

# ATTENTION ADMITTED REINSURERS

- \* 12-31-2009 ANNUAL LETTER UNDER "CORRESPONDENCE" ON LINE
- \* CHECKLISTS UNDER "FORMS" ON LINE
- \* COMPLETE FILING DUE MARCH 1, 2010
- \* ANNUAL RENEWAL FEE OF \$2,220 IS DUE FEBRUARY 12, 2010
- \* YOU MUST PAY YOUR RENEWAL FEES ON-LINE ([www.fms.treas.gov/c570](http://www.fms.treas.gov/c570) then click on "PAY ONLINE" in right hand column). CHECKS ARE NOT ACCEPTED (See Attachment)
- \* FINANCIAL STATEMENTS SHOULD BE MANUALLY SIGNED (Photocopied signatures are NOT acceptable.)
- \* CDs MUST ACCOMPANY EACH INSURANCE COMPANY'S FINANCIAL STATEMENT (Please submit zip files ONLY. We do NOT require the PDF format.) DISKS ARE NOT ACCEPTED.
- \* TREASURY SCHEDULE F IS AVAILABLE ON LINE AT [www.fms.treas.gov/c570](http://www.fms.treas.gov/c570)
- \* LIST OF OVERSEAS ACCREDITED/TRUSTEED REINSURERS ON LINE UNDER 'CORRESPONDENCE'
- \* PROVIDE A COMPLETE FILING ALONG WITH A COPY OF THE CHECKLIST OF ITEMS SUBMITTED
- \* MAIL ALL DOCUMENTATION TO:  
  
U.S. Department of the Treasury  
FMS - Surety Bond Branch  
3700 East-West Highway, Room 6F01  
Hyattsville, MD 20782
- \* Please ensure that the information in this package is distributed to the various individuals within your Company who are responsible for filing information with this Department. However, we are requesting consolidated filings.

**Attachment**

**SURETY BOND BRANCH UPDATES**

12/31/2009

**ELECTRONIC FILING :**

Please be advised that **EFFECTIVE DECEMBER 1, 2009, THE ELECTRONIC FILING OF NAIC FINANCIAL STATEMENTS HAS BEEN DISCONTINUED.** Companies are required to send these files on CDs along with the quarterly and annual filings to:

**U.S. Department of the Treasury  
FMS – Surety Bond Branch  
3700 East West Highway, Room 6F01  
Hyattsville, MD 20782**

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**FEE PAYMENT:**

Effective December 4, 2009, Financial Management Service (FMS) has closed the Bank of America payment address. As a result, payment of renewal fees by check can no longer be accepted. Payment is to be made by either of the following two methods:

1. Remittance Express /ACH: For the first time, we will be accepting Automated Clearing House (ACH) credits, initiated by a few simple instructions to your bank.
2. Pay.gov: This is the Federal Government's internet collection method. Log on to our website at [www.fms.treas.gov/c570](http://www.fms.treas.gov/c570) and click on the "Pay On-Line link. Many of you have already used it over the past years.

If you have any questions, please feel free to contact us at 202-874-6850

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