	None	92132	Y	
3-62	Invoice Header	Contract Administration Information	Issuing Office Country Code	Code indicating the country for the Federal entity that is issuing the order.	A	3	3	None	ISO 3166-1 Alpha 3	Agency	SF26; SF30; DD1155	M	Public	None	USA	Y	
3-63	Invoice Header	Contract Administration Information	Administering Agency Code	Code of the Federal entity that is providing administration and oversight functions in accordance with order requirements.	AN	5	12	None	Treasury approved Agency Location Codes; DLA approved DoDAAC codes	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Administering Agency is different than the Issuing Agency. Federal civilian agencies use ALCs, while DoD agencies use DoDAAC codes.	N00406	Y	
3-64	Invoice Header	Contract Administration Information	Administering Agency Name	Name of the Federal entity that is providing administration and oversight functions in accordance with order requirements.	AN	1	60	None	None	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Administering Agency Code is populated	Department of Defense	Y	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 3

Data Exchange Name: Vendor Invoice Submission from Portal to Agency

Data Exchange Source: Invoice Portal

Data Exchange Destination: Agency

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
3-65	Invoice Header	Contract Administration Information	Administering Agency Address 1	The street location where the Federal entity resides that is providing administration and oversight functions in accordance with order requirements	AN	1	55	None	None	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Administering Agency Code is populated	6545 Harbor Drive	Y	
3-66	Invoice Header	Contract Administration Information	Administering Agency Address 2	The street location where the Federal entity resides that is providing administration and oversight functions in accordance with order requirements	AN	1	55	None	None	Agency	SF26; SF30; DD1155	O	Public	None	Suite Number 200	Y	
3-67	Invoice Header	Contract Administration Information	Administering Agency City	Name of the city where the Federal entity resides that is providing administration and oversight functions in accordance with order requirements.	AN	2	30	None	None	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Administering Agency Code is populated and is a US or Canadian address. Optional for all others.	San Diego	Y	
3-68	Invoice Header	Contract Administration Information	Administering Agency State or Province Code	Code indicating the State or Province for the Federal entity that is providing administration and oversight functions in accordance with order requirements.	AN	2	2	None	Federal Information Processing Standards (FIPS) Publication 5-2	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Administering Agency code is populated and is a US or Canadian address. Optional for all others.	WA	Y	
3-69	Invoice Header	Contract Administration Information	Administering Agency Postal Code	Code indicating the Postal code for the Federal entity that is providing administration and oversight functions in accordance with order requirements.	AN	3	14	None	National Zip Code and Post Office Directory, Publication 65 (USPS Domestic Mail Manual); International Bureau of the Universal Postal Union	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Administering Agency Code is populated.	98314	Y	
3-70	Invoice Header	Contract Administration Information	Administering Agency Country Code	Code indicating the country for the Federal entity that is providing administration and oversight functions in accordance with order requirements.	A	3	3	None	ISO 3166-1 Alpha 3	Agency	SF26; SF30; DD1155	C	Public	Mandatory if the Administering Agency code is populated.	USA	Y	
3-71	Invoice Header	Terms & References	Prompt Pay Indicator	This indicates that the vendor is subject to prompt pay rules.	A	1	1	None	Y - Yes; N - No	Agency	None	M	Public	None	Y	Y	Y
3-72	Invoice Header	Terms & References	Prompt Pay Reason Code	The code representing the reason that the vendor invoice is not subject to prompt pay rules.	AN	2	5	None	NA - Payment not made by an Agency as defined in 5 USC 551(1)(G) CF - Contract Financing Payment EM - Payment related to a Declared state of Emergency HZ - Payments related to the release of Hazardous Materials CO - Payments related to military contingency operations	Agency	DoD 7000.14.R, VOLUME 10, CHAPTER 7	C	Public	Mandatory when the Prompt Pay Indicator is "N".	CF	Y	Y
3-73	Invoice Header	Terms & References	Fast Pay Indicator	A code that indicates whether or not the Vendor invoice is eligible for Fast Pay.	A	1	1	None	Y = Yes; N = No	Agency	FAR 13.4	M	Public	None	Y	Y	
3-74	Invoice Header	Terms & References	Date Eligible for Fast Pay	Indicates the date when the goods and services are deemed Fast Pay eligible.	Date	8	8	CCYYMMDD	None	Agency	None	O	Public	This date is set by an approver to indicate when the agency deemed the goods/services as Fast Pay eligible.	20110531	N	
3-75	Invoice Header	Terms & References	Net Due Date	The proposed date by which the agency must remit payment in full for the approved invoice amount.	Date	8	8	CCYYMMDD	None	Vendor	FAR 32.905	M	Public	None	20110610	N	
3-76	Invoice Header	Terms & References	Discount Due Date	The date by which the agency must remit payment in order to receive the discount terms as stated on the contract or invoice (for non-PO invoices).	Date	8	8	CCYYMMDD	None	Agency	FAR 32.905	C	Public	Mandatory when discount terms are specified.	20110601	N	
3-77	Invoice Header	Terms & References	Discount Amount	The reduction in invoice price offered by the vendor when the agency complies with remittance of payment by the discount due date.	Decimal	1	10	None	None	Vendor	FAR 32.905	C	Public	Mandatory when terms discount percentage is provided.	50	N	
3-78	Invoice Header	Terms & References	Discount Days Due	The number of days from the date of the invoice until payment is due in order to realize the stated discount percentage.	Decimal	1	3	None	None	Vendor	FAR 32.905	C	Public	Mandatory when discount percentage is provided. This value changes daily based on proximity to the due date.	10	N	
3-79	Invoice Header	Terms & References	Discount Percentage	The invoice payment reduction, in percentage format, offered by the vendor to encourage the paying agency to issue payment no later than the discount due date.	Decimal	1	6	None	None	Vendor	FAR 32.905	C	Public	Mandatory when discount due date is provided.	3.25	N	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 3

Data Exchange Name: Vendor Invoice Submission from Portal to Agency

Data Exchange Source: Invoice Portal

Data Exchange Destination: Agency

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
3-80	Invoice Header	Terms & References	Freight on Board (FOB) Terms	Indicates the responsibility for shipment and loading costs (buyer or seller) and the conditions for when the Transfer of Ownership takes place (destination or origin).	AN	1	250	None	None	Agency	FAR 47.3, Transportation in Supply Contracts.	O	Public	This term is used with the designation of a physical point to determine the responsibility and basis for payment of freight charges and, unless otherwise agreed, the point at which title for supplies passes to the buyer or consignee.	Transfer of ownership will take place at the destination	N	
3-81	Invoice Header	Terms & References	Payment Terms	Represents the terms for any discounts offered/provided. This provides the conditions for when payment will be due and how payment will be made to the vendor for invoiced goods and services.	AN	1	30	None	Varies by agency	Agency	FAR 32.905; TFM: Vol 1 Part 6 - Chapter 8040.20; FAR 52.232-1; SF26; SF30	M	Public	If defined in the contract, must be identical to payment discount terms included in the contract. If payment discount terms not included in the contract, or invoice does not have a PO associated to it, vendor can enter discount for prompt payment on the individual invoice.	Net 30	Y	
3-82	Invoice Header	Invoice Parties	Invoice Parties - Contact Name	The name for the individual that is party to the invoice.	AN	1	60	None	None	Vendor	FAR 32.905	O	Public	This data element is used in conjunction with the Invoice Parties - Role data element to determine the entity the Invoice Party is associated with (i.e. Vendor, Agency).	Jane Doe	N	Y
3-83	Invoice Header	Invoice Parties	Invoice Parties - Phone	The phone number for the individual that is party to the invoice.	N	1	25	None	None	Vendor	FAR 32.905	O	Public	None	703-555-2341	N	Y
3-84	Invoice Header	Invoice Parties	Invoice Parties - Role	The code identifying the entity (i.e. Buyer, Invoicer) that the Invoice Party is associated with.	AN	1	2	None	B=Buyer, V=Vendor, A=Assignee, BY - Bill To, ST - Ship To, C4 - Contract Administration Office, KZ - Acceptance Location, PR - Payer	Vendor	FAR 32.905	C	Public	Mandatory if Invoice Parties data elements are present.	V	N	Y
3-85	Invoice Header	Invoice Parties	Invoice Parties	Identification information for parties to the invoice including Buyer, Supplier, etc.	AN	1	60	None	None	Vendor	FAR 32.905	O	Public	Use in conjunction with the Invoice Party Role to determine the entity the Invoice Party is associated with.	12356	N	Y
3-86	Invoice Header	Invoice Parties	Invoice Parties - Address 1	The Address of the entity that is party to the invoice. The invoice party may be a Buyer or Supplier.	AN	1	55	None	None	Vendor	FAR 32.905	O	Public	Use in conjunction with the Invoice Party Role to determine the entity the Invoice Party is associated with.	7500 Dulles Station Blvd	N	Y
3-87	Invoice Header	Invoice Parties	Invoice Parties - Address 2	The Address of the entity that is party to the invoice. The invoice party may be a Buyer or Supplier.	AN	1	55	None	None	Vendor	FAR 32.905	O	Public	Use in conjunction with the Invoice Party Role to determine the entity the Invoice Party is associated with.	Suite Number 200	N	Y
3-88	Invoice Header	Invoice Parties	Invoice Parties - City	The city name of the entity that is party to the invoice. The invoice party may be a Buyer or Supplier.	AN	2	30	None	None	Vendor	FAR 32.905	O	Public	Use in conjunction with the Invoice Party Role to determine the entity with which the Invoice Party is associated.	Dulles	N	Y
3-89	Invoice Header	Invoice Parties	Invoice Parties - State	Code indicating the State or Province for Invoice Party. The invoice party may be a Buyer or Supplier.	AN	2	2	None	Federal Information Processing Standards (FIPS) Publication 5-2	Vendor	FAR 32.905	O	Public	Use in conjunction with the Invoice Party Role to determine the entity with which the Invoice Party is associated.	VA	N	Y
3-90	Invoice Header	Invoice Parties	Invoice Parties - ZIP	The zip or postal code for the Invoice party. The invoice party may be a Buyer or Supplier.	AN	3	14	None	National Zip Code and Post Office Directory, Publication 65 (USPS Domestic Mail Manual); International Bureau of the Universal Postal Union	Vendor	FAR 32.905	O	Public	Use in conjunction with the Invoice Party Role to determine the entity the Invoice Party is associated with.	20333	N	Y

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 3

Data Exchange Name: Vendor Invoice Submission from Portal to Agency

Data Exchange Source: Invoice Portal

Data Exchange Destination: Agency

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
3-91	Invoice Header	Invoice Parties	Invoice Parties - Email	The Contact Email address for the Invoice Party. The invoice party may be a Buyer or Supplier.	AN	1	240	None	None	Vendor	None	O	Public	Use in conjunction with the Invoice Party Role to determine the entity the Invoice Party is associated with.	jane.doe@us.abc.com	N	Y
3-92	Invoice Header	Invoice Information	Vendor's Invoice Comments	Used by the vendor to comment or provide additional information to help facilitate invoice review and approval by the agency.	AN	1	1000	None	None	Vendor	None	O	Public	None	To be paid within 30 days of invoice date.	N	
3-93	Invoice Header	Invoice Information	Last Payment Amount	This reflects the most recent payment made by the agency.	Decimal	1	18	None	None	Vendor	None	O	Public	None	175600.50	N	Y
3-94	Invoice Header	Invoice Information	Balance Forward	The unpaid balance of the agency's account from the previous bill(s) being brought forward. Balance forward values typically appear on utilities and telecommunications invoices.	Decimal	1	18	None	None	Vendor	None	O	Public	None	350800.00	N	Y
3-95	Invoice Header	Invoice Information	Currency Code	The code for the monetary unit used in the document that identifies the currency in which payment should be disbursed.	AN	3	3	None	ISO 4217	Agency	FAR 32.905	M	Public	None	USD	Y	
3-96	Invoice Header	Invoice Information	Government Bill of Lading Number	Unique document number that identifies a shipment of government owned property	AN	1	50	None	Varies by agency	Agency	FAR 32.905	O	Public	Only applicable to shipments of goods. Not applicable for services.	C1323041	N	
3-97	Invoice Header	Invoice Information	Final Invoice Indicator	Communicates whether the invoice is the final invoice that the vendor will submit for the respective order.	AN	1	1	None	Y - Yes; N - No	Vendor	None	M	Public	For invoices not associated to an order, this element should always reflect "N".	N	N	
3-98	Invoice Header	Payer Information	Paying Agency Code	Code for the agency that will be pay for the goods/services.	AN	6	8	None	Treasury approved Agency Location Codes; DLA approved DoDAAC codes	Agency	SF26; SF30; DD1155	O	Public	Federal civilian agencies use ALCs, while DoD agencies use DoDAAC codes. The funding/paying agency may be different from the issuing agency. May be referred to as third party payer.	N68688	Y	
3-99	Invoice Header	Payer Information	Paying Agency Name	Name of the Federal entity that will pay for the goods/services.	AN	1	60	None	None	Agency	SF26; SF30; DD1155	C	Public	Mandatory if Paying Agency Code is populated.	Fleet and Industry Supply Chain	Y	
3-100	Invoice Header	Payer Information	Paying Agency Street Address 1	The street location where the Federal entity that will pay for the referenced order number/PIID resides. This includes street name, street number, street direction and street type.	AN	1	55	None	None	Agency	SF26; SF30; DD1155	C	Public	Mandatory if Paying Agency Code is populated.	123 John Kingman Street	Y	
3-101	Invoice Header	Payer Information	Paying Agency Street Address 2	The street location where the Federal entity that will pay for the referenced order number/PIID resides. This includes street name, street number, street direction and street type.	AN	1	55	None	None	Agency	SF26; SF30; DD1155	O	Public	None	Suite Number 200	Y	
3-102	Invoice Header	Payer Information	Paying Agency City	Name of the City of the Federal entity that will pay for the goods/services.	AN	2	30	None	None	Agency	SF26; SF30; DD1155	C	Public	Mandatory if Paying Agency Code is populated and is a US or Canadian address. Optional for all others.	Fort Belvoir	Y	
3-103	Invoice Header	Payer Information	Paying Agency State or Province Code	Code indicating the State or Province of the Federal entity that will pay the goods/services.	AN	2	2	None	Federal Information Processing Standards (FIPS) Publication 5-2	Agency	SF26; SF30; DD1155	C	Public	Mandatory if Paying Agency Code is populated and is a US and Canadian address. Optional for all others.	VA	Y	
3-104	Invoice Header	Payer Information	Paying Agency Postal Code	The zip or postal code for the Federal Entity that will pay for the goods/services.	AN	3	14	None	National Zip Code and Post Office Directory, Publication 65 (USPS Domestic Mail Manual); International Bureau of the Universal Postal Union	Agency	SF26; SF30; DD1155	C	Public	Mandatory if Paying Agency Code is populated.	22060	Y	
3-105	Invoice Header	Payer Information	Paying Agency Country Code	The code identifying the Country of the Federal entity that will pay for the goods/services.	A	3	3	None	ISO 3166-1 Alpha 3	Agency	SF26; SF30; DD1155	C	Public	Mandatory if Paying Agency Code is populated.	USA	Y	
3-106	Invoice Header	Utility Specific	Utility Account Number	The utility account for which the agency is being billed.	AN	1	50	None	None	Vendor	None	O	Public	None	1234809000	N	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 3

Data Exchange Name: Vendor Invoice Submission from Portal to Agency

Data Exchange Source: Invoice Portal

Data Exchange Destination: Agency

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
3-107	Invoice Header	Utility Specific	Secondary Account	A secondary account to identify the subgroup for which billing is occurring. Secondary accounts typically exist on utility invoices.	AN	1	50	None	None	Vendor	None	O	Public	None	45678900120	N	
3-108	Invoice Header	Workflow Controls	Business Unit	Identifies a functional entity to which invoice transactions are routed.	AN	1	20	None	Varies by agency	Agency	None	O	Public	None	10102110	Y	Y
3-109	Invoice Header	Workflow Controls	Cost Center	Identifies a distinct unit within an agency/organization to whom direct and in-direct costs are allocated.	AN	1	20	None	Varies by agency	Agency	None	O	Public	None	97	Y	Y
3-110	Invoice Header	Workflow Controls	Department ID	Identifies a unit of responsibility or accountability within an administrative hierarchy of an agency/organization.	AN	1	20	None	Varies by agency	Agency	None	O	Public	None	2345	Y	Y
Invoice Line Items (Includes detailed invoicing information for each PO Line Detail within the PO Line/CLIN. Each Invoice may have multiple Invoice Line Items)																	
3-111	Invoice Line Items	Invoice Line Item Identifying Information	Contract Line Item Number	The unique identifier of a line item for separately identifiable goods or services to be acquired via the contract.	AN	1	50	None	None	Agency	FAR 32.905 FAR 4.10	M	Public	There can be multiple CLINs for the same Contract Number. CLIN values cannot repeat for the same Contract Number. Each CLIN should have an associated unit price or lump sum price for separately identifiable contract deliverables, and associated delivery schedules or performance periods. CLINs may be further subdivided or stratified for administrative purposes (e.g., to provide for traceable accounting classification citations).	N0024404F5010	Y	
3-112	Invoice Line Items	Invoice Line Item Identifying Information	Order Line Number	The number generated by the Agency ERP to uniquely identify/track the lines established against the referenced order number/PIID.	AN	1	30	None	None	Agency	FAR 32.905; SF26; DD1155; FAR 16.505	M	Public	None	94100F242	Y	Y
3-113	Invoice Line Items	Invoice Line Item Information	Line Item Description	The text description for one unique line of separately identifiable goods or services on the document.	AN	1	1000	None	None	Agency; Vendor	FAR 32.905, SF26, SF30	M	Public	None	Financial Management Support Services	Y	
3-114	Invoice Line Items	Invoice Line Item Information	Line Item Quantity	The total number of units being invoiced for a given line item.	Decimal	1	15	None	None	Vendor	FAR 32.905, SF26, SF30	M	Public	For service related line items, this value can equal < 1.	1	Y	
3-115	Invoice Line Items	Invoice Line Item Information	Line Item Unit of Measure Code	A specification of the units in which the item quantity is expressed.	AN	1	3	None	NIST Handbook 44	Agency	FAR 32.905	M	Public	The unit of measure (UOM) codes available should be identical to those available within the agency's accounting system.	HRS	Y	
3-116	Invoice Line Items	Invoice Line Item Information	Line Item Price Per Unit	The price of one unit of measure.	Decimal	1	18	None	None	Vendor	FAR 32.905, SF26, SF30	M	Public	None	9.99	Y	
3-117	Invoice Line Items	Invoice Line Item Information	Line Item Amount	Total amount invoiced for a specific line item.	Decimal	1	18	None	None	Vendor	FAR 32.905	M	Public	Reflects the extended price of the document line item, which is a multiplication of line item quantity times line item price per unit (i.e., "Line Item Price Per Unit" * "Line Item Quantity").	234078	N	
3-118	Invoice Line Items	Invoice Line Item Identifying Information	Invoice Line Number	This is a unique invoice Line Sequence Number that can identify references to this line item.	AN	1	30	None	None	Agency	None	O	Public	None	2211	N	
3-119	Invoice Line Items	Invoice Line Item Identifying Information	Invoice Line Item Start Date	Indicates the beginning date of the performance period covered by this invoice line item.	Date	8	8	CCYYMMDD	None	Vendor	None	O	Public	Must be equal to or later than the Invoice Start Date. Must be equal to or earlier than the Invoice End Date.	20110411	N	
3-120	Invoice Line Items	Invoice Line Item Identifying Information	Invoice Line Item End Date	Indicates the ending date of the period of performance covered by this invoice line item.	Date	8	8	CCYYMMDD	None	Vendor	None	O	Public	Must be equal to or later than the Invoice Line Item Start Date. Must be equal to or earlier than the Invoice End Date.	20110422	N	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 3

Data Exchange Name: Vendor Invoice Submission from Portal to Agency

Data Exchange Source: Invoice Portal

Data Exchange Destination: Agency

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
3-121	Invoice Line Items	Invoice Line Item Identifying Information	PO Line Detail Number	This is the identifier of the PO Detail Number that this invoice line item is related to.	AN	1	6	None	None	Agency	SF26, SF30, DD1155	C	Public	This value is required if a PO number is given in the invoice. Note the restriction that the combination of PO line item and PO Line Item Detail are together related to each invoice line item	127894	Y	
3-122	Invoice Line Items	Invoice Line Item Information	Stock Part Type / Number Type	Identifies/classifies the stock part/part number being invoiced.	AN	2	2	None	B8 = Batch Number CL = Color F8 = Next Higher Used Assembly FS = National Stock Number FT = Federal Supply Class MG = Manufacturers Part Number MN = Model Number SN = Serial Number VP = Vendor Part Number SV = Services	Vendor	None	O	Public	National Stock Number (NSN) takes precedence if identified in the order or contract. This value should be pre-populated by EDA when available.	CL	Y	
3-123	Invoice Line Items	Invoice Line Item Information	Vendor Item ID / Product Code / Part Number	This is the vendor defined unique identifier for a single item/product.	AN	1	80	None	Varies by vendor	Vendor	SF26, SF30, DD1155	O	Public	None	334111	Y	
3-124	Invoice Line Items	Invoice Line Item Information	Original Manufacturer's Code	A code that designates a manufacturer that created the good.	AN	1	2	None	Varies by vendor	Vendor	None	O	Public	None	LN	Y	
3-125	Invoice Line Items	Ship to Information	Line Item Receiving Agency Code	Code of the name of the Federal entity that receives the good or service. It does not necessarily represent the agency that issued the contract or order, is administering the contract or order, or paying for the good/service.	AN	5	12	None	Treasury approved Agency Location Codes; DLA approved DoDAAC codes	Agency	SF26; SF30; DD1155	O	Public	Federal civilian agencies use ALCs, while DoD agencies use DoDAAC codes.	N00406	Y	
3-126	Invoice Line Items	Ship to Information	Line Item Receiving Agency Name	Identifies the name of the agency that receives the good or service. It does not necessarily represent the agency that issued the contract or order, is administering the contract or order, or paying for the good/service.	AN	1	100	None	None	Agency	SF26, SF30, DD1155	C	Public	Mandatory if Receiving Agency Code is populated.	DCMA Los Angeles	Y	
3-127	Invoice Line Items	Ship to Information	Line Item Receiving Agency Address 1	Identifies the address of the agency that receives the good or service. It does not necessarily represent the agency that issued the contract or order, is administering the contract or order, or paying for the good/service.	AN	1	55	None	None	Agency	SF26, SF30, DD1155	C	Public	Mandatory if Line Item Receiving Agency Code is populated.	1101 KITCHAWAN RD	Y	
3-128	Invoice Line Items	Ship to Information	Line Item Receiving Agency Address 2	Identifies the address of the agency that receives the good or service. It does not necessarily represent the agency that issued the contract or order, is administering the contract or order, or paying for the good/service.	AN	1	55	None	None	Agency	SF26, SF30, DD1155	O	Public	None	Suite Number 200	Y	
3-129	Invoice Line Items	Ship to Information	Line Item Receiving Agency City	Name of the city where the Federal entity resides that receives the good or service. It does not necessarily represent the agency that issued the contract or order, is administering the contract or order, or paying for the good/service.	AN	2	30	None	None	Agency	SF26; SF30; DD1155	C	Public	Mandatory when Line Item Receiving Agency Code is populated and is for a US or Canadian address. Optional for all others.	San Diego	Y	
3-130	Invoice Line Items	Ship to Information	Line Item Receiving Agency State or Province Code	Code indicating the State or Province for the Federal entity that receives the good or service. It does not necessarily represent the agency that issued the contract or order, is administering the contract or order, or paying for the good/service.	AN	2	2	None	Federal Information Processing Standards (FIPS) Publication 5-2	Agency	SF26; SF30; DD1155	C	Public	Mandatory when Line Item Receiving Agency Code is populated and is for a US or Canadian address. Optional for all others.	WA	Y	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 3

Data Exchange Name: Vendor Invoice Submission from Portal to Agency

Data Exchange Source: Invoice Portal

Data Exchange Destination: Agency

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
3-131	Invoice Line Items	Ship to Information	Line Item Receiving Agency Country Code	Code indicating the country for the Federal entity receives the good or service. It does not necessarily represent the agency that issued the contract or order, is administering the contract or order, or paying for the good/service.	A	3	3	None	ISO 3166-1 Alpha 3	Agency	SF26; SF30; DD1155	C	Public	Mandatory if Line Item Receiving Agency Code is populated.	USA	Y	
3-132	Invoice Line Items	Ship to Information	Line Item Receiving Agency Point of Contact Name	The name of the ship to point of contact for the line item.	AN	1	60	None	None	Agency	SF26, SF30, DD1155	O	Public	None	John Smith	Y	
3-133	Invoice Line Items	Ship to Information	Line Item Receiving Agency Point of Contact Phone Number	The phone number for the individual responsible for receiving the goods/services associated to the respective line item.	N	1	25	None	None	Agency	SF26, SF30, DD1155	C	Public	Mandatory if Line Item Receiving Agency Code is populated.	202-555-2208	Y	
3-134	Invoice Line Items	Ship to Information	Line Item Receiving Agency Point of Contact Email	The email address for the individual responsible for receiving the goods/services associated to the respective line item.	AN	1	240	None	None	Agency	None	C	Public	Mandatory if Line Item Receiving Agency Code is populated.	John.Smith@gov.mail	Y	
3-135	Invoice Line Items	Ship to Information	Line Item Receiving Agency Postal Code	Identifies the postal code of the agency that receives the good or service. It does not necessarily represent the agency that issued the contract or order, is administering the contract or order, or paying for the good/service.	AN	3	14	None	National Zip Code and Post Office Directory, Publication 65 (USPS Domestic Mail Manual); International Bureau of the Universal Postal Union	Agency	SF26, SF30, DD1155	C	Public	Mandatory when Line Item Receiving Agency Code is populated.	22033	Y	
3-136	Invoice Line Items	Ship to Information	Line Detail Ship To Location Code	Code for the Federal entity that the goods/services will be shipped to.	AN	5	12	None	Treasury approved Agency Location Codes; DLA approved DoDAAC codes	Agency	SF26, SF30, DD1155	O	Public	Federal civilian agencies use ALCs, while DoD agencies use DoDAAC codes.	N0002	Y	
3-137	Invoice Line Items	Ship to Information	Line Detail Ship To Location Description	Address for the Federal entity that the goods/services will be shipped to.	AN	1	55	None	None	Agency	SF26, SF30, DD1155	C	Public	Mandatory when Line Detail Ship to Location Code is populated.	123 John Kingman	Y	
3-138	Invoice Line Items	Ship to Information	Line Detail Ship To Contact	The name of the Ship To contact for the Line Item.	AN	1	60	None	None	Agency	SF26, SF30, DD1155	C	Public	Mandatory when Line Detail Ship to Location Code is populated.	John Smith	Y	
3-139	Invoice Line Items	Ship to Information	Line Detail Ship To Address 1	The address of the Federal entity where goods/services will be shipped to.	AN	1	55	None	None	Agency	SF26, SF30, DD1155	C	Public	Mandatory if Line Detail Ship to Location Code is populated.	1101 KITCHAWAN RD	Y	
3-140	Invoice Line Items	Ship to Information	Line Detail Ship To Address 2	The address of the Federal entity where goods/services will be shipped to.	AN	1	55	None	None	Agency	SF26, SF30, DD1155	O	Public	None	Suite Number 200	Y	
3-141	Invoice Line Items	Ship to Information	Line Detail Ship To City	Name of the city of the Federal entity where the goods/services will be shipped to.	AN	2	30	None	None	Agency	SF26; SF30; DD1155	C	Public	Mandatory when Line Detail Ship to Location Code is populated and is a US or Canadian address. Optional for all others.	San Diego	Y	
3-142	Invoice Line Items	Ship to Information	Line Detail Ship To State or Province Code	Code indicating the State or Province for the Federal entity where goods/services will be shipped to.	AN	2	2	None	Federal Information Processing Standards (FIPS) Publication 5-2	Agency	SF26; SF30; DD1155	C	Public	Mandatory when Line Detail Ship to Location Code is populated and is a US or Canadian address. Optional for all others.	CA	Y	
3-143	Invoice Line Items	Ship to Information	Line Detail Ship To Postal Code	Identifies the postal code of the agency where goods/services will be shipped to.	AN	3	14	None	National Zip Code and Post Office Directory, Publication 65 (USPS Domestic Mail Manual); International Bureau of the Universal Postal Union	Agency	SF26, SF30, DD1155	C	Public	Mandatory when Line Detail Ship to Location Code is populated.	98314	Y	
3-144	Invoice Line Items	Ship to Information	Line Detail Ship To Country Code	Code indicating the country for the Federal entity where goods/services will be shipped to.	A	3	3	None	ISO 3166-1 Alpha 3	Agency	SF26; SF30; DD1155	O	Public	None	USA	Y	
3-145	Invoice Line Items	Shipment Information	Shipment Date	The date on which an item(s) is released to a carrier for delivery.	Date	8	8	CCYYMMDD	None	Vendor	FAR 32.905	O	Public	None	20110421	N	
3-146	Invoice Line Items	Shipment Information	Serial Number	A vendor assigned number used to distinguish each shipment.	AN	1	30	None	Varies by vendor	Vendor	None	O	Public	None	4567890	N	
3-147	Invoice Line Items	Shipment Information	Batch/Lot Number	The identifying number assigned to a designated group of items, usually referred to as either a lot or a batch, all of which were manufactured under identical conditions.	AN	1	20	None	None	Vendor	None	O	Public	None	94100F242	N	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 3

Data Exchange Name: Vendor Invoice Submission from Portal to Agency

Data Exchange Source: Invoice Portal

Data Exchange Destination: Agency

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
3-148	Invoice Line Items	Shipment Information	Shipment Weight	The weight of the goods included in a shipment from the vendor to the agency.	N	1	50	None	None	Vendor	FAR 32.905	O	Public	None	lb	N	
3-149	Invoice Line Items	Shipment Information	Reference Shipment / Receiving Report Number	Vendor assigned number that uniquely identifies a receiving report document	AN	2	22	None	None	Vendor	FAR 32.905	M	Public	None	123457809	N	
3-150	Invoice Line Items	Shipment Information	Reference Shipment Amount	The total monetary value associated with the reference shipment number/receiving report number.	Decimal	1	18	None	None	Vendor	FAR 32.905	C	Public	Mandatory when Reference Shipment Number is provided.	13406790.23	N	
3-151	Invoice Line Items	Shipment Information	Transportation Control Number	Unique number that helps control/identify a shipment throughout the transportation cycle of the Defense Transportation System.	AN	17	17	None	None	Agency	None	O	Public	None	12345 2211	N	
3-152	Invoice Line Items	Shipment Information	Shipping Method	The manner in which the vendor ships the goods.	AN	1	2	None	6 Military Official Mail 7 Mail A Air B Barge C Consolidation D Parcel Post E Expedited Truck F Flyaway G Consignee Option H Customer Pickup I Common Irregular Carrier J Motor K Backhaul L Contract Carrier M Motor (Common Carrier) N Private Vessel O Containerized Ocean P Private Carrier Q Conventional Ocean R Rail S Ocean T Best Way (Shippers Option) U Private Parcel Service W Inland Waterway X Intermodal (Piggyback) Y Military Intratheater Airlift Service AC Air Charter AE Air Express AF Air Freight AH Air Taxi FAA approved carrier AP Air (Package Carrier) AR Armed Forces Courier Service BB Break bulk Ocean BP Book Postal BU Bus	Agency	None	O	Public	None	L	Y	
3-153	Invoice Line Items	Shipment Information	Item Weight	The weight of the item, including containers, but excluding carrier equipment.	Decimal	1	10	None	None	Vendor	None	C	Public	Mandatory when invoicing for goods.	2800.00	N	
3-154	Invoice Line Items	Shipment Information	Weight (Unit of Measure)	The Unit of Measure (UOM) of the shipment's weight	AN	2	2	None	NIST Handbook 44	Vendor	NIST Handbook 44	C	Public	Mandatory when Item Weight is populated. The UOM codes available should be identical to those available within the agency's accounting system.	Lb	N	
3-155	Invoice Line Items	Shipment Information	Service Performance Site	Identifies the location of the Federal entity where the service is performed.	AN	1	20	None	Varies by agency	Agency	None	C	Public	This element only applies to services invoices.	N00024	Y	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 3

Data Exchange Name: Vendor Invoice Submission from Portal to Agency

Data Exchange Source: Invoice Portal

Data Exchange Destination: Agency

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
3-156	Invoice Line Items	Receipt & Acceptance	Date Goods/Services Received	Indicates the date the agency received the quantity of goods and/or services procured.	Date	8	8	CCYYMMDD	None	Agency	None	O	Public	This date is set by an approver to indicate when the agency received the goods/services in this invoice.	20110531	N	
3-157	Invoice Line Items	Receipt & Acceptance	Date Goods/Services Accepted	Indicates the date the agency accepted the goods and services from the invoice.	Date	8	8	CCYYMMDD	None	Agency	None	O	Public	This date is set by an approver to indicate when the agency accepted the goods/services in this invoice.	20110531	N	
3-158	Invoice Line Items	Utility Specific	Cost Rate Schedule	For Telephone and Utilities invoices, indicate the GSA schedule or other order line detail which defines the cost basis for the invoice.	AN	1	40	None	None	Agency	None	O	Public	None	78906	N	
3-159	Invoice Line Items	Utility Specific	Service Utility Code	Code used by the vendor to define the service being provided.	AN	1	60	None	Varies by vendor	Vendor	None	O	Public	None	5902-7610-P9765	N	
3-160	Invoice Line Items	Utility Specific	Utility Billing Period Start Date	Indicates the beginning of a billing period separately from line item start date. Typically used for Telephone and Utilities invoices.	Date	8	8	CCYYMMDD	None	Vendor	None	O	Public	None	20110509	N	
3-161	Invoice Line Items	Utility Specific	Utility Billing Period End Date	Indicates the end of a billing period separately from line item end date. Typically used for Telephone and Utilities invoices.	Date	8	8	CCYYMMDD	None	Vendor	None	O	Public	None	20110609	N	
3-162	Invoice Line Items	Utility Specific	Utility Management Code	Utility management codes provided for telephone and utilities invoices.	AN	1	30	None	Varies by vendor	Vendor	None	O	Public	None	5902-7610	N	
3-163	Invoice Line Items	Utility Specific	Meter Number	Indicates the number of a meter that was measuring services for which the vendor is billing. Typically used for telephone and utilities invoices.	AN	1	60	None	None	Vendor	None	O	Public	None	A134323	N	
3-164	Invoice Line Items	Utility Specific	Measured Units	A specification of the units in which the distribution is expressed for utility invoices.	AN	1	30	None	None	Vendor	None	O	Public	None	10	N	
3-165	Invoice Line Items	Utility Specific	Estimated/Actual Read Indicator	Indicates whether the meter values were estimated or actually read, either by an individual or an automated system. Typically used for telephone and utilities invoices.	AN	1	1	None	A = Actual; E = Estimated	Vendor	None	O	Public	None	A	N	
Invoice Distribution (Assigns accounting information to each Invoice Line. Each Invoice Line may have multiple Invoice Distributions i.e., accounting lines.)																	
3-166	Invoice Distribution	Invoice Distribution Information	Distribution Number	Agency system generated number that uniquely identifies each distribution associated to a given line item or line detail item.	AN	1	30	None	None	Agency	None	M	Public	None	10104100	Y	
3-167	Invoice Distribution	Invoice Distribution Information	Distribution Description	A free form data element used to describe the goods/services on the distribution.	AN	1	1000	None	None	Agency; Vendor	None	O	Public	None	Work number 1236578	Y	
3-168	Invoice Distribution	Invoice Distribution Information	Distribution Location	An identifier for the location associated with the distribution.	AN	2	12	None	Varies by agency	Agency	None	O	Public	None	FM	Y	
3-169	Invoice Distribution	Invoice Distribution Information	Distribution Currency Code	The code for the currency in which payment should be disbursed.	AN	3	3	None	ISO 4217	Agency	FAR 32.905	M	Public	None	USD	Y	
3-170	Invoice Distribution	Invoice Distribution Information	Distribution Quantity	The total number of units associated with the given line item distribution number.	Decimal	1	15	None	None	Vendor	FAR 32.905	M	Public	The sum total of distribution quantities must equal the line item quantity.	1	Y	
3-171	Invoice Distribution	Invoice Distribution Information	Distribution Unit of Measure Code	A specification of the units in which the distribution is expressed.	AN	1	3	None	NIST Handbook 44	Agency	FAR 32.905	M	Public	The unit of measure (UOM) codes available should be identical to those available within the agency's accounting system.	HRS	Y	
3-172	Invoice Distribution	Invoice Distribution Information	Distribution Expenditure Type	For tracking project expenditure, identifies the type of cost incurred, e.g., administrative, travel, overhead.	AN	1	30	None	Varies by agency	Agency	None	O	Public	None	R/D	Y	Y

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 3

Data Exchange Name: Vendor Invoice Submission from Portal to Agency

Data Exchange Source: Invoice Portal

Data Exchange Destination: Agency

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
3-173	Invoice Distribution	Invoice Distribution Information	Distribution Expenditure Item Date	The date of the expenditure as recorded in the ERP used to track project expenditures for the responsible organization.	Date	8	8	CCYYMMDD	Varies by agency	Agency	None	O	Public	None	20110531	Y	Y
3-174	Invoice Distribution	Invoice Distribution Information	Distribution Modification Number	Indicates a modification has been made to the original Purchase Order. This element is only used for change orders.	AN	1	20	None	None	Agency	None	O	Public	None	22	Y	Y
3-175	Invoice Distribution	Invoice Distribution Information	Distribution Accounting Change Action	Identifies an action that the system needs to initiate on a purchase order line detail accounting distribution when the change to a PO is only at the distribution level. For example, to update an existing accounting distribution or to create a new accounting distribution for an existing PO Line detail.	AN	1	3	None	001=insert; 002=update; 003=cancel	Agency	None	O	Public	None	001	Y	Y
3-176	Invoice Distribution	Accounting Information	Distribution Accounting String	The accounting string associated with a given distribution number. The accounting string should comply with the Common Governmentwide Accounting Classification (CGAC) standard and will vary in its construct depending on each federal agency's core accounting system.	AN	1	224	None	Varies by agency	Agency	DD1155	O	Public	None	2/F/401/136/30/0/AB/12345/2211	Y	
3-177	Invoice Distribution	Accounting Information	Distribution Amount	Total monetary value associated with a distribution number.	Decimal	1	18	None	None	Vendor	FAR 32.905	M	Public	Reflects the extended price of the distribution, which is a multiplication of line item unit price times the distribution quantity. The sum total of distribution amounts must equal the line amount.	165000.50	Y	
3-178	Invoice Distribution	Invoice Distribution Classification Information	Distribution General Ledger Business Unit	Identifies the function entity to which the distribution is posted in the agency's financial system.	AN	1	50	None	None	Agency	None	O	Public	Should match Header Level Business Unit, if populated.	B110	Y	Y
3-179	Invoice Distribution	Invoice Distribution Classification Information	Distribution Department ID	Uniquely identifies the department or office associated with the distribution.	AN	1	50	None	Varies by agency	Agency	None	O	Public	None	12	Y	Y
3-180	Invoice Distribution	Invoice Distribution Classification Information	Distribution Cost Center	The code identifying an office/component within an agency to which a project is associated.	AN	1	35	None	Varies by agency	Agency	None	O	Public	Must be an office with spending authority that can be associated to the defined Paying Agency Code.	S51114A	Y	Y
3-181	Invoice Distribution	Invoice Distribution Classification Information	Distribution Project ID	An internal system identifier for a project number to which the order line detail is associated. For example, the primary key for a project number defined in the agency's project cost accounting system.	AN	1	20	None	Varies by agency	Agency	None	O	Public	None	41001	Y	Y
3-182	Invoice Distribution	Invoice Distribution Classification Information	Distribution Project Number	An agency-defined, externally visible unique identification number of a project to which the order line detail is associated.	AN	1	25	None	Varies by agency	Agency	None	O	Public	None	41001-1010FM	Y	Y
3-183	Invoice Distribution	Invoice Distribution Classification Information	Distribution Task ID	An internal system identifier for a task associated to a project. For example, the primary key for a task number defined in the agency's project cost accounting system.	AN	1	15	None	Varies by agency	Agency	None	O	Public	None	4100	Y	Y

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 3

Data Exchange Name: Vendor Invoice Submission from Portal to Agency

Data Exchange Source: Invoice Portal

Data Exchange Destination: Agency

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	Vendor PO FLIP	IPP Specific
3-184	Invoice Distribution	Invoice Distribution Classification Information	Distribution Task Number	An agency-defined, externally visible unique identification number of a specific task on a project.	AN	1	25	None	Varies by agency	Agency	None	O	Public	None	41001-1010FM	Y	Y
3-185	Invoice Distribution	Invoice Distribution Classification Information	Distribution Expenditure Organization ID	Identifies the organization that incurred the expenditure associated to a project.	AN	2	15	None	Varies by agency	Agency	None	O	Public	None	4150	Y	Y
3-186	Invoice Distribution	Invoice Distribution Classification Information	Distribution Cost Code	Identifies the cost category for the associated expenditure types, e.g., materials, labor.	AN	1	20	None	Varies by agency	Agency	None	O	Public	None	4356.90	Y	Y
3-187	Invoice Distribution	Requestor Information	Requestor Name	The name of the purchase order requestor.	AN	1	60	None	None	Agency	None	O	Public	None	Kim Garcia	Y	
3-188	Invoice Distribution	Requestor Information	Requestor Department ID	Code identifying the Department for the Purchase Order requestor.	AN	1	10	None	Varies by agency	Agency	None	O	Public	None	97	Y	
3-189	Invoice Distribution	Requestor Information	Requestor Phone	The phone number for the purchase order requestor.	AN	1	25	None	None	Agency	None	O	Public	None	202-555-8999	Y	
3-190	Invoice Distribution	Requestor Information	Requestor Fax Number	The fax number for the purchase order requestor.	N	1	25	None	None	Agency	None	O	Public	None	202-555-8909	Y	
3-191	Invoice Distribution	Requestor Information	Requestor Email	The email address for the purchase order requestor.	AN	1	240	None	None	Agency	None	O	Public	None	kim.garcia@agency.gov	Y	
Invoice Summary (Provides the invoice summary)																	
3-192	Invoice Summary Information	Summary	Total Miscellaneous Charges Invoiced	The total monetary value for the miscellaneous fees included on the document.	Decimal	1	18	None	None	Vendor	FAR 32.905	C	Public	Mandatory when entering Miscellaneous Allowance Information. This data element is used to account for non-standard discounts applied to an invoice (e.g. invoice overpayment)	30.56	N	
3-193	Invoice Summary Information	Summary	Description of Miscellaneous Charges Invoiced	A free-form description to clarify the miscellaneous fee value	AN	1	80	None	None	Vendor	None	C	Public	Mandatory when entering Miscellaneous Allowance Information. This data element is used to account for fees that are not funded at the Contract Line Item level.	Apply a 'special packing' charge to one product shipment.	N	
3-194	Invoice Summary Information	Summary	Total Freight Invoiced	The monetary value of freight charges associated with the document.	Decimal	1	15	None	None	Vendor	FAR 32.905	O	Public	None	45.86	N	
3-195	Invoice Summary Information	Summary	Invoice Subtotal	Total monetary value of document line items excluding tax.	Decimal	1	18	None	None	Vendor	FAR 32.905	M	Public	None	155600.50	N	Y
3-196	Invoice Summary Information	Summary	Total Excise Tax	The total monetary value of excise taxes with the associated document.	Decimal	1	18	None	None	Vendor	FAR 32.905	C	Public	Mandatory when Tax Information is added	0.05	N	
3-197	Invoice Summary Information	Summary	Invoice Subtotal - Taxes	Total monetary value of the taxes on the document.	Decimal	1	18	None	None	Vendor	FAR 32.905	C	Public	Mandatory when Tax Information is added	7780.23	N	Y
3-198	Invoice Summary Information	Summary	Invoice Grand Total	The total monetary value of the document including taxes and other miscellaneous charges.	Decimal	1	18	None	None	Vendor	FAR 32.905	M	Public	None	155600.50	N	
Additional Information																	
3-199	Additional Information	Attachment Indicator	Attachment Indicator	Indicates that an attachment accompanies invoice submission.	AN	1	1	None	Y= Yes, attachment provided; N= No, attachment not provided	Vendor	None	O	Public	None	Y	N	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 4

Data Exchange Name: Goods/Services Receipt & Acceptance Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
4-01	Contract Identifying Information		Agency Identifier	A code used to represent the agency that originally awarded the Order Number/Procurement Instrument Identifier (PIID). This code is used to link the agency in FPDS-NG to award information.	AN	4	4	None	FPDS-NG Defined Agency IDs	GSA	FAR 4.605(a); 75 CFR 50731; FAR Case 2009-023	C	Public	Mandatory when the Order Number/PIID or Referenced IDV PIID does not begin with an FPDS Agency Prefix.	Please refer to Appendix C.	
4-02	Contract Identifying Information		Order Number / PIID	A number generated by the issuing agency (buyer) to uniquely identify the contractual action that orders the initial, or full, set of goods and/or services. This is the number against which funds are obligated and invoices are submitted. For example, the order number/Procurement Instrument Identifier (PIID) for orders submitted against an indefinite contract action may represent the call order, delivery order or task order number. The order number/PIID for definite contracts may be the respective contract/purchase order/agreement number.	AN	1	50	None	None	Agency	FAR 32.905; SF26; DD1155; FAR 16.505; FPDS-NG Data Dictionary	M	Public	None	Please refer to Appendix C.	
4-03	Contract Identifying Information		Referenced IDV Agency Identifier	A code used to represent the agency that awarded the initial Indefinite Delivery Vehicle (IDV). This code is used to link the agency in FPDS-NG to award information.	AN	4	4	None	FPDS-NG Defined Agency IDs	GSA	FAR 4.605(a); 75 FR 50731; FAR Case 2009-023; FPDS-NG Data Dictionary	C	Public	Mandatory when Contract Type = Indefinite (I) and when the Referenced IDV PIID does not begin with an FPDS Agency Prefix.	Please refer to Appendix C.	
4-04	Contract Identifying Information		Referenced IDV PIID	The number that uniquely identifies the Indefinite Delivery Vehicle (IDV) against which a corresponding order(s) is placed. This number enables the vendor and agency to establish a linkage between the order and the corresponding Blanket Purchase Agreement (BPA), Basic Ordering Agreement (BOA), Indefinite Delivery Definite Quantity (IDDO), Indefinite Delivery Indefinite Quantity (IDIO), Indefinite Delivery, Requirements (IDR), Government-wide Acquisition Contract (GWAC), or Federal Supply Schedule (FSS).	AN	1	50	None	None	Agency	DFARS 253.204-70(b)(1)(i); FAR 4.605(a); 75 FR 50731; FAR Case 2009-023; FPDS-NG Data Dictionary	C	Public	Mandatory when Contract Type = Indefinite (I). When reporting the initial load of a BPA under a FSS, report the FSS contract number as the Referenced IDV PIID.	Please refer to Appendix C.	
4-05	Contract Identifying Information		Order / PIID Modification Number	A unique identifier assigned by the agency that issued the referenced order number/Procurement Instrument Identifier (PIID). Serves to uniquely identify one modification occurring to the referenced order number/PIID after the original/base was affected.	AN	1	25	None	None	Agency	SF26, SF30, DD1155, FAR 4.10	M	Public	When capturing the base Order Number / PIID, this value should equal zero.	P00001	
4-06	Vendor Information		Vendor Name	The name of the vendor/supplier conducting business with the Federal Government.	AN	2	120	None	None	Vendor	FAR 32.905; CCR Data Element Dictionary	M	Public	Referred to in CCR as the Company Name / Legal Business Name. Referred to in the FAR as Contractor Name. The combination of Vendor Name and Vendor DUNS Number must be a valid combination of vendor name and DUNS in CCR.	ABC Company Inc	
4-07	Vendor Information		Agency Defined Vendor ID	The agency defined ID used to uniquely identify a vendor.	AN	1	30	None	Varies by agency	Agency	None	M	Public	None	ABC04	Y
4-08	Vendor Information		Agency Defined Vendor Site ID	The agency defined ID used to uniquely identify a location or bank account for a given vendor.	AN	1	30	None	Varies by agency	Agency	None	M	Public	None	1	Y

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 4

Data Exchange Name: Goods/Services Receipt & Acceptance Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
4-09	Vendor Information		Shared Service Provider's Customer ID	A unique code for a set of vendor information that when combined with the Agency Defined Vendor ID creates a unique key to properly associate the PO with the Agency's set of books. This code is used by Service Providers who maintain multiple sets of books for their clients.	AN	1	30	None	Varies by agency	Agency	None	O	Public	An agency may require this element if necessary for vendor identification to allow vendor master mapping between the ERP and the invoicing system or if permission to view is controlled in the invoicing system by this element.	ABC	Y
4-10	Vendor Information		Vendor DUNS Number	The Data Universal Numbering System (DUNS) number is the vendor's unique nine digit identification number, provided by Dun & Bradstreet, that identifies a vendor business' physical location/site.	N	9	9	None	None	Vendor	DFARS 252.204, FAR 52.204-6; 48 CFR 4.602 (d); FPDS-NG Data Element Dictionary Version 1.4; CCR Data Element Business Rules	M	Public	Number must be valid at Dun & Bradstreet. CCR requires DUNS number for vendor registration. If there is no Vendor DUNS+4 Number, the combination of Vendor CAGE/NCAGE Code and Vendor DUNS Number must be valid in CCR.	084006741	
4-11	Vendor Information		Vendor DUNS+4	An extension of the vendor DUNS number that is used when there is more than one bank account associated with the vendor DUNS. Providing a DUNS + 4 helps enable payment to be submitted to the proper bank account.	AN	4	4	None	None	Vendor	DFARS 252.204, FAR 52.204-6; 48 CFR 4.602 (d); FPDS-NG Data Element Dictionary Version 1.4; CCR Data Element Business Rules	C	Public	Mandatory when multiple EFT remittance locations are associated with the 'parent' DUNS profile. CAGE associated with DUNS + 4 must differ from CAGE code associated with primary/parent DUNS profile. CCR requires DUNS+4 when there are multiple EFT locations.	6849	
4-12	Vendor Information		Vendor EIN/TIN	The Vendor Employer Identification Number (EIN) / Taxpayer Identification Number (TIN) is a nine-digit number assigned by the Internal Revenue Service (IRS). The EIN is used to identify business taxpayers for reporting purposes, similar to the way Social Security Numbers identify individuals. The terms EIN and TIN are interchangeable. This unique number is typically referred to as an EIN when a vendor has employees.	N	9	9	None	None	Vendor	FAR 52.204-3; FAR 32.905 (vii); CCR Data Element Business Rules	C	Private	Mandatory for all domestic commercial entities. EIN value provided must match EIN associated with DUNS number in CCR.	130871985	
4-13	Vendor Information		Vendor CAGE/NCAGE Code	The Commercial and Government Entity (CAGE) or North Atlantic Treaty Organization CAGE (NCAGE) code is used to help uniquely identify vendors. CAGE codes apply to domestic entities, while NCAGE codes apply to foreign entities.	AN	5	5	None	Defense Logistics Information Service for CAGE codes; respective country's codification bureau for NCAGE codes	Vendor	CCR Data Element Business Rules; DFARS 252.204	C	Public	CAGE/NCAGE is Mandatory for DoD vendors and optional for all others. Combination of Vendor CAGE/NCAGE Code and Vendor DUNS Number must be valid in CCR.	2G381	
4-14	Terms & References		Fast Pay Indicator	A code that indicates whether or not the Vendor invoice is eligible for Fast Pay.	A	1	1	None	Y = Yes; N = No	Agency	FAR 13.4	M	Public	None	Y	Y
4-15	Line Item Identifying Information		Contract Line Item Number	The unique identifier of a line item for separately identifiable goods or services to be acquired via the contract.	AN	1	50	None	None	Agency	FAR 32.905; FAR 4.10	M	Public	There can be multiple CLINs for the same Contract Number. CLIN values cannot repeat for the same Contract Number. Each CLIN should have an associated unit price or lump sum price for separately identifiable contract deliverables, and associated delivery schedules or performance periods. CLINs may be further subdivided or stratified for administrative purposes (e.g., to provide for traceable accounting classification citations).	N0024404F5010	
4-16	Line Item Identifying Information		Order Line Number	The number generated by the Agency ERP to uniquely identify/track the lines established against the referenced order number/PIID.	AN	1	30	None	None	Agency	FAR 32.905; SF26; DD1155; FAR 16.505	M	Public	None	94100F242	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 4

Data Exchange Name: Goods/Services Receipt & Acceptance Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
4-17	Line Item Identifying Information		PO Line Detail Number	A sequential (not necessarily consecutive) number that identifies a separate item or service associated with a solicitation or contract. Subline Items are used to identify further detail contained within the contract line item.	AN	6	6	None	None	Agency	None	M	Public	None	000002	
4-18	Line Item Information		Line Item Description	The text description for one unique line of separately identifiable goods or services on the purchase order.	AN	1	1000	None	None	Agency; Vendor	FAR 32.905, SF26, SF30	M	Public	None	Financial Management Support Services	
4-19	Line Item Information		Line Item Unit of Measure Code	A specification of the units in which the item quantity is expressed.	AN	1	3	None	NIST Handbook 44	Agency	FAR 32.905	M	Public	The unit of measure (UOM) codes available should be identical to those available within the agency's accounting system.	HRS	
4-20	Line Item Information		Total Quantity Ordered	The total number of units for a purchase order line item.	Decimal	1	15	None	None	Agency	FAR 32.905, SF26, SF30	M	Public	This corresponds to the Line Item Quantity data element on Exchange 1.	1	
4-21	Line Item Information		Stock Part Type / Number Type	Identifies/classifies the stock part/part number being invoiced.	AN	2	2	None	B8 = Batch Number CL = Color F8 = Next Higher Used Assembly FS = National Stock Number FT = Federal Supply Class MG = Manufacturers Part Number MN = Model Number SN = Serial Number VP = Vendor Part Number SV = Services	Vendor	None	O	Public	National Stock Number (NSN) takes precedence if identified in the order or contract. This value should be pre-populated by EDA when available.	CL	
4-22	Line Item Information		Vendor Item ID / Product Code / Part Number	This is the vendor defined unique identifier for a single item/product.	AN	1	80	None	Varies by vendor	Vendor	SF26, SF30, DD1155	O	Public	None	334111	
4-23	Line Item Information		Batch/Lot Number	The identifying number assigned to a designated group of items, usually referred to as either a lot or a batch, all of which were manufactured under identical conditions.	AN	1	20	None	None	Vendor	None	O	Public	None	94100F242	
4-24	Receiving Information		Receipt Status Code	This code indicates the status of receipt of goods/services provided.	AN	1	1	None	F=Full; P=Partial; N=None	Agency	None	C	Public	Not required if Fast Pay Indicator = Y.	F	
4-25	Receiving Information		Receipt Status Comments	Free form element that the initiator may use to comment on receipt of goods/services.	AN	1	1000	None	None	Agency	None	C	Public	Not required if Fast Pay Indicator = Y. Mandatory if Receipt Status Code = "F" or "P".	All samples that require thermal preservation are considered acceptable if the arrival temperature is within the range required by the approved method or within 2 degrees Celsius of the temperature required by the applicable permit	
4-26	Receiving Information		Date Goods/Services Received	Indicates the date the agency received the quantity of goods and/or services procured.	Date	8	8	CCYYMMDD	None	Agency	None	C	Public	Not required if Fast Pay Indicator = Y. Mandatory if Receipt Status Code = "F" or "P".	20110531	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 4

Data Exchange Name: Goods/Services Receipt & Acceptance Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
4-27	Receiving Information		Quantity Received	The quantity of units of measure that were received by the agency for both goods and services.	Decimal	1	15	None	None	Agency	DD1155	C	Public	Not required if Fast Pay Indicator = Y. Mandatory if Receipt Status Code = "F" or "P".	23	
4-28	Acceptance Information		Acceptance Status Code	This code indicates the status of goods/services acceptance.	AN	1	1	None	F=Full; P=Partial; N=None	Agency	None	C	Public	Not required if Fast Pay Indicator = Y. If Received Status Code = "F" or "P" this data element is mandatory.	P	
4-29	Acceptance Information		Acceptance Status Comments	Free form element that the initiator may use to comment on acceptance of goods/services including rationale for rejection or approval of a lesser amount/quantity.	AN	1	1000	None	None	Agency	None	C	Public	Mandatory if Acceptance Status Code = "F" or "P".	All samples that require thermal preservation are considered acceptable if the arrival temperature is within the range required by the approved method or within 2 degrees Celsius of the temperature required by the applicable permit	
4-30	Acceptance Information		Date Goods/Services Accepted	Indicates the date the agency accepted the quantity of goods and/or services procured.	Date	8	8	CCYYMMDD	None	Agency	None	C	Public	Mandatory if Acceptance Status Code = "F" or "P". Date of acceptance may not occur prior to the Date Good/Services received date, if provided.	20110531	
4-31	Acceptance Information		Quantity Accepted	The quantity of units of measure that were accepted by the agency for both goods and services.	Decimal	1	15	None	None	Agency	DD1155	C	Public	Mandatory if Acceptance Status Code = "F" or "P". Quantity Accepted may not exceed Quantity Received, if provided.	23	
4-32	Rejection Information		Rejection Status Code	This code indicates the status of goods/services rejected.	AN	1	1	None	F=Full; P=Partial; N=None	Agency	None	C	Public	Not required if Fast Pay Indicator = Y. If Received Status Code = "P" this data element is mandatory.	F	
4-33	Rejection Information		Rejection Status Comments	Free form element that the initiator may use to comment on rejection of goods/services.	AN	1	1000	None	None	Agency	None	C	Public	Mandatory if Rejection Status Code = "F" or "P".	All samples that require thermal preservation are considered acceptable if the arrival temperature is within the range required by the approved method or within 2 degrees Celsius of the temperature required by the applicable permit	
4-34	Rejection Information		Date Goods/Services Rejected	Indicates the date the agency rejected the quantity of goods and/or services procured.	Date	8	8	CCYYMMDD	None	Agency	None	C	Public	Mandatory if Rejection Status Code = "F" or "P". Date of rejection may not occur prior to the Date Good/Services received date, if provided.	20110531	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 4

Data Exchange Name: Goods/Services Receipt & Acceptance Information from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
4-35	Rejection Information		Quantity Rejected	The quantity of units of measure that were rejected by the agency for both goods and services.	Decimal	1	15	None	None	Agency	DD1155	C	Public	Mandatory if Rejection Status Code = "F" or "P". Quantity Rejected may not exceed Quantity Received, if provided.	23	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 5

Data Exchange Name: Invoice Status from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
5-01	Invoice Identifying Information		Invoice Number	The vendor-assigned document number for an invoice transaction that serves to uniquely identify the invoice transaction for both the vendor and purchaser (agency).	AN	1	30	None	Varies by vendor	Vendor	FAR 32.905	M	Public	For invoices not associated to an order, the combination of vendor information and invoice number should uniquely identify the invoice document. For invoices associated to an order, the combination of order number and invoice number should uniquely identify the invoice document.	ABC-FMS-1001	N
5-02	Invoice Identifying Information		Invoice Type	A code used by the vendor to specify the type of invoice document being entered and whether the invoice can be associated to an order number.	AN	1	30	None	Standard = Standard invoice that can be associated to a corresponding PO in the system; Credit Memo = Credit Memo that can be associated to a corresponding PO in the system; Recurring Payment Inv = Recurring Payment Invoice that can be associated to a corresponding PO in the system; Standard Non-PO = Standard invoice that cannot be associated to a corresponding PO in the system; Credit Memo Non-PO = Credit Memo that cannot be associated to a corresponding PO in the system	Vendor	None	M	Public	None	Recurring Payment Inv	N
5-03	Invoice Identifying Information		Invoice Date	The date the vendor sends the invoice to the agency via the invoicing system.	Date	8	8	CCYYMMDD	None	Vendor	FAR 32.905	M	Public	None	20110531	N
5-04	Invoice Identifying Information		Referenced Original Invoice Number	The number of a previously submitted invoice, from the same vendor, for which this invoice document in an offset. Providing a referenced original invoice number is important to help ensure traceability and proper accounting and funding treatment.	AN	1	30	None	None	Vendor	None	C	Public	Mandatory for credit memos.	ABC-FMS-1001	N
5-05	Invoice Identifying Information		Invoice Start Date	This date indicates the beginning of the performance period covered by this invoice.	Date	8	8	CCYYMMDD	None	Vendor	FAR 32.905	O	Public	Invoice Start Date must be equal to or later than End Date.	20110429	N
5-06	Invoice Identifying Information		Invoice End Date	This date indicates the end of the performance period covered by this invoice.	Date	8	8	CCYYMMDD	None	Vendor	FAR 32.905	O	Public	Invoice End Date must be equal to or later than the Invoice Start Date.	20110531	N
5-07	Vendor Information		Vendor Name	The name of the vendor/supplier conducting business with the Federal Government.	AN	2	120	None	None	Vendor	FAR 32.905; CCR Data Element Dictionary	M	Public	Referred to in CCR as the Company Name / Legal Business Name. Referred to in the FAR as Contractor Name. The combination of Vendor Name and Vendor DUNS Number must be a valid combination of vendor name and DUNS in CCR.	ABC Company Inc	
5-08	Vendor Information		Agency Defined Vendor ID	The agency defined ID used to uniquely identify a vendor.	AN	1	30	None	Varies by agency	Agency	None	M	Public	None	ABC04	Y
5-09	Vendor Information		Agency Defined Vendor Site ID	The agency defined ID used to uniquely identify a location or bank account for a given vendor.	AN	1	30	None	Varies by agency	Agency	None	M	Public	None	1	Y

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 5

Data Exchange Name: Invoice Status from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
5-10	Vendor Information		Shared Service Provider's Customer ID	A unique code for a set of vendor information that when combined with the Agency Defined Vendor ID creates a unique key to properly associate the PO with the Agency's set of books. This code is used by Service Providers who maintain multiple sets of books for their clients.	AN	1	30	None	Varies by agency	Agency	None	O	Public	An agency may require this element if necessary for vendor identification to allow vendor master mapping between the ERP and the invoicing system or if permission to view is controlled in the invoicing system by this element.	ABC	Y
5-11	Vendor Information		Vendor DUNS Number	The Data Universal Numbering System (DUNS) number is the vendor's unique nine digit identification number, provided by Dun & Bradstreet, that identifies a vendor business' physical location/site.	N	9	9	None	None	Vendor	DFARS 252.204, FAR 52.204-6; 48 CFR 4.602 (d); FPDS-NG Data Element Dictionary Version 1.4; CCR Data Element Business Rules	M	Public	Number must be valid at Dun & Bradstreet. CCR requires DUNS number for vendor registration. If there is no Vendor DUNS+4 Number, the combination of Vendor CAGE/NCAGE Code and Vendor DUNS Number must be valid in CCR.	084006741	
5-12	Vendor Information		Vendor DUNS+4	An extension of the vendor DUNS number that is used when there is more than one bank account associated with the vendor DUNS. Providing a DUNS + 4 helps enable payment to be submitted to the proper bank account.	AN	4	4	None	None	Vendor	DFARS 252.204, FAR 52.204-6; 48 CFR 4.602 (d); FPDS-NG Data Element Dictionary Version 1.4; CCR Data Element Business Rules	C	Public	Mandatory when multiple EFT remittance locations are associated with the 'parent' DUNS profile. CAGE associated with DUNS + 4 must differ from CAGE code associated with primary/parent DUNS profile. CCR requires DUNS+4 when there are multiple EFT locations.	6849	
5-13	Vendor Information		Vendor EIN/TIN	The Vendor Employer Identification Number (EIN) / Taxpayer Identification Number (TIN) is a nine-digit number assigned by the Internal Revenue Service (IRS). The EIN is used to identify business taxpayers for reporting purposes, similar to the way Social Security Numbers identify individuals. The terms EIN and TIN are interchangeable. This unique number is typically referred to as an EIN when a vendor has employees.	N	9	9	None	None	Vendor	FAR 52.204-3; FAR 32.905 (vii); CCR Data Element Business Rules	C	Private	Mandatory for all domestic commercial entities. EIN value provided must match EIN associated with DUNS number in CCR.	130871985	
5-14	Vendor Information		Vendor CAGE/NCAGE Code	The Commercial and Government Entity (CAGE) or North Atlantic Treaty Organization CAGE (NCAGE) code is used to help uniquely identify vendors. CAGE codes apply to domestic entities, while NCAGE codes apply to foreign entities.	AN	5	5	None	Defense Logistics Information Service for CAGE codes; respective country's codification bureau for NCAGE codes	Vendor	CCR Data Element Business Rules; DFARS 252.204	C	Public	CAGE/NCAGE is Mandatory for DoD vendors and optional for all others. Combination of Vendor CAGE/NCAGE Code and Vendor DUNS Number must be valid in CCR.	2G381	
5-15	Contract Identifying Information		Agency Identifier	A code used to represent the agency that originally awarded the Order Number/Procurement Instrument Identifier (PIID). This code is used to link the agency in FPDS-NG to award information.	AN	4	4	None	FPDS-NG Defined Agency IDs	GSA	FAR 4.605(a); 75 CFR 50731; FAR Case 2009-023	C	Public	Mandatory when the Order Number/PIID or Referenced IDV PIID does not begin with an FPDS Agency Prefix.	Please refer to Appendix C.	
5-16	Contract Identifying Information		Order Number / PIID	A number generated by the issuing agency (buyer) to uniquely identify the contractual action that orders the initial, or full, set of goods and/or services. This is the number against which funds are obligated and invoices are submitted. For example, the order number/Procurement Instrument Identifier (PIID) for orders submitted against an indefinite contract action may represent the call order, delivery order or task order number. The order number/PIID for definite contracts may be the respective contract/purchase order/agreement number.	AN	1	50	None	None	Agency	FAR 32.905; SF26; DD1155; FAR 16.505; FPDS-NG Data Dictionary	M	Public	None	Please refer to Appendix C.	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 5

Data Exchange Name: Invoice Status from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
5-17	Contract Identifying Information		Referenced IDV Agency Identifier	A code used to represent the agency that awarded the initial Indefinite Delivery Vehicle (IDV). This code is used to link the agency in FPDS-NG to award information.	AN	4	4	None	FPDS-NG Defined Agency IDs	GSA	FAR 4.605(a); 75 FR 50731; FAR Case 2009-023; FPDS-NG Data Dictionary	C	Public	Mandatory when Contract Type = Indefinite (I) and when the Referenced IDV PIID does not begin with an FPDS Agency Prefix.	Please refer to Appendix C.	
5-18	Contract Identifying Information		Referenced IDV PIID	The number that uniquely identifies the Indefinite Delivery Vehicle (IDV) against which a corresponding order(s) is placed. This number enables the vendor and agency to establish a linkage between the order and the corresponding Blanket Purchase Agreement (BPA), Basic Ordering Agreement (BOA), Indefinite Delivery Definite Quantity (IDDO), Indefinite Delivery Indefinite Quantity (IDIQ), Indefinite Delivery, Requirements (IDR), Government-wide Acquisition Contract (GWAC), or Federal Supply Schedule (FSS).	AN	1	50	None	None	Agency	DFARS 253.204-70(b)(1)(i); FAR 4.605(a); 75 FR 50731; FAR Case 2009-023; FPDS-NG Data Dictionary	C	Public	Mandatory when Contract Type = Indefinite (I). When reporting the initial load of a BPA under a FSS, report the FSS contract number as the Referenced IDV PIID.	Please refer to Appendix C.	
5-19	Terms & References		Net Due Date	The proposed date by which the agency must remit payment in full for the approved invoice amount.	Date	8	8	CCYYMMDD	None	Vendor	FAR 32.905	M	Public	None	20110610	
5-20	Terms & References		Discount Due Date	The date by which the agency must remit payment in order to receive the discount terms as stated on the contract or invoice (for non-PO invoices).	Date	8	8	CCYYMMDD	None	Agency	FAR 32.905	C	Public	Mandatory when discount terms are specified.	20110601	
5-21	Terms & References		Discount Amount	The reduction in invoice price offered by the vendor when the agency complies with remittance of payment by the discount due date.	Decimal	1	10	None	None	Vendor	FAR 32.905	C	Public	Mandatory when terms discount percentage is provided.	50	
5-22	Terms & References		Discount Days Due	The number of days from the date of the invoice until payment is due in order to realize the stated discount percentage.	Decimal	1	3	None	None	Vendor	FAR 32.905	C	Public	Mandatory when discount percentage is provided. This value changes daily based on proximity to the due date.	10	
5-23	Terms & References		Discount Percentage	The invoice payment reduction, in percentage format, offered by the vendor to encourage the paying agency to issue payment no later than the discount due date.	Decimal	1	6	None	None	Vendor	FAR 32.905	C	Public	Mandatory when discount due date is provided.	3.25	
5-24	Invoice Information		Invoice Grand Total	The total monetary value of the document including taxes and other miscellaneous charges.	Decimal	1	18	None	None	Vendor	FAR 32.905	M	Public	None	155600.50	N
5-25	Invoice Information		Currency Code	The code for the monetary unit used in the document that identifies the currency in which payment should be disbursed.	AN	3	3	None	ISO 4217	Agency	FAR 32.905	M	Public	None	USD	
5-26	Invoice Status		Invoice Status Code	Code that represents the status of the invoice in the processing lifecycle.	AN	1	3	None	RCF=Invoice Received; ACF=Invoice Accepted; REJ=Invoice Rejected; APP=Invoice Approved for Payment; DEN=Invoice Denied for Payment; SCH=Payment Scheduled; PAD=Paid	Agency	None	M	Public	If Invoice Status = RCF, then the review of invoice completeness is not yet considered complete. REJ = an invoice that is not considered complete based on Agency review. DEN = an invoice that has been reviewed for completeness, but will not be paid by the agency due to other issues (i.e. inaccuracy).	RCF	
5-27	Invoice Status		Invoice Status Comments	Used to comment on a particular document or to provide clarifying information.	AN	1	1000	None	None	Agency	None	C	Public	Mandatory when invoice is disapproved/rejected.	For April Consulting Services	
5-28	Invoice Status		Date Invoice Received	The date the invoice was received at the Agency responsible for processing the invoice.	Date	8	8	CCYYMMDD	None	Agency	None	C	Public	Mandatory if Invoice Status = RCF	20110421	
5-29	Invoice Status		Date Invoice Accepted as Proper	The date the invoice was accepted as a "proper" invoice under Prompt Pay.	Date	8	8	CCYYMMDD	None	Agency	FAR 32.904	C	Public	Mandatory if Invoice Status = ACF	20110425	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 5

Data Exchange Name: Invoice Status from Agency to Portal

Data Exchange Source: Agency

Data Exchange Destination: Invoice Portal

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
5-30	Invoice Status		Date Invoice Rejected	The date the Agency deemed the invoice "improper" thereby stopping the Prompt Payment clock.	Date	8	8	CCYYMMDD	None	Agency	None	C	Public	Mandatory for Invoice Status = REJ	20110426	
5-31	Invoice Status		Date Invoice Approved for Payment	The date final approval is received on the invoice. It is the date when every individual responsible for reviewing the invoice has reviewed it and determined the invoice to be complete, accurate and eligible for payment.	Date	8	8	CCYYMMDD	None	Agency	None	C	Public	Mandatory if Invoice Status = APP	20110516	
5-32	Invoice Status		Date Invoice Denied for Payment	The date an individual responsible for reviewing the invoice determines the invoice to be ineligible for payment. It is on this date that the Agency stops processing the invoice.	Date	8	8	CCYYMMDD	None	Agency	None	C	Public	Mandatory if Invoice Status = DEN	20110504	
5-33	Payment Status		Scheduled Pay Date	The date the invoice is scheduled to be paid by the disbursing office.	Date	8	8	CCYYMMDD	None	Agency	None	M	Public	None	20110516	
5-34	Payment Status		Payment Date	The date the payment is made.	Date	8	8	CCYYMMDD	None	Agency	None	C	Public	Mandatory if the Invoice is in Paid Status.	20110518	
5-35	Payment Status		Actual Amount Paid	Amount paid by the applicable disbursing office against the invoice.	Decimal	1	18	None	None	Agency	None	M	Public	Equals the original invoice amount plus any interest paid	157908.89	
5-36	Payment Status		Interest Paid	The monetary value of interest paid due to Prompt Payment.	Decimal	1	18	None	None	Agency	None	C	Public	Mandatory if Payment Date is later than Net Due Date and Prompt Payment Exception Flag = "N".	35	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 6

Data Exchange Name: Invoice Status from Portal to Vendor

Data Exchange Source: Invoice Portal

Data Exchange Destination: Vendor

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
6-01	Invoice Identifying Information		Invoice Number	The vendor-assigned document number for an invoice transaction that serves to uniquely identify the invoice transaction for both the vendor and purchaser (agency).	AN	1	30	None	Varies by vendor	Vendor	FAR 32.905	M	Public	For invoices not associated to an order, the combination of vendor information and invoice number should uniquely identify the invoice document. For invoices associated to an order, the combination of order number and invoice number should uniquely identify the invoice document.	ABC-FMS-1001	N
6-02	Invoice Identifying Information		Invoice Type	A code used by the vendor to specify the type of invoice document being entered and whether the invoice can be associated to an order number.	AN	1	30	None	Standard = Standard invoice that can be associated to a corresponding PO in the system; Credit Memo = Credit Memo that can be associated to a corresponding PO in the system; Recurring Payment Inv = Recurring Payment Invoice that can be associated to a corresponding PO in the system; Standard Non-PO = Standard invoice that cannot be associated to a corresponding PO in the system; Credit Memo Non-PO = Credit Memo that cannot be associated to a corresponding PO in the system	Vendor	None	M	Public	None	Recurring Payment Inv	N
6-03	Invoice Identifying Information		Invoice Date	The date the vendor sends the invoice to the agency via the invoicing system.	Date	8	8	CCYYMMDD	None	Vendor	FAR 32.905	M	Public	None	20110531	N
6-04	Invoice Identifying Information		Referenced Original Invoice Number	The number of a previously submitted invoice, from the same vendor, for which this invoice document in an offset. Providing a referenced original invoice number is important to help ensure traceability and proper accounting and funding treatment.	AN	1	30	None	None	Vendor	None	C	Public	Mandatory for credit memos.	ABC-FMS-1001	N
6-05	Invoice Identifying Information		Invoice Start Date	This date indicates the beginning of the performance period covered by this invoice.	Date	8	8	CCYYMMDD	None	Vendor	FAR 32.905	O	Public	Invoice Start Date must be equal to or later than End Date.	20110429	N
6-06	Invoice Identifying Information		Invoice End Date	This date indicates the end of the performance period covered by this invoice.	Date	8	8	CCYYMMDD	None	Vendor	FAR 32.905	O	Public	Invoice End Date must be equal to or later than the Invoice Start Date.	20110531	N
6-07	Vendor Information		Vendor Name	The name of the vendor/supplier conducting business with the Federal Government.	AN	2	120	None	None	Vendor	FAR 32.905; CCR Data Element Dictionary	M	Public	Referred to in CCR as the Company Name / Legal Business Name. Referred to in the FAR as Contractor Name. The combination of Vendor Name and Vendor DUNS Number must be a valid combination of vendor name and DUNS in CCR.	ABC Company Inc	
6-08	Vendor Information		Agency Defined Vendor ID	The agency defined ID used to uniquely identify a vendor.	AN	1	30	None	Varies by agency	Agency	None	M	Public	None	ABC04	Y
6-09	Vendor Information		Agency Defined Vendor Site ID	The agency defined ID used to uniquely identify a location or bank account for a given vendor.	AN	1	30	None	Varies by agency	Agency	None	M	Public	None	1	Y

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 6

Data Exchange Name: Invoice Status from Portal to Vendor

Data Exchange Source: Invoice Portal

Data Exchange Destination: Vendor

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
6-10	Vendor Information		Shared Service Provider's Customer ID	A unique code for a set of vendor information that when combined with the Agency Defined Vendor ID creates a unique key to properly associate the PO with the Agency's set of books. This code is used by Service Providers who maintain multiple sets of books for their clients.	AN	1	30	None	Varies by agency	Agency	None	O	Public	An agency may require this element if necessary for vendor identification to allow vendor master mapping between the ERP and the invoicing system or if permission to view is controlled in the invoicing system by this element.	ABC	Y
6-11	Vendor Information		Vendor DUNS Number	The Data Universal Numbering System (DUNS) number is the vendor's unique nine digit identification number, provided by Dun & Bradstreet, that identifies a vendor business' physical location/site.	N	9	9	None	None	Vendor	DFARS 252.204, FAR 52.204-6; 48 CFR 4.602 (d); FPDS-NG Data Element Dictionary Version 1.4; CCR Data Element Business Rules	M	Public	Number must be valid at Dun & Bradstreet. CCR requires DUNS number for vendor registration. If there is no Vendor DUNS+4 Number, the combination of Vendor CAGE/NCAGE Code and Vendor DUNS Number must be valid in CCR.	084006741	
6-12	Vendor Information		Vendor DUNS+4	An extension of the vendor DUNS number that is used when there is more than one bank account associated with the vendor DUNS. Providing a DUNS + 4 helps enable payment to be submitted to the proper bank account.	AN	4	4	None	None	Vendor	DFARS 252.204, FAR 52.204-6; 48 CFR 4.602 (d); FPDS-NG Data Element Dictionary Version 1.4; CCR Data Element Business Rules	C	Public	Mandatory when multiple EFT remittance locations are associated with the 'parent' DUNS profile. CAGE associated with DUNS + 4 must differ from CAGE code associated with primary/parent DUNS profile. CCR requires DUNS+4 when there are multiple EFT locations.	6849	
6-13	Vendor Information		Vendor EIN/TIN	The Vendor Employer Identification Number (EIN) / Taxpayer Identification Number (TIN) is a nine-digit number assigned by the Internal Revenue Service (IRS). The EIN is used to identify business taxpayers for reporting purposes, similar to the way Social Security Numbers identify individuals. The terms EIN and TIN are interchangeable. This unique number is typically referred to as an EIN when a vendor has employees.	N	9	9	None	None	Vendor	FAR 52.204-3; FAR 32.905 (vii); CCR Data Element Business Rules	C	Private	Mandatory for all domestic commercial entities. EIN value provided must match EIN associated with DUNS number in CCR.	130871985	
6-14	Vendor Information		Vendor CAGE/NCAGE Code	The Commercial and Government Entity (CAGE) or North Atlantic Treaty Organization CAGE (NCAGE) code is used to help uniquely identify vendors. CAGE codes apply to domestic entities, while NCAGE codes apply to foreign entities.	AN	5	5	None	Defense Logistics Information Service for CAGE codes; respective country's codification bureau for NCAGE codes	Vendor	CCR Data Element Business Rules; DFARS 252.204	C	Public	CAGE/NCAGE is Mandatory for DoD vendors and optional for all others. Combination of Vendor CAGE/NCAGE Code and Vendor DUNS Number must be valid in CCR.	2G381	
6-15	Contract Identifying Information		Agency Identifier	A code used to represent the agency that originally awarded the Order Number/Procurement Instrument Identifier (PIID). This code is used to link the agency in FPDS-NG to award information.	AN	4	4	None	FPDS-NG Defined Agency IDs	GSA	FAR 4.605(a); 75 CFR 50731; FAR Case 2009-023	C	Public	Mandatory when the Order Number/PIID or Referenced IDV PIID does not begin with an FPDS Agency Prefix.	Please refer to Appendix C.	
6-16	Contract Identifying Information		Order Number / PIID	A number generated by the issuing agency (buyer) to uniquely identify the contractual action that orders the initial, or full, set of goods and/or services. This is the number against which funds are obligated and invoices are submitted. For example, the order number/Procurement Instrument Identifier (PIID) for orders submitted against an indefinite contract action may represent the call order, delivery order or task order number. The order number/PIID for definite contracts may be the respective contract/purchase order/agreement number.	AN	1	50	None	None	Agency	FAR 32.905; SF26; DD1155; FAR 16.505; FPDS-NG Data Dictionary	M	Public	None	Please refer to Appendix C.	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 6

Data Exchange Name: Invoice Status from Portal to Vendor

Data Exchange Source: Invoice Portal

Data Exchange Destination: Vendor

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
6-17	Contract Identifying Information		Referenced IDV Agency Identifier	A code used to represent the agency that awarded the initial Indefinite Delivery Vehicle (IDV). This code is used to link the agency in FPDS-NG to award information.	AN	4	4	None	FPDS-NG Defined Agency IDs	GSA	FAR 4.605(a); 75 FR 50731; FAR Case 2009-023; FPDS-NG Data Dictionary	C	Public	Mandatory when Contract Type = Indefinite (I) and when the Referenced IDV PIID does not begin with an FPDS Agency Prefix.	Please refer to Appendix C.	
6-18	Contract Identifying Information		Referenced IDV PIID	The number that uniquely identifies the Indefinite Delivery Vehicle (IDV) against which a corresponding order(s) is placed. This number enables the vendor and agency to establish a linkage between the order and the corresponding Blanket Purchase Agreement (BPA), Basic Ordering Agreement (BOA), Indefinite Delivery Definite Quantity (IDDO), Indefinite Delivery Indefinite Quantity (IDIQ), Indefinite Delivery, Requirements (IDR), Government-wide Acquisition Contract (GWAC), or Federal Supply Schedule (FSS).	AN	1	50	None	None	Agency	DFARS 253.204-70(b)(1)(i); FAR 4.605(a); 75 FR 50731; FAR Case 2009-023; FPDS-NG Data Dictionary	C	Public	Mandatory when Contract Type = Indefinite (I). When reporting the initial load of a BPA under a FSS, report the FSS contract number as the Referenced IDV PIID.	Please refer to Appendix C.	
6-19	Terms & References		Net Due Date	The proposed date by which the agency must remit payment in full for the approved invoice amount.	Date	8	8	CCYYMMDD	None	Vendor	FAR 32.905	M	Public	None	20110610	
6-20	Terms & References		Discount Due Date	The date by which the agency must remit payment in order to receive the discount terms as stated on the contract or invoice (for non-PO invoices).	Date	8	8	CCYYMMDD	None	Agency	FAR 32.905	C	Public	Mandatory when discount terms are specified.	20110601	
6-21	Terms & References		Discount Amount	The reduction in invoice price offered by the vendor when the agency complies with remittance of payment by the discount due date.	Decimal	1	10	None	None	Vendor	FAR 32.905	C	Public	Mandatory when terms discount percentage is provided.	50	
6-22	Terms & References		Discount Days Due	The number of days from the date of the invoice until payment is due in order to realize the stated discount percentage.	Decimal	1	3	None	None	Vendor	FAR 32.905	C	Public	Mandatory when discount percentage is provided. This value changes daily based on proximity to the due date.	10	
6-23	Terms & References		Discount Percentage	The invoice payment reduction, in percentage format, offered by the vendor to encourage the paying agency to issue payment no later than the discount due date.	Decimal	1	6	None	None	Vendor	FAR 32.905	C	Public	Mandatory when discount due date is provided.	3.25	
6-24	Invoice Information		Invoice Grand Total	The total monetary value of the document including taxes and other miscellaneous charges.	Decimal	1	18	None	None	Vendor	FAR 32.905	M	Public	None	155600.50	N
6-25	Invoice Information		Currency Code	The code for the monetary unit used in the document that identifies the currency in which payment should be disbursed.	AN	3	3	None	ISO 4217	Agency	FAR 32.905	M	Public	None	USD	
6-26	Invoice Status		Invoice Status	A description that provides status of the invoice in the processing lifecycle.	AN	1	20	None	Invoice Received; Invoice Accepted; Invoice Rejected; Invoice Approved for Payment; Invoice Denied for Payment; Payment Scheduled; Paid	Agency	None	M	Public	If Invoice Status = Invoice Received then the review of invoice completeness is not yet considered complete. Invoice Rejected = an invoice that is not considered complete based on Agency review. Invoice Denied = an invoice that has been reviewed for completeness, but will not be paid by the agency due to other issues (i.e. inaccuracy).	Invoice Received	
6-27	Invoice Status		Invoice Status Comments	Used to comment on a particular document or to provide clarifying information.	AN	1	1000	None	None	Agency	None	C	Public	Mandatory when invoice is disapproved/rejected.	For April Consulting Services	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 6

Data Exchange Name: Invoice Status from Portal to Vendor

Data Exchange Source: Invoice Portal

Data Exchange Destination: Vendor

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
6-28	Invoice Status		Date Invoice Received	The date the invoice was received at the Agency responsible for processing the invoice.	Date	8	8	CCYYMMDD	None	Agency	None	C	Public	Mandatory if Invoice Status = RCF	20110421	
6-29	Invoice Status		Date Invoice Accepted as Proper	The date the invoice was accepted as a "proper" invoice under Prompt Pay.	Date	8	8	CCYYMMDD	None	Agency	FAR 32.904	C	Public	Mandatory if Invoice Status = ACF	20110425	
6-30	Invoice Status		Date Invoice Rejected	The date the Agency deemed the invoice "improper" thereby stopping the Prompt Payment clock.	Date	8	8	CCYYMMDD	None	Agency	None	C	Public	Mandatory for Invoice Status = REJ	20110426	
6-31	Invoice Status		Date Invoice Approved for Payment	The date final approval is received on the invoice. It is the date when every individual responsible for reviewing the invoice has reviewed it and determined the invoice to be complete, accurate and eligible for payment.	Date	8	8	CCYYMMDD	None	Agency	None	C	Public	Mandatory if Invoice Status = APP	20110516	
6-32	Invoice Status		Date Invoice Denied for Payment	The date an individual responsible for reviewing the invoice determines the invoice to be ineligible for payment. It is on this date that the Agency stops processing the invoice.	Date	8	8	CCYYMMDD	None	Agency	None	C	Public	Mandatory if Invoice Status = DEN	20110504	
6-33	Payment Status		Scheduled Pay Date	The date the invoice is scheduled to be paid by the disbursing office.	Date	8	8	CCYYMMDD	None	Agency	None	M	Public	None	20110516	
6-34	Payment Status		Payment Date	The date the payment is made.	Date	8	8	CCYYMMDD	None	Agency	None	C	Public	Mandatory if the Invoice is in Paid Status.	20110518	
6-35	Payment Status		Actual Amount Paid	Amount paid by the applicable disbursing office against the invoice.	Decimal	1	18	None	None	Agency	None	M	Public	Equals the original invoice amount plus any interest paid	157908.89	
6-36	Payment Status		Interest Paid	The monetary value of interest paid due to Prompt Payment.	Decimal	1	18	None	None	Agency	None	C	Public	Mandatory if Payment Date is later than Net Due Date and Prompt Payment Exception Flag = "N".	35	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 7

Data Exchange Name: Vendor Validation Inquiry from Portal to CCR

Data Exchange Source: Invoice Portal

Data Exchange Destination: Central Contractor Registration (CCR)

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
7-01	Vendor Information		Vendor Name	The name of the vendor/supplier conducting business with the Federal Government.	AN	2	120	None	None	Vendor	FAR 32.905; CCR Data Element Dictionary	M	Public	Referred to in CCR as the Company Name / Legal Business Name. Referred to in the FAR as Contractor Name. The combination of Vendor Name and Vendor DUNS Number must be a valid combination of vendor name and DUNS in CCR.	ABC Company Inc.	
7-02	Vendor Information		Vendor DUNS Number	The Data Universal Numbering System (DUNS) number is the vendor's unique nine digit identification number, provided by Dun & Bradstreet, that identifies a vendor business' physical location/site. It is used as a key to CCR.	AN	9	9	None	None	Vendor	DFARS 252.204, FAR 52.204-6; 48 CFR 4.602 (d); FPDS-NG Data Element Dictionary Version 1.4; CCR Data Element Business Rules	M	Public	Number must be valid at Dun & Bradstreet. CCR requires DUNS number for vendor registration. If there is no Vendor DUNS+4 Number, the combination of Vendor CAGE/NCAGE Code and Vendor DUNS Number must be valid in CCR.	084006741	
7-03	Vendor Information		Vendor DUNS+4	An extension of the vendor DUNS number that is used when there is more than one bank account associated with the vendor DUNS. Providing a DUNS + 4 helps enable payment to be submitted to the proper bank account.	AN	4	4	None	None	Vendor	DFARS 252.204, FAR 52.204-6; 48 CFR 4.602 (d); FPDS-NG Data Element Dictionary Version 1.4; CCR Data Element Business Rules	C	Public	Mandatory when multiple EFT remittance locations are associated with the 'parent' DUNS profile. CAGE associated with DUNS + 4 must differ from CAGE code associated with primary/parent DUNS profile. CCR requires DUNS+4 when there are multiple EFT locations.	6849	
7-04	Vendor Information		Vendor EIN/TIN	The Vendor Employer Identification Number (EIN) / Taxpayer Identification Number (TIN) is a nine-digit number assigned by the Internal Revenue Service (IRS). The EIN is used to identify business taxpayers for reporting purposes, similar to the way Social Security Numbers identify individuals. The terms EIN and TIN are interchangeable. This unique number is typically referred to as an EIN when a vendor has employees.	N	9	9	None	None	Vendor	FAR 52.204-3; FAR 32.905 (viii); CCR Data Element Business Rules	C	Private	Mandatory for all domestic commercial entities. EIN value provided must match EIN associated with DUNS number in CCR.	130871985	
7-05	Vendor Information		Vendor CAGE/NCAGE Code	The Commercial and Government Entity (CAGE) or North Atlantic Treaty Organization CAGE (NCAGE) code is used to help uniquely identify vendors. CAGE codes apply to domestic entities, while NCAGE codes apply to foreign entities.	AN	5	5	None	Defense Logistics Information Service for CAGE codes; respective country's codification bureau for NCAGE codes	Vendor	CCR Data Element Business Rules; DFARS 252.204	C	Public	CAGE/NCAGE is Mandatory for DoD vendors and optional for all others. Combination of Vendor CAGE/NCAGE Code and Vendor DUNS Number must be valid in CCR.	2G381	

Electronic Invoicing and Payment Processing Data Standards, Version 1.0

Data Exchange #: 8

Data Exchange Name: Vendor Validation Response from CCR to Portal

Data Exchange Source: Central Contractor Registration (CCR)

Data Exchange Destination: Invoice Portal

ID	Major Grouping	Minor Grouping	Name	Definition	Type	Minimum Length	Maximum Length	Format	Domain	Business Owner	Reference Document	Optionality	Privacy	Element-specific business rules	Example	IPP Specific
8-01	Vendor Information		Vendor Name	The name of the vendor/supplier conducting business with the Federal Government.	AN	2	120	None	None	Vendor	FAR 32.905: CCR Data Element Dictionary	M	Public	Referred to in CCR as the Company Name / Legal Business Name. Referred to in the FAR as Contractor Name. The combination of Vendor Name and Vendor DUNS Number must be a valid combination of vendor name and DUNS in CCR.	ABC Company Inc.	
8-02	Vendor Information		Vendor DUNS Number	The Data Universal Numbering System (DUNS) number is the vendor's unique nine digit identification number, provided by Dun & Bradstreet, that identifies a vendor business' physical location/site.	N	9	9	None	None	Vendor	DFARS 252.204, FAR 52.204-6; 48 CFR 4.602 (d); FPDS-NG Data Element Dictionary Version 1.4; CCR Data Element Business Rules	M	Public	Number must be valid at Dun & Bradstreet. CCR requires DUNS number for vendor registration. If there is no Vendor DUNS+4 Number, the combination of Vendor CAGE/NCAGE Code and Vendor DUNS Number must be a valid combination of CAGE/NCAGE and DUNS in CCR.	084006741	
8-03	Vendor Information		Vendor DUNS+4	An extension of the vendor DUNS number that is used when there is more than one bank account associated with the vendor DUNS. Providing a DUNS + 4 helps enable payment to be submitted to the proper bank account.	AN	4	4	None	None	Vendor	DFARS 252.204, FAR 52.204-6; 48 CFR 4.602 (d); FPDS-NG Data Element Dictionary Version 1.4; CCR Data Element Business Rules	C	Public	Mandatory when multiple EFT remittance locations are associated with the 'parent' DUNS profile. CAGE associated with DUNS + 4 must differ from CAGE code associated with primary/parent DUNS profile. CCR requires DUNS+4 when there are multiple EFT locations.	0025	
8-04	Vendor Information		Vendor EIN/TIN	The Vendor Employer Identification Number (EIN) / Taxpayer Identification Number (TIN) is a nine-digit number assigned by the Internal Revenue Service (IRS). The EIN is used to identify business taxpayers for reporting purposes, similar to the way Social Security Numbers identify individuals. The terms EIN and TIN are interchangeable. This unique number is typically referred to as an EIN when a vendor has employees.	N	9	9	None	None	Vendor	FAR 52.204-3; FAR 32.905 (viii); CCR Data Element Business Rules	C	Private	Mandatory for all domestic commercial entities. EIN value provided must match EIN associated with DUNS number in CCR.	130871985	
8-05	Vendor Information		Vendor CAGE/NCAGE Code	The Commercial and Government Entity (CAGE) or North Atlantic Treaty Organization CAGE (NCAGE) code is used to help uniquely identify vendors. CAGE codes apply to domestic entities, while NCAGE codes apply to foreign entities.	AN	5	5	None	Defense Logistics Information Service for CAGE codes; respective country's codification bureau for NCAGE codes	Vendor	CCR Data Element Business Rules; DFARS 252.204	C	Public	CAGE/NCAGE is Mandatory for DoD vendors and optional for all others. Combination of Vendor CAGE/NCAGE Code and Vendor DUNS Number must be valid in CCR.	2G381	
8-06	Vendor Eligibility Status		Excluded Parties List Certification	The status of debarment of a vendor registered in CCR via the vendor's DUNS number.	A	2	13	None	Yes/No/Not Available	GSA	CCR Data Element Business Rules	M	Public	Information in CCR is provided by the Excluded Parties List System (EPLS). Response to portal should communicate yes, no, or no information available.	No	
8-07	Vendor Eligibility Status		Federal Debt Certification	The status indicating if a vendor has outstanding delinquent Federal debt, per Department of Treasury records.	A	2	14	None	Yes/No/Not Available	GSA	CCR Data Element Business Rules	M	Public	Value returned should be identical to value captured in CCR. Response should communicate a yes, no, or no information available.	No	
8-08	Vendor Eligibility Status		Expiration Date	The date the registration will expire.	D	8	8	YYYYMMDD	None	GSA	CCR Data Element Business Rules	M	Public	None	20120518	

Appendix B – Index of Data Elements and References

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Acceptance Status Code				X													
Acceptance Status Comments				X													
Actual Amount Paid					X	X											
Administering Agency Address 1	X	X	X									SF26	DD1155	SF30			
Administering Agency Address 2	X	X	X									SF26	DD1155	SF30			
Administering Agency City	X	X	X									SF26	DD1155	SF30			
Administering Agency Code	X	X	X									SF26	DD1155	SF30			
Administering Agency Country Code	X	X	X									SF26	DD1155	SF30	ISO 3166-1 Alpha 3		
Administering Agency Name	X	X	X									SF26	DD1155	SF30			

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Administering Agency Postal Code	X	X	X									SF26	DD1155	SF30			
Administering Agency State or Province Code	X	X	X									SF26	DD1155	SF30			
Advance Shipping Notice indicator	X																
Agency Defined Order SubType	X																
Agency Defined Vendor ID	X	X	X	X	X	X											
Agency Defined Vendor Site ID	X	X	X	X	X	X											
Agency Identifier	X	X	X	X	X	X			FAR 4.605(a)	FAR Case 2009-023					FPDS-NG Data Dictionary	75 FR 50731	
Appropriation Law	X																
Attachment Indicator		X	X														
Balance Forward		X	X						FAR 32.905								

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Batch/Lot Number		X	X	X													
Bill To Agency City	X											SF26	DD1155	SF30			
Bill To Agency Code	X											SF26	DD1155	SF30			
Bill To Agency Country Code	X											SF26	DD1155	SF30	ISO 3166-1 Alpha 3		
Bill To Agency Name	X											SF26	DD1155	SF30			
Bill To Agency Postal Code	X											SF26	DD1155	SF30			
Bill To Agency Street Address 1	X											SF26	DD1155	SF30			
Bill To Agency Street Address 2	X											SF26	DD1155	SF30			
Bill To State or Province Code	X											SF26	DD1155	SF30			
Blanket PO Amount	X											SF26					

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Blanket PO Balance Amount	X																
Blanket PO Default Grace Period	X																
Blanket PO End Date	X											SF26					
Blanket PO Grace Period	X																
Blanket PO Max Amount	X											SF26					
Blanket PO Start Date	X											SF26					
Business Unit	X		X														
City Tax Amount	X																
City Tax Percent	X																
Contract Line Item Number	X	X	X	X					FAR 32.905	FAR 4.10							

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Contract Type	X								FAR Part 16	FAR 4.606 (a)					FPDS-NG Data Dictionary		
Contracting Officer Email	X	X	X									SF26	DD1155	SF30			
Contracting Officer Fax	X		X									SF26	DD1155	SF30			
Contracting Officer ID	X		X									SF26	DD1155	SF30			
Contracting Officer Name	X	X	X									SF26	DD1155	SF30			
Contracting Officer Phone Number	X	X	X									SF26	DD1155	SF30			
COR / COTR Address 1	X		X									SF26	DD1155	SF30			
COR / COTR Address 2	X		X									SF26	DD1155	SF30			
COR / COTR City	X		X									SF26	DD1155	SF30			
COR / COTR Country Code	X		X									SF26	DD1155	SF30	ISO 3166-1 Alpha 3		

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
COR / COTR Email	X	X	X									SF26	DD1155	SF30			
COR / COTR Name	X	X	X									SF26	DD1155	SF30			
COR / COTR Phone Number	X	X	X									SF26	DD1155	SF30			
COR / COTR Postal Code	X		X									SF26	DD1155	SF30			
COR / COTR State or Province Code	X		X									SF26	DD1155	SF30			
Cost Center	X		X														
Cost Rate Schedule		X	X														
County Tax Amount	X								FAR 32.905								
County Tax Percent	X								FAR 32.905								
Currency Code	X	X	X		X	X			FAR 32.905								

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Date Eligible for Fast Pay		X	X														
Date Goods/Services Accepted			X	X								SF26	DD1155	SF30			
Date Goods/Services Received			X	X								SF26	DD1155	SF30			
Date Goods/Services Rejected				X								SF26	DD1155	SF30			
Date Invoice Accepted as Proper					X	X			FAR 32.904								
Date Invoice Approved for Payment					X	X											
Date Invoice Denied for Payment					X	X											
Date Invoice Received			X		X	X						SF26	DD1155	SF30			
Date Invoice Rejected					X	X						SF26	DD1155	SF30			
Department ID	X		X														

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Description of Miscellaneous Charges Invoiced		X	X									SF26	DD1155	SF30			
Discount Amount		X	X		X	X			FAR 32.905			SF1449	DD1155	GSA 300			
Discount Days Due			X		X	X			FAR 32.905			SF1449	DD1155	GSA 300			
Discount Due Date		X	X		X	X						SF26	DD1155	SF30			
Discount Percentage		X	X		X	X			FAR 32.905			SF1449	DD1155	GSA 300			
Distribution Accounting Change Action	X		X														
Distribution Accounting String	X		X									SF26	DD1155	SF30			
Distribution Amount	X		X														
Distribution Cost Center	X		X														
Distribution Cost Code	X		X														

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Distribution Currency Code	X		X														
Distribution Department ID	X		X														
Distribution Description	X		X														
Distribution Expenditure Item Date	X		X														
Distribution Expenditure Organization ID	X		X														
Distribution Expenditure Type	X		X														
Distribution General Ledger Business Unit	X		X														
Distribution Location	X		X														
Distribution Modification Number	X		X														
Distribution Number	X		X														

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Distribution Project ID	X		X														
Distribution Project Number	X		X														
Distribution Quantity	X		X														
Distribution Task ID	X		X														
Distribution Task Number	X		X														
Distribution Unit of Measure Code	X		X														
District Tax Amount	X																
District Tax Percent	X																
Estimated/Actual Read Indicator		X	X														
Excluded Parties List Certification								X									CCR Data Element Business Rules

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Expiration Date								X									
Fast Pay Indicator	X	X	X	X					FAR 13.4								
Federal Debt Certification								X									CCR Data Element Business Rules
Final Invoice Indicator		X	X														
Freight Limit	X																
Freight On Board (FOB) Terms	X	X	X						Federal Acquisition Regulation Subpart 47.3, Transportation in							75 FR 50731	
Government Bill of Lading Number		X	X						FAR 32.905								
IDV Type	X								FAR 4.601								
Interest Paid					X	X											
Invoice Date		X	X		X	X			FAR 32.905								

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Invoice End Date		X	X		X	X											
Invoice Grand Total		X	X		X	X			FAR 32.905								
Invoice Line Item End Date		X	X						FAR 32.905								
Invoice Line Item Start Date		X	X						FAR 32.905								
Invoice Line Number		X	X						FAR 32.905	FAR 16.505		SF26	DD1155				
Invoice Number		X	X		X	X			FAR 32.905								
Invoice Parties			X														
Invoice Parties - Address 1			X														
Invoice Parties - Address 2			X														
Invoice Parties - City			X														

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Invoice Parties - Contact Name			X														
Invoice Parties - Email			X														
Invoice Parties - Phone			X														
Invoice Parties - Role			X														
Invoice Parties - State			X												Federal Information Processing Standard Publication 5-2 (FIPS PUB 5-2)		
Invoice Parties - ZIP			X														
Invoice Start Date		X	X		X	X											
Invoice Status						X											
Invoice Status Code					X												
Invoice Status Comments					X	X											

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Invoice Subtotal		X	X						FAR 32.905								
Invoice Subtotal - Taxes		X	X						FAR 32.905								
Invoice Type		X	X		X	X											
Issuing Agency Code	X	X	X									SF26	DD1155	SF30			
Issuing Agency Name	X	X	X									SF26	DD1155	SF30			
Issuing Office City	X	X	X									SF26	DD1155	SF30			
Issuing Office Country Code	X	X	X									SF26	DD1155	SF30			
Issuing Office ID	X	X	X									SF26	DD1155	SF30			
Issuing Office Name	X	X	X									SF26	DD1155	SF30			
Issuing Office Postal Code	X	X	X									SF26	DD1155	SF30			

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Issuing Office State or Province Code	X	X	X									SF26	DD1155	SF30	Federal Information Processing Standard Publication 5-2 (FIPS PUB 5-2)		
Issuing Office Street Address 1	X	X	X									SF26	DD1155	SF30			
Issuing Office Street Address 2	X	X	X									SF26	DD1155	SF30			
Item Weight		X	X														
Last Payment Amount		X	X														
Line Detail Amount	X											SF26	DD1155	SF30			
Line Detail Deliver By Date	X																
Line Detail Extended Price Percent Tolerance	X																
Line Detail Extended Price Tolerance	X																
Line Detail Freight Charges	X																

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Line Detail Freight Terms	X																
Line Detail Freight Terms Description	X																
Line Detail Modification Number	X																
Line Detail Percent Under Quantity	X																
Line Detail Quantity	X											SF26	DD1155	SF30			
Line Detail Quantity Accepted	X											SF26	DD1155	SF30			
Line Detail Quantity Acknowledged	X											SF26	DD1155	SF30			
Line Detail Quantity Invoiced	X																
Line Detail Quantity Ordered	X																
Line Detail Quantity Percent Tolerance	X																

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Line Detail Quantity Received	X																
Line Detail Quantity Rejected	X																
Line Detail Quantity Shipped	X																
Line Detail Quantity Tolerance	X																
Line Detail Revision Action	X																
Line Detail Service End Date	X											SF26	DD1155	SF30			
Line Detail Service Start Date	X											SF26	DD1155	SF30			
Line Detail Ship To Address 1	X	X	X									SF26	DD1155	SF30			
Line Detail Ship To Address 2	X	X	X									SF26	DD1155	SF30			
Line Detail Ship To City	X	X	X									SF26	DD1155	SF30			

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Line Detail Ship To Contact	X	X	X									SF26	DD1155	SF30			
Line Detail Ship To Country Code	X	X	X									SF26	DD1155	SF30	ISO 3166-1 Alpha 3		
Line Detail Ship To Location Code	X	X	X									SF26	DD1155	SF30			
Line Detail Ship To Location Description	X	X	X									SF26	DD1155	SF30			
Line Detail Ship To Postal Code	X	X	X									SF26	DD1155	SF30			
Line Detail Ship To State or Province Code	X	X	X									SF26	DD1155	SF30			
Line Detail Shipping Method	X																
Line Detail Status	X																
Line Detail Tax Amount	X																
Line Detail Tax Code	X																

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Line Detail Tax Percent	X																
Line Detail Tax Type	X																
Line Detail Taxable	X																
Line Detail Unit Price	X											SF26	DD1155	SF30			
Line Detail Unit Price Percent Tolerance	X																
Line Detail Unit Price Tolerance	X																
Line Item Accepting Agency Address 1	X											SF26	DD1155	SF30			
Line Item Accepting Agency Address 2	X											SF26	DD1155	SF30			
Line Item Accepting Agency City	X											SF26	DD1155	SF30			
Line Item Accepting Agency Code	X											SF26	DD1155	SF30			

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Line Item Accepting Agency Country Code	X											SF26	DD1155	SF30	ISO 3166-1 Alpha 3		
Line Item Accepting Agency Name	X											SF26	DD1155	SF30			
Line Item Accepting Agency Postal Code	X											SF26	DD1155	SF30			
Line Item Accepting Agency State or Province Code	X											SF26	DD1155	SF30			
Line Item Amount	X	X	X						FAR 32.905			SF26	DD1155	SF30			
Line Item Description	X	X	X	X								SF26	DD1155	SF30			
Line Item Inspect By Address 1	X												DD1155				
Line Item Inspect By Address 2	X												DD1155				
Line Item Inspect By Agency Code	X												DD1155				
Line Item Inspect By Agency Name	X												DD1155				

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Line Item Inspect By City Name	X								FAR 32.905				DD1155				
Line Item Inspect By Country Code	X								FAR 32.905				DD1155		ISO 3166-1 Alpha 3		
Line Item Inspect By Office Name	X												DD1155				
Line Item Inspect By Postal Code	X								FAR 32.905				DD1155				
Line Item Inspect By State or Province Code	X												DD1155		Federal Information Processing Standard Publication 5-2 (FIPS PUB 5-2)		
Line Item Price Per Unit	X	X	X									SF26	DD1155	SF30			
Line Item Quantity	X	X	X									SF26	DD1155	SF30			
Line Item Receiving Agency Address 1	X		X									SF26	DD1155	SF30			
Line Item Receiving Agency Address 2	X		X									SF26	DD1155	SF30			
Line Item Receiving Agency City	X		X									SF26	DD1155	SF30			

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Line Item Receiving Agency Code	X		X									SF26	DD1155	SF30			
Line Item Receiving Agency Country Code	X		X									SF26	DD1155	SF30	ISO 3166-1 Alpha 3		
Line Item Receiving Agency Name	X		X									SF26	DD1155	SF30			
Line Item Receiving Agency Point of Contact Email	X		X									SF26	DD1155	SF30			
Line Item Receiving Agency Point of Contact Name	X		X									SF26	DD1155	SF30			
Line Item Receiving Agency Point of Contact Phone Number	X		X									SF26	DD1155	SF30			
Line Item Receiving Agency Postal Code	X		X									SF26	DD1155	SF30			
Line Item Receiving Agency State or Province Code	X		X									SF26	DD1155	SF30			
Line Item Unit of Measure Code	X	X	X	X								SF26	DD1155	SF30			
Line Modification Number	X											SF26	DD1155	SF30			

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Line Quantity Acknowledged	X																
Line Quantity Invoiced	X																
Line Quantity Received	X																
Line Quantity Rejected	X																
Line Quantity Shipped	X																
Line Revision Action	X																
Measured Units		X	X														
Meter Number		X	X														
Miscellaneous Charges Limit	X																
Modification Date	X												SF30				

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Multiple Due Date Flag	X																
Multiple Ship To Flag	X																
Net Due Date		X	X		X	X			FAR 32.905			SF1449					
Order / PIID Issue Date	X									FAR 4.10		SF26	DD1155	SF30	FPDS-NG Data Dictionary		
Order / PIID Modification Number	X			X						FAR 4.10		SF26	DD1155	SF30	FPDS-NG Data Dictionary		
Order Acknowledgement Indicator	X																
Order Line Number	X	X	X	X					FAR 32.905	FAR 16.505		SF26	DD1155				
Order Number / PIID	X	X	X	X	X	X			FAR 32.905	FAR 16.505		SF26	DD1155		FPDS-NG Data Dictionary		
Order Revision Action	X																
Order Status Code	X																

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Order Status Date	X																
Order Surcharge Amount	X																
Order Type	X																
Order Void/Cancel Comments	X																
Original Manufacturer's Code	X	X	X														
Paying Agency City	X		X						FAR 32.905			SF26	DD1155	SF30			
Paying Agency Code	X		X									SF26	DD1155	SF30			
Paying Agency Country Code	X		X									SF26	DD1155	SF30	ISO 3166-1 Alpha 3		
Paying Agency Name	X		X									SF26	DD1155	SF30			
Paying Agency Postal Code	X		X									SF26	DD1155	SF30			

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Paying Agency State or Province Code	X		X									SF26	DD1155	SF30	Federal Information Processing Standard Publication 5-2 (FIPS PUB 5-2)		
Paying Agency Street Address 1	X		X									SF26	DD1155	SF30			
Paying Agency Street Address 2	X		X									SF26	DD1155	SF30			
Payment Date					X	X											
Payment Terms	X	X	X						FAR 32.905	FAR 52.232-1		SF26		SF30	TFM: Vol 1 Part 6 - Chapter 8040.20		
PO Comments	X																
PO Line Detail Number	X	X	X	X					FAR 32.905				SF1449				
PO Line Status Code	X																
Prompt Pay Indicator	X	X	X														
Prompt Pay Reason Code	X	X	X												DoD 7000.14.R, VOLUME 10, CHAPTER 7		

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Quantity Accepted				X					FAR 32.905			SF26		SF30			
Quantity Received				X					FAR 32.905			SF26		SF30			
Quantity Rejected				X													
Receipt Status Code				X													
Receipt Status Comments				X													
Reference Shipment / Receiving Report Number		X	X						FAR 32.905			SF1449					
Reference Shipment Amount		X	X						FAR 32.905								
Referenced IDV Agency Identifier	X	X	X	X	X	X			FAR 4.605(a)	FAR Case 2009-023	DFARS 252.204				FPDS-NG Data Dictionary	75 FR 50731	
Referenced IDV PIID	X	X	X	X	X	X			FAR 4.605(a)	FAR Case 2009-023	DFARS 252.204				FPDS-NG Data Dictionary	75 FR 50731	
Referenced Original Invoice Number		X	X		X	X											

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Rejection Status Code				X													
Rejection Status Comments				X													
Requestor Department ID	X		X														
Requestor Email	X		X														
Requestor FAX Number	X		X														
Requestor Name	X		X														
Requestor Phone	X		X														
Scheduled Pay Date					X	X											
Secondary Account		X	X														
Serial Number		X	X														

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Service Performance Site	X	X	X														
Service Utility Code		X	X														
Shared Service Provider's Customer ID	X	X	X	X	X	X											
Shipment Date		X	X						FAR 32.905								
Shipment Weight		X	X						FAR 32.905								
Shipping Method		X	X						FAR 32.905								
State Tax Amount	X																
State Tax Percent	X																
Stock Part Type / Number Type	X	X	X	X													
Total Excise Tax		X	X						FAR 32.905								

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Total Freight Invoiced		X	X						FAR 32.905								
Total Miscellaneous Charges Invoiced		X	X						FAR 32.905								
Total Order Amount	X								FAR 32.905			SF26	DD1155	SF30			
Total Quantity Ordered				X								SF26	DD1155	SF30			
Transportation Control Number		X	X														
Utility Account Number		X	X														
Utility Billing Period End Date		X	X														
Utility Billing Period Start Date		X	X														
Utility Management Code		X	X														
Vendor Bank Account Number		X	X						FAR 32.905								

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

Element Name	RELEVANT EXCHANGE								Reference Documents (click on cell to access hyperlink)								
	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Vendor Bank Routing Number		X	X						FAR 32.905								
Vendor CAGE/NCAGE Code	X	X	X	X	X	X	X	X			DFARS 252.204						CCR Data Element Business Rules
Vendor City	X	X	X						FAR 32.905								
Vendor Country Code	X	X	X						FAR 32.905						ISO 3166-1 Alpha 3		
Vendor DUNS Number	X	X	X	X	X	X	X	X	FAR 52.204-6		DFARS 252.204				FPDS-NG Data Dictionary	48 CFR 4.602 (d)	CCR Data Element Business Rules
Vendor DUNS+4	X	X	X	X	X	X	X	X	FAR 52.204-6		DFARS 252.204				FPDS-NG Data Dictionary		CCR Data Element Business Rules
Vendor EIN/TIN	X	X	X	X	X	X	X	X	FAR 32.905 (viii)	FAR 52.204-3							CCR Data Element Business Rules
Vendor Foreign Region or Province	X	X	X						FAR 32.905								
Vendor Item ID / Product Code / Part Number	X	X	X	X								SF1449	DD1155				
Vendor Name	X	X	X	X	X	X	X	X	FAR 32.905								CCR Data Element Business Rules

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Vendor Official City		X	X						FAR 32.905								
Vendor Official Country Code		X	X						FAR 32.905						ISO 3166-1 Alpha 3		
Vendor Official Email Address		X	X						FAR 32.905								
Vendor Official Foreign Region or Province		X	X						FAR 32.905								
Vendor Official Name		X	X						FAR 32.905								
Vendor Official Phone Number		X	X						FAR 32.905								
Vendor Official Postal Code		X	X						FAR 32.905								
Vendor Official State or Province Code		X	X						FAR 32.905								
Vendor Official Street Address 1		X	X						FAR 32.905								
Vendor Official Street Address 2		X	X						FAR 32.905								

Electronic Vendor Invoicing and Payment Processing Data Standards, Version 1.0

Data Element Index

Appendix B

RELEVANT EXCHANGE									Reference Documents (click on cell to access hyperlink)								
Element Name	1 - PO from Agency to Portal	2 - Vendor Invoice to Portal	3 - Vendor Invoice from Portal to Agency	4 - Goods/Services R&A Status from Agency to Portal	5 - Invoice Status from Agency to Portal	6 - Invoice Status from Portal to Vendor	7 - Vendor Validation Request from Portal to CCR	8 - Vendor Validation Response from CCR to Portal	FAR Source Information	Additional FAR sources	Additional DFAR sources	Standard Form Sources (GSA Forms)	Standard Form Sources (FAR or GSA Forms)	Standard Form sources (FAR or GSA Forms)	Other Publications	Other Publications	CCR Data Element Business Rules
Vendor Postal Code	X	X	X						FAR 32.905								
Vendor State or Province Code	X	X	X						FAR 32.905						Federal Information Processing Standard Publication 5-2 (FIPS PUB 5-2)		
Vendor Street Address 1	X	X	X						FAR 32.905								
Vendor Street Address 2	X	X	X														
Vendor's Invoice Comments		X	X														
Warranty	X																
Weight (Unit of Measure)		X	X												NIST Handbook 44		

Appendix C – Examples of Procurement Instrument Identifiers (PIID)

Examples of Procurement Instrument Identifiers (PIID)

This appendix serves as a reference source for the four PIID-related data elements found in the Example column under Appendix A. Business rules for the PIID were revised a few years ago by the General Services Administration (GSA). In some cases, FPDS must use the Agency Identifier in combination with the Order Number/PIID and/or Referenced Indefinite Delivery Vehicle (IDV) PIID to uniquely identify an award. This has had an impact on some of the business rules within the invoice data standards in this document.

When the Agency Prefix is registered with GSA and used, the Order Number/PIID and Referenced IDV PIID together uniquely identify an award. When the Agency Prefix is not registered with GSA, all four elements (FPDS Agency Identifier, Order Number/PIID, Referenced IDV Agency Identifier, and Referenced IDV PIID) must be used together to uniquely identify an award. These four data elements make up the minor grouping titled “Contract Identification Information” found in these data standards. To facilitate reader understanding of the PIID relationship to the Agency Identifier and the use of the Agency Prefix in the PIID, Table 2 provides examples of possible entries for these data elements.

Table 2: Examples of Required Contract Identification Information

Agency Prefix	Contract Type	FPDS Agency Identifier	Order Number/PIID	Referenced IDV Agency Identifier	Referenced IDV PIID
Not Registered or Not Used	IDV Multiagency	2001	11F0036	4730	10F0177L
	IDV Single Agency	2001	3923D001	2001	3923D
	Definite Single Agency	8000	3923D	n/a	n/a
Registered and Used ¹	IDV Multiagency	2001	<u>T</u> DOX11F0036	4730	<u>GS</u> 10F0177L
	IDV Single Agency	2001	<u>T</u> OS09014B0001	2001	<u>T</u> OS09014B
	Definite Single Agency	2001	<u>T</u> DO10F099	n/a	n/a

¹ T (Treasury) and GS (General Services Administration) are registered agency prefixes.

Appendix D – List of Acronyms

A	Alphabetic
ABA	American Bankers Association
ALC	Agency Location Code
AN	Alphanumeric
ANSI	American National Standards Institute
ASC	Accredited Standards Committee
BOA	Basic Ordering Agreement
BPA	Blanket Purchase Agreement
BPO	Blanket Purchase Order
C	Conditional
CAGE	Commercial and Government Entity
CCR	Central Contractor Registration
CCYYMMDD	Current Century, Year, 2-Digit Month, 2-Digit Date
CFO	Chief Financial Officer
CFR	Code of Federal Regulations
CGAC	Common Government-wide Accounting Classification
CLIN	Contract Line Item Number
CO	Contracting Officer
COR	Contracting Officer Representative
COTR	Contracting Officer's Technical Representative
DD	Department of Defense (used on Standard Forms)
DFARS	Defense Federal Acquisition Regulation Supplement
DLA	Defense Logistics Agency
DoD	Department of Defense
DoDAAC	Department of Defense Activity Address Code
DUNS	Data Universal Numbering System
EDI	Electronic Data Interchange
EFT	Electronic Funds Transfer
EIN	Employer Identification Number
ERP	Enterprise Resource Planning
FAADS+	Federal Assistance Award Data System Plus
FAR	Federal Acquisition Regulation
FFATA	Federal Funding Accountability and Transparency Act
FIPS	Federal Information Processing Standard
FIT	Office of Financial Innovation and Transformation
FMS	Financial Management Service
FOB	Freight on Board or Free on Board
FPDS-NG	Federal Procurement Data System – Next Generation
FRB	Federal Reserve Bank
FSIO	Financial Systems Integration Office
FSRS	FFATA Sub-award Reporting System

FSS	Federal Supply Schedule
GSA	General Services Administration
GWAC	Government-wide Acquisition Contract
ID	Identifier
IDDQ	Indefinite Delivery Definite Quantity
IDIQ	Indefinite Delivery Indefinite Quantity
IDR	Indefinite Delivery Requirements
IDV	Indefinite Delivery Vehicle
IPP	Internet Payment Platform
IRS	Internal Revenue Service
ISO	International Organization for Standardization
M	Mandatory
N	Numeric
NCAGE	North Atlantic Treaty Organization CAGE
NIST	National Institute of Standards and Technology
NSN	National Stock Number
O	Optional
OASIS	Organization for the Advancement of Structured Information Standards
ODC	Other Direct Charges
OEM	Original Equipment Manufacturer
OFFM	Office of Federal Financial Management
PII	Personally Identifiable Information
PIID	Procurement Instrument Identifiers
PO	Purchase Order
SAM	System for Award Management
SF	Standard Form
TFM	Treasury Financial Manual
TIN	Taxpayer Identification Number
Treasury	Department of the Treasury
UBL	Uniform Business Language
UN/EDIFACT	United Nations/Electronic Data Interchange For Administration, Commerce and Transport
UOM	Unit of Measure
US	United States
USPS	United States Postal Service
WAWF	Wide Area Workflow

XML Extensible Markup Language