

CHAPTER 2:

GETTING IN USING

PURPOSE

The ASAP system resides at the Federal Reserve Bank. In order to access ASAP, you will use the CQ software to dial directly in to the Federal Reserve Bank system. In this chapter, you will learn how to log on to ASAP using the CQ software which you installed on your PC.

NOTE: if you are using a Fedline/3270 combination software package, your log on procedure will be slightly different. Procedures for logging on through Fedline/3270 are provided in the Fedline Installation and Use for ASAP Users document.

USER ID

Each individual user of the ASAP system must have a User ID. This User ID defines the functions available to the user. Your user ID and temporary password are provided to you over the telephone by the Federal Reserve Bank of Richmond. When you first log on, you must change the temporary password to one that is known only to you. Your password expires every thirty days. When selecting a new password, you must choose a password that you have not used in the last six times that you changed your password.

ASAP ID

In addition to your User ID, you also have an ASAP ID (this is your Agency Location Code and Region, if applicable) and Organization Access Code (OAC) that is assigned to your organization and provided to you by your servicing RFC. You use your ALC and OAC to sign on at the ASAP Main menu. While your User ID controls the *functions* to which you have access, your ALC and OAC control the *data* to which you have access. Many organizations may know your ALC - but your OAC is known only by your organization, and prevents other organizations from accessing your data.

GUIDE TO EXAMPLES

This chapter will show you how to get into ASAP using the CQ for DOS communications software and the CQ for WINDOWS software.

EXAMPLE ONE

Using CQ for DOS communications software, we will get into ASAP.

STEP 1: ACTION

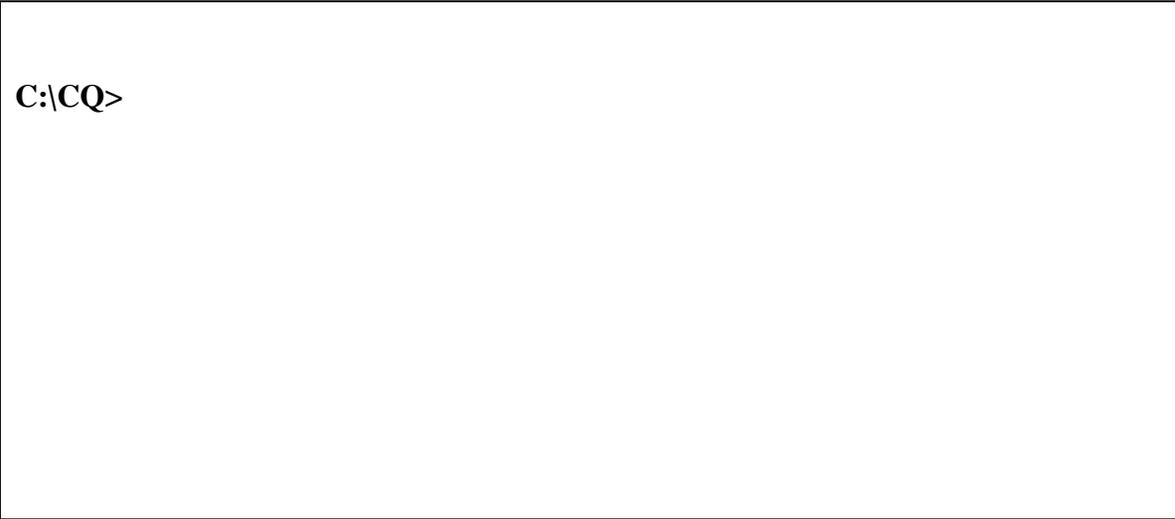
First exit all applications, including WINDOWS, before using the CQ software. Get to a C: prompt in DOS. At the C prompt, change the directory to CQ and press Enter.



```
C:\cd\cq
```

STEP 1: RESULT

The following screen will appear.



```
C:\CQ>
```

STEP 2: ACTION

Enter the dial command - **#dial** - and press Enter.

```
C:\CQ>#dial
```

STEP 2: RESULT

The following screen appears.

```
Please Enter Password:
```

STEP 3: ACTION

Enter the password that you selected during installation and press Enter. Remember that the password **IS** case sensitive - if the password was specified during the **chngpswd** process in lower case letters, it must be typed in lower case letters; if it was specified during the **chngpswd** process in upper case letters, it must be typed in upper case letters. For security purposes, the password is not displayed when it is typed.

Please Enter Password: XXXXXXXXX

STEP 3: RESULT

The following screen appears. In the upper right hand corner, the status line will go through initializing the modem, dialing, connecting and exchanging IDs with the host.

CQ-3270 SNA Station Emulator w/DES Release 3.4 (THE STATUS LINE IS HERE)

CQ-3270R SNA Station Emulator w/DES Release 3.4
Serial Number 3270-04-1804031

Copyright 1986-1995 by CQ Computer Communications Inc.
Tallahassee, FL --- All Rights Reserved

CQ Computer Communications
Inc.
Tallahassee, Florida
(904)562-4255

Company: Federal Reserve System
User: Federal Reserve Bank of Richmond

Scroll Lock for Help; Ctrl-Alt Esc to Hot Key; Esc to stop dialing

STEP 4: ACTION

After a connection is made, the following screen appears. Enter the logon command as shown below and press Enter to access the training region of ASAP. **Please note:** once you cut over to production, the logon command will be logon applid (p1uaimpx).

```
USSSFR LU = E1L2NXXX (NODE NAME)
```

```
FRAS
```

```
This is a private network  
for authorized uses by authorized users only.
```

```
Unauthorized access attempts are subject to legal prosecution.
```

```
logon applid (p1uaimcv)
```

```
(The Status Line Appears here from this point on)
```

STEP 4: RESULT

After the user presses Enter on the FRAS Screen, the IMS Logon Screen appears.

```
FRAS
```

```
IMS/ESA  
5.1
```

```
08/02/00
```

```
PP14 IMCV DIT IMS
```

```
08:57:46
```

```
ENTER: USERID =====>
```

```
PASSWORD =====>
```

```
NEW PASSWORD =====>
```

```
(IF DESIRED)
```

```
DFS2002 08:57:46 TERMINAL CONNECTED TO IMS PIUAIMCP
```

STEP 5: ACTION

Enter your User ID and password and press Enter. If you are signing on for the first time, enter the password provided to you over the telephone by the Federal Reserve Bank of Richmond, then tab to the New Password field and type in a new password. During subsequent logons, you will use the password that you selected. Passwords expire every 30 days.

```

                                FRAS
                                IMS/ESA
                                5.1
08/02/00                      PP14 IMCV DIT IMS                      08:57:46
ENTER: USERID =====> e1xxx01
      PASSWORD =====> xxxxxxxx
      NEW PASSWORD =====> xxxxxxxx
      (IF DESIRED)

DFS2002 08:57:46 TERMINAL CONNECTED TO IMS  PIUAIMCP
```

STEP 5: RESULT

The following screen is displayed.

```

TIME: 08:59:29          DATE: 08/02/00
                                F O R M A T   R E Q U E S T
                                _____
ENTER TRANSACTION FORMAT OR PRESS <CLEAR>

                                F O R M A T  ==>>

DFS058I 08:59:29 SIGN COMMAND COMPLETED
```

STEP 6: ACTION

Type **asap** and press **Enter**.

```
TIME: 08:59:29      DATE: 08/02/00
                     FORMAT REQUEST
                     _____
ENTER TRANSACTION FORMAT OR PRESS <CLEAR>

                     FORMAT ==>> asap

DFSO58I 08:59:29 SIGN COMMAND COMPLETED
```

STEP 6: RESULT

The ASAP Main Menu is displayed.

```
SP010A      AUTOMATED STANDARD APPLICATION FOR PAYMENTS      08/02/00
SP010AO      MAIN MENU      HH:MM:SS
08/02/2000  T

                <1>  PAYMENT REQUEST PROCESSING
                <2>  INQUIRY MENU
                <3>  FEDERAL AGENCY FUNCTIONS MENU
                <4>  RFC FUNCTIONS MENU
                <5>  FRB SUPPORT PROCESSING
                <6>  REPORT REQUEST MENU
                <7>  NOTIFICATIONS

                ASAP ID:      ENTER SELECTION NUMBER:  _
ORGANIZATION ACCESS CODE:    PRESS ENTER

                F2=EXIT
```

STEP 7: ACTION

On the Main Menu, type in your ASAP ID (this is your ALC and Region, if applicable) and Organization Access Code. For security reasons, the OAC is not displayed when entered. Select a menu option and press Enter. **Note:** On your next sign on, you will not need to enter the ASAP ID and OAC if you will be using the same ID and OAC. You will just make your menu selection. If you don't recall the last ID you used, press the Enter key while the SELECTION NUMBER is blank and the ID will appear.

SP010A	AUTOMATED STANDARD APPLICATION FOR PAYMENTS	08/02/00
SP010AO	MAIN MENU	HH:MM:SS
08/02/2000	T	
<p><1> PAYMENT REQUEST PROCESSING <2> INQUIRY MENU <3> FEDERAL AGENCY FUNCTIONS MENU <4> RFC FUNCTIONS MENU <5> FRB SUPPORT PROCESSING <6> REPORT REQUEST MENU <7> NOTIFICATIONS</p>		
<p>ASAP ID: 11000001 ORGANIZATION ACCESS CODE: xxxxxxxx</p>		
<p>ENTER SELECTION NUMBER: 2 PRESS ENTER</p>		
<p>F2=EXIT</p>		

STEP 7: RESULT

The Inquiry Menu appears

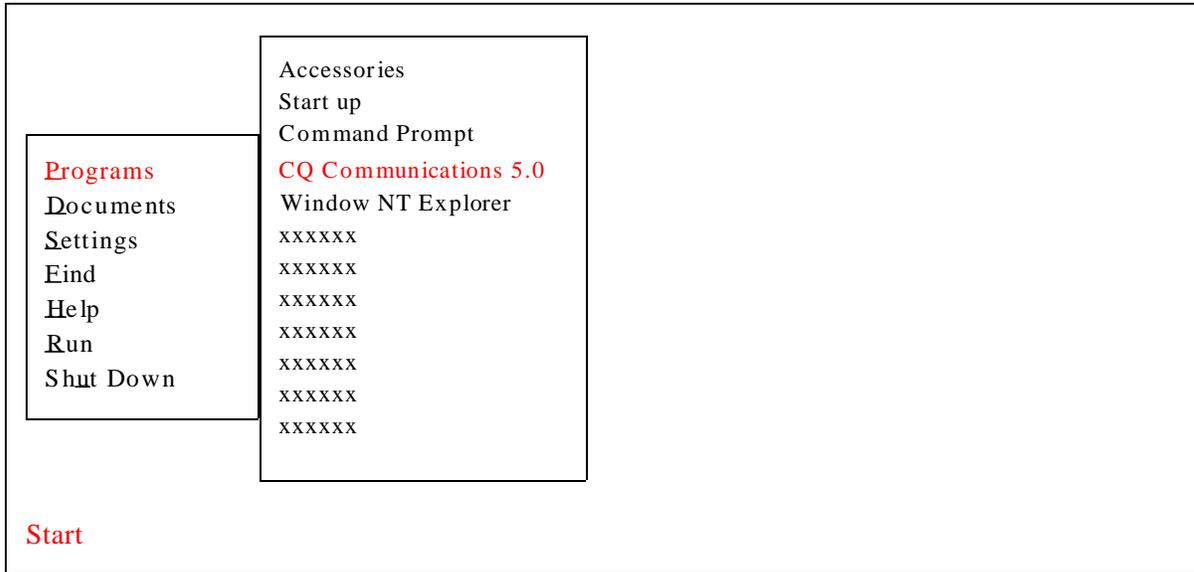
SP100A	AUTOMATED STANDARD APPLICATION FOR PAYMENTS	08/02/00
SP100AO	INQUIRY MENU	HH:MM:SS
08/02/2000	T	
<p>** ASAP IS IN TEST MODE **</p>		
<p>< 1> PAYMENT REQUEST STATUS INQUIRY PROMPT < 2> ACCOUNT BALANCE INQUIRY PROMPT < 3> ACCOUNT STATEMENT INQUIRY PROMPT < 4> AUTHORIZATION TRANSACTION INQUIRY PROMPT < 5> ACCOUNT PROFILE INQUIRY < 6> FEDERAL PROGRAM AGENCY INQUIRY < 7> PAYMENT REQUESTOR INQUIRY < 8> RECIPIENT ORGANIZATION INQUIRY < 9> CFDA INQUIRY <10> ALC INQUIRY <11> RETURNED PAYMENT INQUIRY PROMPT <12> BOOK ENTRY ADJUSTMENT INQUIRY PROMPT <13> INTERSTATE AUTHORIZATION TRANSFER INQUIRY PROMPT <14> SUPER USER INQUIRY <15> VOICE RESPONSE ACCOUNT NUMBER INQUIRY PROMPT</p>		
<p>ENTER SELECTION NUMBER: _ PRESS ENTER</p>		
<p>F2=EXIT F5=MAIN</p>		

EXAMPLE TWO

Using CQ for Windows communications software, we will get into ASAP.

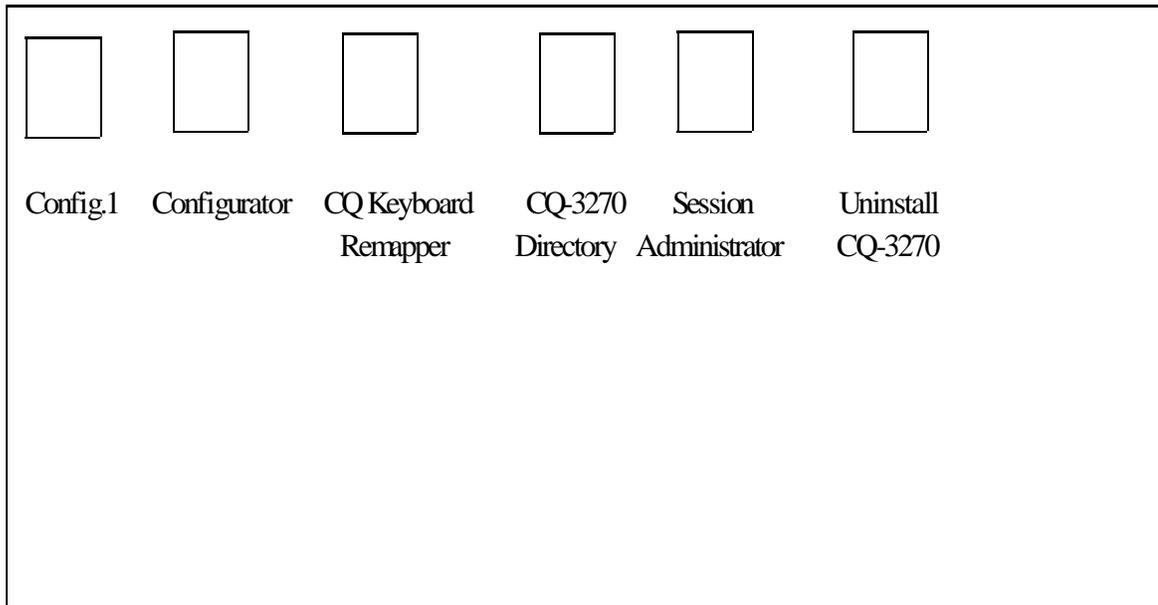
STEP 1: ACTION

From the Start, select Programs and double click on CQ Communications 5.0



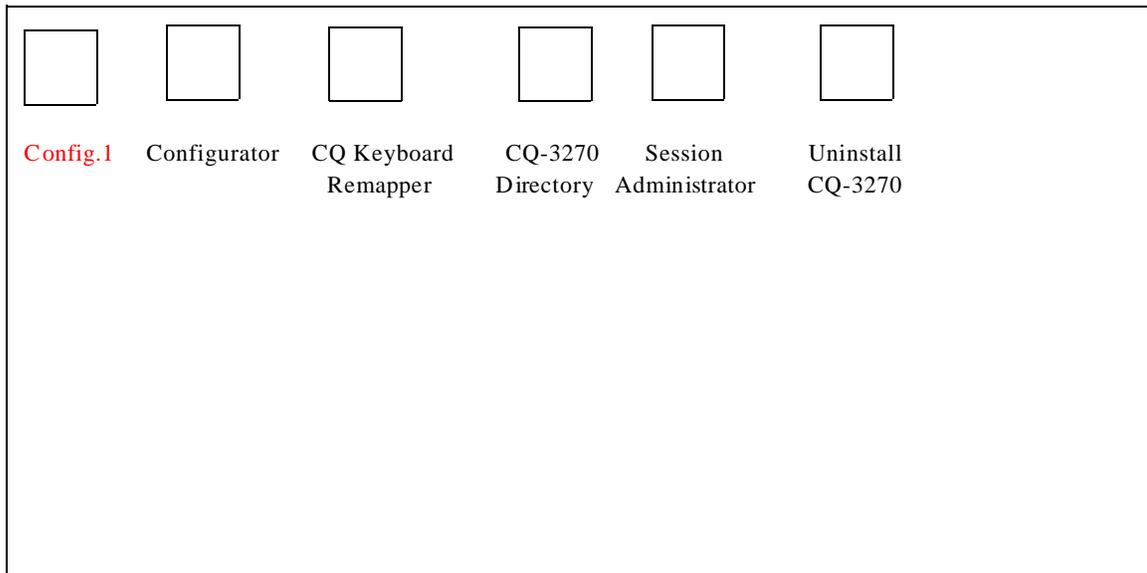
STEP 1: RESULT

CQ WIN screen will appear



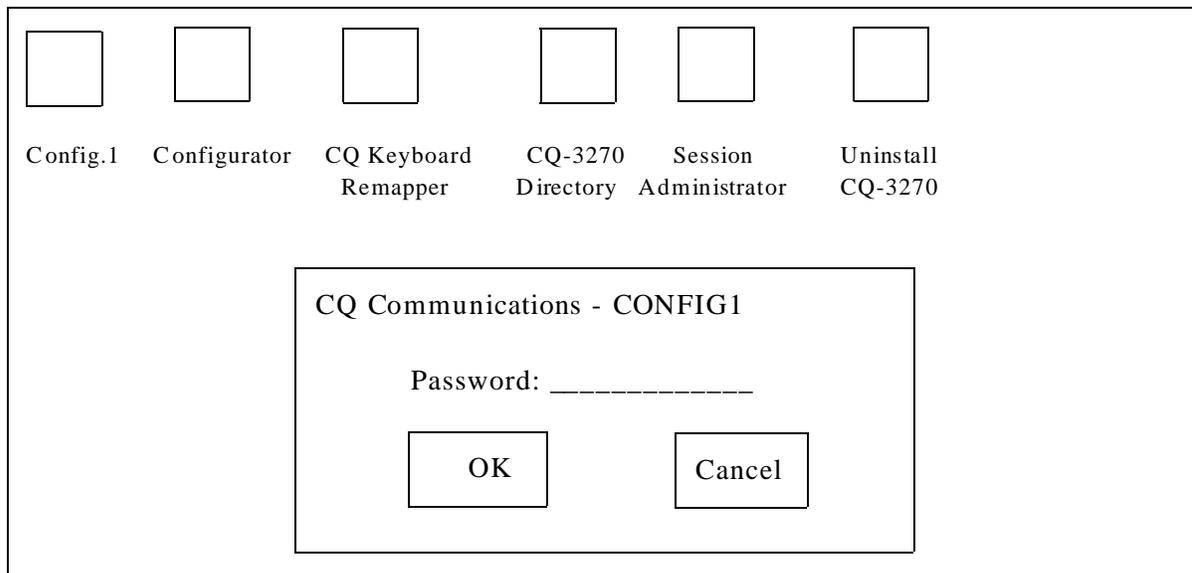
STEP 2: ACTION

Click on the Session Administrator icon or the Config.1 icon.



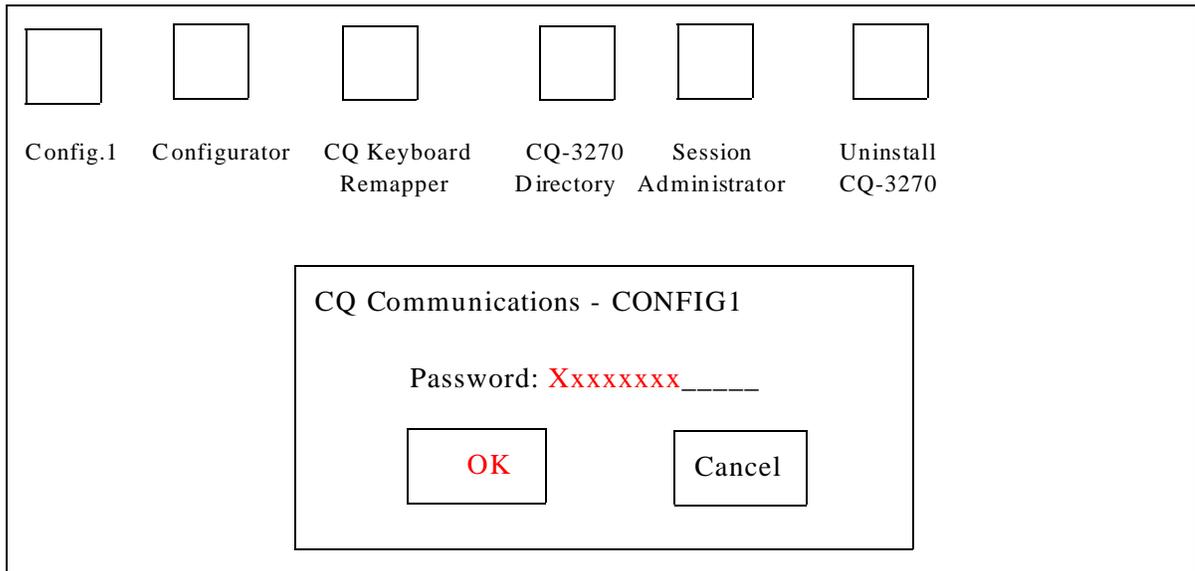
STEP 2: ACTION

You will get the CQ Communications - Config1. The CQ logo appears in “front” of the password box and you can click on it to get rid of it or it will go away on its own.



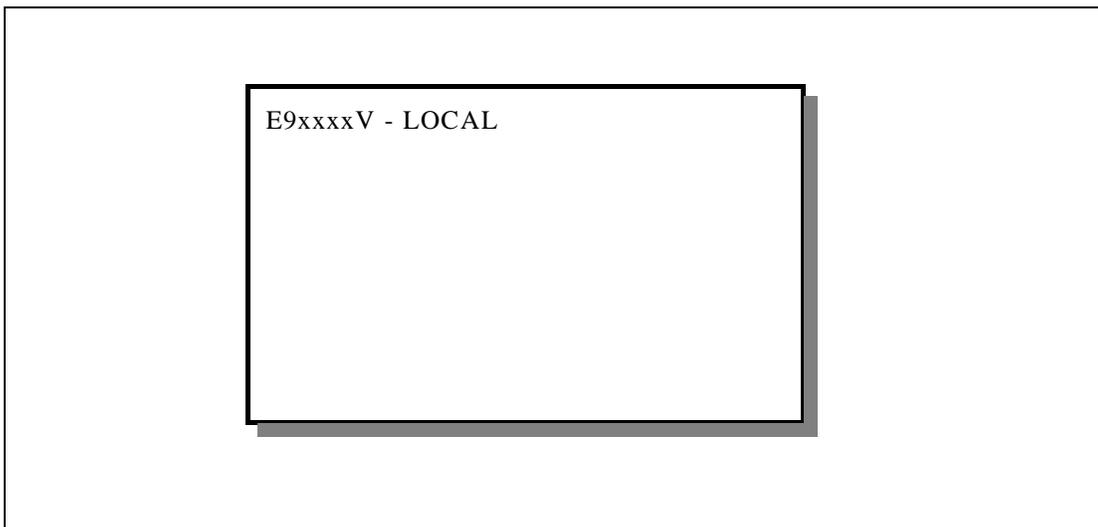
STEP 3: ACTION

Enter your Runtime Password (case sensitive) that was selected during the installation of CQ for Windows and click OK.



STEP 3: RESULT

Two CQ sessions screens will open up. If the first screen displays the node name E9xxxx and ends with a "P", close this screen. Make sure your connection form the node ending in "V".



STEP 4: ACTION

After a connection is made, the following screen appears. Enter the logon command as shown below and press Enter to access the training region of ASAP. **Please note:** once you cut over to production, the logon command will be `logon applid (p1uaimpx)`.

```
USSFR LU = E9BXXXXV (NODE NAME)

FRAS

      This is a private network
      for authorized users by
      authorized users only.

      Unauthorized access attempts are
      Subject to legal prosecution.

logon applid (p1uaimcv)

(The status line appears here from this point on)
```

STEP 4: RESULT

After the user presses Enter on the FRAS Screen, the IMS Logon Screen appears.

```
FRAS

      IMS/ESA
      5.1

08/02/00          PP14  IMCV DIT IMS          08:57:46
ENTER: USERID =====>
      PASSWORD =====>
      NEW PASSWORD =====>
      (IF DESIRED)

DFS2002 08:57:46 TERMINAL CONNECTED TO IMS  P1UAIMCV
```

STEP 5: ACTION

Enter your User ID and password and press Enter. If you are signing on for the first time, enter the password provided to you over the telephone by the Federal Reserve Bank of Richmond, then tab to the New Password field and type in a new password. During subsequent logons, you will use the password that you selected. Passwords expire every 30 days.

```

                                FRAS
                                IMS/ESA
                                5.1
08/02/00                      PP14 IMCV DIT IMS                      08:57:46
ENTER: USERID =====> e1xxx01
      PASSWORD =====> xxxxxxxx
      NEW PASSWORD =====> xxxxxxxx
      (IF DESIRED)
DFSO2002 08:57:46 TERMINAL CONNECTED TO IMS  PIUAIMCV
```

STEP 5: RESULT

The following screen is displayed.

```

TIME: 08:59:29                DATE: 08/02/00
                                FORMAT REQUEST
                                _____
                                ENTER TRANSACTION FORMAT OR PRESS <CLEAR>
                                FORMAT ====>
DFSO58I 08:59:29 SIGN COMMAND COMPLETED
```

STEP 6: ACTION

Type **asap** and **Enter**.

```
TIME: 08:59:29          DATE: 08/02/00
                        FORMAT REQUEST
                        _____
ENTER TRANSACTION FORMAT OR PRESS <CLEAR>

                        FORMAT ==>> asap

DFSO58I 08:59:29 SIGN COMMAND COMPLETED
```

STEP 6: RESULT

The ASAP Main Menu is displayed.

```
SP010A          AUTOMATED STANDARD APPLICATION FOR PAYMENTS          08/02/00
SP010AO          MAIN MENU          HH:MM:SS
08/02/2000      T

      <1> PAYMENT REQUEST PROCESSING
      <2> INQUIRY MENU
      <3> FEDERAL AGENCY FUNCTIONS MENU
      <4> RFC FUNCTIONS MENU
      <5> FRB SUPPORT PROCESSING
      <6> REPORT REQUEST MENU
      <7> NOTIFICATIONS

              ASAP ID:
ORGANIZATION ACCESS CODE:          ENTER SELECTION NUMBER:
                                      PRESS ENTER

F2=EXIT
```

STEP 7: ACTION

On the Main Menu, type in your ASAP ID (this is your ALC and Region, if applicable) and Organization Access Code. For security reasons, the OAC is not displayed when entered. Select a menu option and press Enter. **Note:** On your next sign on, you will not need to enter the ASAP ID and OAC if you will be using the same ID and OAC. You will just make your menu selection. If you don't recall the last ID you used, press the Enter key while the SELECTION NUMBER is blank and the ID will appear.

```

SP010A      AUTOMATED STANDARD APPLICATION FOR PAYMENTS      08/02/00
SP010AO      MAIN MENU      HH:MM:SS
08/02/2000  T

          <1>  PAYMENT REQUEST PROCESSING
          <2>  INQUIRY MENU
          <3>  FEDERAL AGENCY FUNCTIONS MENU
          <4>  RFC FUNCTIONS MENU
          <5>  FRB SUPPORT PROCESSING
          <6>  REPORT REQUEST MENU
          <7>  NOTIFICATIONS

          ASAP ID: 11000001
ORGANIZATION ACCESS CODE: 0101334      ENTER SELECTION NUMBER: 2
                                          PRESS ENTER

          F2=EXIT

```

STEP 7: RESULT

The Inquiry Menu appears.

```

SP100A      AUTOMATED STANDARD APPLICATION FOR PAYMENTS      08/02/00
SP100AO      INQUIRY MENU      HH:MM:SS
08/02/2000  T

          ** ASAP IS IN TEST MODE **

          < 1>  PAYMENT REQUEST STATUS INQUIRY PROMPT
          < 2>  ACCOUNT BALANCE INQUIRY PROMPT
          < 3>  ACCOUNT STATEMENT INQUIRY PROMPT
          < 4>  AUTHORIZATION TRANSACTION INQUIRY PROMPT
          < 5>  ACCOUNT PROFILE INQUIRY
          < 6>  FEDERAL PROGRAM AGENCY INQUIRY
          < 7>  PAYMENT REQUESTOR INQUIRY
          < 8>  RECIPIENT ORGANIZATION INQUIRY
          < 9>  CFDA INQUIRY
          <10>  ALC INQUIRY
          <11>  RETURNED PAYMENT INQUIRY PROMPT
          <12>  BOOK ENTRY ADJUSTMENT INQUIRY PROMPT
          <13>  INTERSTATE AUTHORIZATION TRANSFER INQUIRY PROMPT
          <14>  SUPER USER INQUIRY
          <15>  VOICE RESPONSE ACCOUNT NUMBER INQUIRY PROMPT

                                          ENTER SELECTION NUMBER: _
                                          PRESS ENTER

          F2=EXIT      F5=MAIN

```